

Spring Branch Independent School District
Agenda Item Information

Date of Board Meeting: January 24, 2011

Subject: First Reading of Policy: GE (LOCAL) - RELATIONS WITH PARENT ORGANIZATIONS

Administrator Responsible:

Name: Marjorie Duffey

Position: Associate Superintendent of Administration & Personnel

Purpose of Agenda Item: First Reading (Policy)

ADDITIONAL INFORMATION AND/OR BACK-UP:

Recommend first reading and advance to second reading and adoption of this policy, GE (LOCAL) RELATIONS WITH PARENT ORGANIZATIONS.

Annotated copy is attached.

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

	<p>District-affiliated school-support or booster organizations shall organize and function in a way that is consistent with the District's philosophy and objectives, within adopted Board policies, in accordance with applicable UIL guidelines and financial and audit regulations. [See also CFD]</p>
<p>PTA, AND BOOSTER ORGANIZATIONS</p>	<p>The District encourages and supports appropriate parent organizations, including, but not limited to, Parent-Teacher Associations, and booster organizations. Each individual school or activity supported by a parent organization shall decide by membership vote the type of organization that best benefits its members.</p> <p>These organizations are separate legal entities, distinct from the District. Appropriate insurance coverage and exposure to liability, financial obligations, taxes, debts and other encumbrances of these organizations are not the responsibility of the District, but shall be the sole obligation of each parent organization.</p> <p>Each organization shall have on file with the principal and with the District a copy of its current bylaws and operating procedures, its current adopted budget, and the audit report of the prior year's budget.</p>
<p>USE OF DISTRICT FACILITIES</p>	<p>District-affiliated school-support or booster organizations may use District facilities with prior approval of the appropriate administrator. Other parent groups may use District facilities in accordance with policy GKD.</p>
<p>PURCHASES FOR THE SCHOOL</p>	<p>Before parent groups or other groups working with the school purchase equipment for the schools, including computer hardware and software, they shall notify the principal of their plans. In consultation with the Superintendent or designee, the principal shall determine the type or brand of equipment to buy to ensure compatibility with current District equipment.</p>
<p>FUND-RAISING</p>	<p>All fund solicitations and major money-raising activities by school-related parent groups shall be submitted to and approved by the principal. All funds shall be the property of the organization, which shall maintain and appropriately account for all funds. An annual campus fund-raising plan listing the organizations that will engage in fund-raising activities shall be submitted to the Board for approval at its August meeting.</p> <p>Only emergency requests shall be eligible for consideration at other times and shall be reviewed by the principal and Superintendent and approved by the Board.</p> <p>The Superintendent shall have the authority to approve additional fund-raising activities, should any be required, in support of student trips approved in accordance with policy FMG.</p>

RELATIONS WITH PARENT ORGANIZATIONS

GE
(LOCAL)

Fund-raising activities shall not involve solicitations or sales by students.

DISTRICT EMPLOYEE
MEMBERSHIP

District employees may serve parent organizations as a general member or as a member of its executive board, except for the position of president or treasurer. District employees shall not serve in a capacity over the organization's financial affairs, including the actual receipting, depositing, or accounting for funds of the organization.