

Spring Branch Independent School District
Agenda Item Information

Date of Board Meeting: January 10, 2010

Subject: Discussion of Board Liaison Roles

Administrator Responsible:

Name: Duncan Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item: Discussion

ADDITIONAL INFORMATION AND/OR BACK-UP:

The Board will discuss its Operating Procedure #17 "Selection and Operation of Board Liaisons".

Discussion Questions:

- Should Board members rotate roles? If so, how many years can a member serve consecutively as liaison?
- What information should Board members share with other members and how often?
- Are other parameters needed, i.e. frequency of contact between liaison and Senior Staff?

17). Selection and operation of board liaisons

<p>Procedure:</p> <p>1). The following are considered to be standing Liaison roles for the Board: Academic/Curriculum, Administration/Personnel, Audit/Finance, Facilities/Operations, Legislative, Policy/Operating Procedures, Technology, Communications/Community Engagement</p> <p>2). By June 15th of each year, the Board President will solicit input from the Board Members regarding preferences and will assign each Member to Liaison position(s) as well as selecting a back up liaison. Recommended Liaison assignments shall be approved by a majority of the Board at the next duly called meeting.</p> <p>3). Board Liaison(s) may request the Board to meet as Committee of the Whole if that is the desire of the Board Members and if the meetings are posted and conducted in compliance with the Texas Open Meetings Act.</p> <p>4). The Liaison shall be:</p> <ul style="list-style-type: none"> a. the contact person for Board members with questions in that particular area. b. Board members with a particular passion or high level of knowledge in the area and are willing to commit the time necessary to be effective. c. responsible for communicating executive level summaries to the Board, subject to Texas Open Meetings Act limitations. d. responsible for helping staff know how/when/what to communicate to the Board about the area. <p>5). Liaisons shall not:</p> <ul style="list-style-type: none"> a. give orders, make decisions for the Board or district or otherwise imply that they are part of the district line of management. b. impede Trustees from learning more about a subject from staff. c. violate the Texas Open Meeting Act. <p>6). By law, Liaisons are prohibited from making decisions on behalf of the Board.</p> <p>7). Board Members may also be appointed as representatives to other District committees or other organizations.</p>			
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Related Policies:	BE (LEGAL) BED (LOCAL) BJA (LOCAL) BBE (LEGAL) BDB (LEGAL)	BE (LOCAL) BED (LOCAL) BDAA (LEGAL) BBE (LOCAL)	BEC (LEGAL) BJA (LEGAL) BDAA (LOCAL) BDB (LOCAL)
Date Approved:	Oct. 25, 2004		
Date Revised:	Oct. 27, 2008		