

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: January 26, 2009

Subject: Request for Approval of Contract Awards

Administrator Responsible:

Name: Barbara Robillard

Position: Director of Purchasing

Purpose of Agenda Item:

Information only Action needed Report

Summary of Recommended Award of Contracts – documentation attached.

It is recommended that the Board of Trustees approve the award of contracts to the companies listed in the attached summary sheets.

To the extent that funds from future budgets will be used, we will, as a district, use our best effort to raise the money and budget those funds accordingly.

SPRING BRANCH INDEPENDENT SCHOOL DISTRICT
AGENDA ITEM FOR BOARD MEETING

Board Meeting Date: January 26, 2009

SUMMARY OF RECOMMENDED AWARDS OF BOND PROGRAM CONTRACTS:			
Operations	District Wide Traffic Signage Stanley Signature Signs, Inc.	\$	164,030 estimated
Operations	Change Order-Increase of Contract for Resurfacing of Track at Spring Woods High School Project Texas Sports Builders		80,000 estimated
Technology	Contract for ActivBoard, Grade 5 Dell, Inc.		339,651 estimated
Technology	Contract for Upgrade of AS400 to IBM i5 Server Tuttle, Sullivan and Company		50,000 estimated
Technology	Contracts for Hub of Technology Library Pilot Apple Dell Directron Solid IT US Tech NWN Corp.		355,000 estimated
Technology	Augmentation Proposal of Wireless Local Networks (LAN) Solid IT Networks		712,906 estimated
SUMMARY OF RECOMMENDED AWARDS OF CONTRACTS:			
Curriculum & Instruction	Contract for Graphing Calculators for State TAKS Test D & H Distributing Company		150,000 estimated
Finance	Annual Contract for Automated Time and Attendance System GHG Corporation HP/Dell, Inc.		425,000 estimated
Finance	Renewal of Depository Bank Services Bank of America		24,000 estimated
Operations	Contract for Vehicles for Custodial Department Philpott Motors		21,451 estimated

SPRING BRANCH INDEPENDENT SCHOOL DISTRICT
AGENDA ITEM FOR BOARD MEETING

Board Meeting Date: January 26, 2009

Operations	Contract for HVAC Spare Parts Carrier South Texas Hunton Trane Johnstone Supply York International Corp	225,000 estimated
Operations	Annual Contract for Tires American Tire Distributors S/W Houston Tire Sales Southern Tire Mart	90,000 estimated
Technology	Contract for 2008 Server and Client Access License Upgrade Various Vendors Utilizing State and Regional Contracts	200,000 estimated
Technology	Contract for Altiris Annual Maintenance Dell, Inc.	48,200 estimated
Technology	Contract for Maintenance of Critical Network Switches Micro Integration	75,000 estimated
TOTAL		\$ 2,960,238 estimated
<p>This is to certify that the bidding laws of the State of Texas and the policies of the Spring Branch Independent School District have been followed in the above recommendations.</p>		

PURCHASING AGENDA ITEM

BOARD MEETNG DATE:
January 26, 2009

Title: District Wide Traffic Signage Project

Administration recommendation: It is recommended that the Board approve a contract with Stanley Signature Signs, Inc., to provide and install district wide traffic signage in the amount of \$164,030.00

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve proposal/contract awards greater than \$25,000.00.

Plan addressed: Safety and mobility approved in the 1999 Bond Fund.

Background: There is currently no district wide design or methodology for visitors to navigate on SBISD sites, creating a safety concern.

Impact of this action: The installation of directional signage will improve the safety of the sites and provide for a common look at all facilities.

Budget information: These funds will be disbursed from the 1999 Bond Fund, General Contractor Account designated for signage.

Budget Code: 625.81.6625.000.920.99.0.000.62585
(1999 Bond Fund/General Contractor/Planning Construction)

Available funds:	\$ 249,142.00
Construction cost	<u>\$ 164,030.00</u>
Remaining Balance	\$ 85,112.00

Monitoring/reporting timeline: Work to begin in February 2009 and be completed by April 15, 2009.

Resource personnel: Ruben Reyes, Assoc. Superintendent for Operations
Terry Bell, Director of Planning & Construction
Richard Skalski, Sr. Project Manager
Kris Drosche, Project Manager

Attachments: Proposal Tabulation No. 8772P
Letter of Recommendation from PBK

SPRING BRANCH I.S.D. PROPOSAL TABULATION PROPOSAL NO: 8772P

PROPOSAL ON:		Staff Member Requesting This Item:				PROPOSAL DATE:	
District Wide Traffic Signage		Terry Bell, Director, Planning & Construction				December 11, 2008	
ITEM NO.	DESCRIPTION	EST. QTY.	Acc Advertising	1-Stop Sign & Safety	South Texas Graphics	Southern Custom, Inc.	Stanley Signature Signs, Inc.
	This project consists of the installation of aluminum traffic signs throughout the district's high schools, middle schools, elementary school and Pre-k school. Forty - five schools will receive signage.						
1.5	Base proposal		\$107,565.00	\$131,958.00	\$180,283.00	\$184,000.00	\$164,030.00
1.11	Addenda (1)		No	Yes	Yes	Yes	Yes
1.6	Major Subcontractors			MB Charleston Industries	none	Charleston Industries	none
1.14	Felony Conviction Notification			Yes	Yes	Yes	Yes
1.15	Affidavit of Non-Discriminatory Employment			Yes	Yes	Yes	Yes
300B	Disclosure: Conflict of Interest			Yes	Yes	Yes	Yes
300C	Certificate Criminal History			Yes	Yes	Yes	Yes
301	Proposer's Qualifications			Yes	Yes	Yes	Yes
401	Proposal Bond Form			Yes	Yes	Yes	Yes
402	Proposal Evaluation Waiver			Yes	Yes	Yes	Yes
1.8	Unit Prices			Yes	Yes	Yes	Yes
A.	Blank Sign (with SBISD Logo)			\$30.00 each	\$600.00 each	\$640.00 each	\$95.00 each
B.	Arrows			1.00 each	\$600.00 each	\$640.00 each	\$95.00 each

It is recommended that the contract be awarded to the most qualified proposer, Stanley Signature Signs, Inc.

Charge to budget code:

(625.81.6625.000.920.99.0.000.62585)

(1999 Bond Fund)/General Contractor/Planning Construction

Requests for proposals were distributed to the following:

- A.R.M.S. Bldg. & Maintenance
- A.T.G. Sports Industries Inc.
- AZRS
- Bagley's Floor Services
- Bauer Sport Floors Inc.
- Flooring Associates Inc.
- Gilson/Stanley
- Interior Technologies
- Jelco Gym Floors
- Jones Hardware Floors Inc.
- Long Flooring
- N A H Inc.
- Newman Sport Flooring
- Ponder Company Inc.
- Quality Hardwood Floors
- R & S Flooring
- United Laboratories Inc.
- Wood Floors

11 Greenway Plaza, 11th Floor
Houston, Texas 77046-1104
Phone: 713.965.0608
Fax: 713.961.4571
www.pbk.com



Architecture
Engineering
Planning
Real Estate Consulting

December 15, 2008

VIA: Electronic Mail

Mr. Terry Bell
Director of Facilities Planning and Construction
Spring Branch Independent School District
1066 Gessner, Building 'A'
Houston, Texas 77055

RE: District Wide Traffic Signage
Spring Branch Independent School District
SBISD Proposal No. 8772P

Dear Terry:

On Wednesday, December 11, 2008, competitive sealed proposals were received in the district's Facilities, Planning and Construction Office, for the district wide traffic signage. Four (4) Sign Contractors submitted proposals. A tabulation of the proposal results is attached.

Following the receipt of proposals, a Selection Committee made up of district administrators and architects evaluated the proposals and ranked them based on the selection criteria published in the Instructions to Offerors section of the Contract Documents, and on the Base Proposal.

After the evaluation was complete, the Selection Committee agreed that Stanley Signature Products, Inc. represented the best value to the district. At that time, PBK notified Stanley Signature Products, Inc. that after the evaluations, they had received the highest ranking.

PBK Architects, Inc. recommends to the Spring Branch Independent School District Board of Trustees, the acceptance of the Selection Committee's recommendation to award the Contract to Stanley Signature Products, Inc. in the amount of **\$164,030.00** which represents the Base Proposal. This amount is under the district's construction budget, we feel the numbers are very fair.

Stanley Signature Products, Inc. is a Katy, Texas based sign contractor that has been in the sign business since 1997. Their expertise involves creating specializing signage for Developers, religious institutions, retail shopping centers, medical institutions, corporate facilities, and education facilities. Stanley Signature Products,

Mr. Terry Bell
December 15, 2008
Page 2 of 2

Inc. has successfully executed numerous sign projects for Katy Independent School District for the last decade.

We would like to express our sincere thanks to you and your staff, the Board of Trustees, Dr. Klusmann, and the Spring Branch Independent School District administrative, and principals for their time, efforts and insights which contributed to the district wide traffic signage.

We look forward to a successful partnership with the district and Stanley Signature Products, Inc. for construction of the district wide traffic signage.

Sincerely,
PBK-Architecture Division



Irene Nigaglioni, AIA, REFP
Partner

Encl: Proposal Tabulation Sheet

cc: Richard Skalski, Spring Branch Independent School District
Allen Kuy, PBK
Betty Chapman, PBK-Accounting
File 4C

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

Title: Change Order - Increase of contract for Re-Surfacing Tracks at Spring Woods High School.

Administration recommendation: It is recommended that the Board approve the change order transfer of \$80,000.00 from the Campus Construction Fund for the Re-Surfacing of the tracks at Spring Woods High School.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

Plan addressed: Athletic improvements approved in the 2007 Bond Fund.

Background: The original contract was awarded at the October 27, 2008 Board meeting. It is requested of the Board to approve the change order (increase) in the project to cover expenses for an unforeseen condition concerning the asphalt sub-base material of the track.

The binding material has leached out resulting in the break down of the asphalt to the point that the new track material will not adhere to the exiting asphalt surface.

Impact of this action: The re-surfacing of these tracks will improve the safety of the track and field programs as well as the performance of the athletes.

Budget information:

These funds will be disbursed from the Spring Woods High School 2007 Bond account, General Contractor for this project.

Budget Code: 608.81.6625.45.003.9.99.0.00
(Bond fund/General Contractor/Planning Construction)

Available Funds:	
Spring Woods High School	
Construction Budget	\$18,365,111.00
Construction Cost	\$80,000.00
Remaining Balance	\$18,285,111.00

Monitoring/reporting timeline:

Work to begin in November of 2008 and be completed in January of 2009.

Resource personnel:

Ruben Reyes, Assoc. Superintendent for Operations
Terry Bell, Director of Planning & Construction
Richard Skalski, Senior Project Manager

Attachments:

Change Order No. 1

AIA[®] Document G701™ - 2001

Change Order

PROJECT (Name and address): Resurfacing Tracks at Northbrook High School and Spring Woods High School	CHANGE ORDER NUMBER: 001	OWNER: <input checked="" type="checkbox"/>
	DATE: December 17, 2008	ARCHITECT: <input checked="" type="checkbox"/>
TO CONTRACTOR (Name and address): Texas Sports Builders 835 S W Alsbury Blvd, Suite K Burleson, Texas 76028	ARCHITECT'S PROJECT NUMBER: 0850-02	CONTRACTOR: <input checked="" type="checkbox"/>
	CONTRACT DATE: October 27, 2008	FIELD: <input checked="" type="checkbox"/>
	CONTRACT FOR: General Construction	OTHER: <input type="checkbox"/>


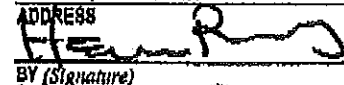
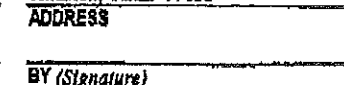
THE CONTRACT IS CHANGED AS FOLLOWS:

(Article, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

The original Contract Sum was	\$	689,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	689,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	80,000.00
The new Contract Sum including this Change Order will be	\$	769,000.00
The Contract Time will be increased by Zero (0) days.		
The date of Substantial Completion as of the date of this Change Order therefore is January 15, 2009		

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PIR Architect	Texas Sports Builders	Spring Branch Independent School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
11 Greenway Plaza, 22nd Floor Houston, Texas 77046	835 S W Alsbury Blvd, Suite K Burleson, Texas 76028	1066 Gessner Houston, Texas 77055
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Tyey Schmeier	Hector Puentes	Richard Skalski
(Typed name)	(Typed name)	(Typed name)
12/18/08	1/8/09	
DATE	DATE	DATE

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

- Title: Contract for ACTIVBoards For Remaining Grade 5 Non Title Classrooms, ACTIVtrainer Classrooms, and Secondary English Classrooms.
- Administration recommendation: It is recommended that the Board of Trustees approve a contract with Dell Inc for the purchase of ACTIVclassrooms.
- ACTIVclassroom to include: ACTIVboard, ACTIVotes, ACTIVslate, Epson 38C Projector, Bretford Multimedia cart, ACTIVpanel, and the ACTIVtablet for 34 5th grade classrooms, 4 ACTIVtrainer classrooms, and 12 boards for Secondary English classrooms.
- Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.
- The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in both the State of Texas Directory of Information Services (DIR), and Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.
- Plan addressed: As stated in the Long Range Plan for Technology, the Five Year Educational Plan, and the Technology Bond Projects is to implement the ACTIVclassroom in core classrooms grades 1-12 and as stated in Board policy DMA (LOCAL) "All employees must demonstrate proficiency in the use of technology as required for their position."
- SPA 2: Improve the use of technology in the classroom by teachers and students to promote student learning.
 - LRPT GOAL 1: Improve teaching consistency and quality by providing a library of district approved curriculum through the ACTIVclassroom Flipchart Repository.

Background:

The ACTIVclassroom began in 2007. SBISD currently have ACTIVclassrooms installed in all fourth grade classrooms, Title fifth grade classrooms, and all secondary math and science classrooms. ACTIVclassrooms transform learning from passive to active learning.

Based on research, formative assessment (the ACTIVotes and ACTIVexpressions) produces the greatest achievement gains among the low achievers-more than any other group of students, helping to reduce the achievement gap. Student learning and student retention are correlated strongly with student engagement.

Impact of this action:

The benefit and return on investment of ACTIVclassroom materials is student engaged learning, active participation, collaboration on writing flipchart curriculum, and curriculum which is shared across the district.

Identifying best practices, developing teacher leaders, and improving the quality of teaching by providing teachers with the 21 C tools. The ACTIVclassroom extends learning for the teacher beyond the confines of time and space and is the bridge technology to technology integrated curriculum.

Budget information:

These funds will be disbursed from the Bond Fund, Contracted, Building Services, Technology budgets provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$339,651.90 to be allocated as follows:

Budget code:	<u>2007 Bond Budget</u>
608.81.6626.000.930.99.0.000.608T1 (Bond Fund Contracted Services)	<u>\$295,978.00</u>
608.81.6316.000.930.99.0.000.608T1 (Bond Fund Building Supplies & Materials)	<u>\$27,500.00</u>
608.81.6398.000.930.99.0.0000.608T1 (Bond Fund Technology)	<u>\$16,173.90</u>

Monitoring/reporting timeline: February 1, 2009 – May 31, 2009. Technology Services will monitor the installation and support of the ACTIVclassrooms throughout the course of the year, for quality of work and for customer service.

Resource personnel: Venu Rao, Chief Information Officer
Natasha King, Manager Bond Projects

Attachments: None

PURCHASING AGENDA ITEM

BOARD MEETING DATE:

January 26, 2009

Title: Contract for Upgrade of AS400 to the IBM i5 Server

Administration recommendation: It is recommended that the Board of Trustees approve the purchase and installation of the IBM i5 Server from Tuttle, Sullivan and Company.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in the Texas Building and Procurement Commission (TBPC).

Plan addressed: To provide the district with a server able to run our current software programs for Library Management and Tax Office systems and to maintain historical data for Financials and Human Resources.

Background: IBM is discontinuing support of the operating system of our current IBM iSeries 9406-720 on April 30, 2009. SBISD current server was purchased in 1999. This system has been used to store/process and maintain administrative software: Finance / HR / Payroll / Warehouse / Library Management / Tax Office. SBISD Financial applications are moving this year to another server. However, because of requirements for the Library Management and Tax Office programs, SBISD will need to continue to maintain their applications on an updated IBM server. This will also allow the district to maintain the historical data for Financials and Human Resources.

Impact of this action: A replacement IBM server will be purchased and data will be migrated to the new server by the vendor. This will allow the district to continue using the Library Management and Tax Office programs and will allow the district to store and retrieve historical Financial and Human Resources data.

Budget information:

These funds will be disbursed from the Bond, Technology, Software/Hardware, Support and Contingency Budgets provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$50,000.00 for the first year to be allocated as follows:

Budget code:	<u>2007 Bond Budget</u>
608.81.6636.000.930.99.0.000.608T7 (Bond Fund Hardware)	\$23,430.00
608.81.6639.000.930.99.0.000.608T7 (Bond Fund Software)	\$22,385.00
608.81.6626.000.930.99.0.000.608T7 (Bond Fund Support/Maintenance first year)	\$ 2,120.00
608.81.6391.000.930.99.0.000.608T7 (Bond Fund Contingency)	\$ 2,065.00

Monitoring/reporting timeline:

Technology services will monitor the project. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel:

Venu Rao, Chief Information Officer
Mark Maxwell, Director of Applications

Attachments:

Vendor Quotation



An IBM® Business Partner Since 1993

Spring Branch ISD
IBM i5 Server 8203-E4A for Unlimited Users
08 December 2008
(Quote Expires 31 January 2009)

IBM 8203-E4A 4200 CPW Rack-Mounted Model

Model-Feature	Description	Qty	Price
IBM New iSeries Hardware			
IBM 8203-E4A	5633 / 9634 Growth Edition	8 GB RDIMM Memory	840 GB Total Disk / RAID-6
	800 / 1600 GB Internal Tape	1GB Ethernet / 4-Port	DVD-RAM Slimline
	Operations Console Support	2-Line PCI WAN w/V.24	V5R4 w/10 OS Users
	1-Year Hardware Support 8am-5pm, M-F	1-Year Software Support 9am-5pm, M-F	Rack Mounting Hardware
IBM 7207-330	External QIC30 SLR60 Tape Drive, Rack Mounted	1	\$ 3,220.00
BOS e-Twinax	Twinax to Ethernet Converter for Existing Line Printer (3 Total Devices)	1	\$ 1,600.00
			=====
		Server Subtotal	\$ 23,430.00

IBM i5 Server V5R4 Software P05 Machine Group (Unlimited Users)

IBM 5722-SSC	FC # 1647 Unlimited User License	1	\$ 18,750.00
IBM 5722-SSA	Processor License Billing w/90-Day Software Maintenance	1	\$ 2,245.00
IBM 5733-SPM	IBM Software Maintenance Extension, 90-Days to 1-Year	1	\$ 750.00
IBM 5765-PVS	IBM Power VM Standard Edition	1	\$ 590.00
IBM 5692-A5L	FC # 1004 System Software CD-ROM Proess Charge	1	\$ 50.00
IBM 5722-WDS	Websphere Development Studio, Migrate From SN 3YLRLM	1	N / C
IBM 5722-QU1	Query for iSeries, Migrate From SN 3YLRLM	1	N / C
IBM 5722-ST1	DB2 Query Manager and SQL Development Kit, Migrate From SN 3YLRLM	1	N / C
IBM 5722-XW1	iSeries Access Client, P05 Processor-Based License (Unlimited License)	1	INCLUDED
	NOTE: SBISD is responsible for any IBM license charges incurred to move existing system software products from existing system to new system.		=====
		Software Subtotal	\$ 22,385.00

IBM iSeries Server Support Option / P05 Machine Group

IBM 9407-515	Upgrade Maintenance Charges for 8203-E4A to 24x7x365, 4-Hour Response	1	\$ 400.00
IBM 5733-SPP	Upgrade Software Maintenance for 8203-E4A to 24x7x365	1	\$ 120.00
			=====
		Support Subtotal	\$ 620.00

Tuttle, Sullivan & Company Migration Services From 9406-720 SN 3YLRLM

TSC-HOURS	Processor Installation: Unpack processor, connect to UPS and Ethernet network, configure for use, install and apply latest Cumulative PTFs, perform total system save of configured system, test iSeries Access clients	*	INCLUDED COMPLETE
	Application Migration: Perform total system save of existing processor, if necessary, analyze migration and application objects on both systems to determine migration requirements, restore required migration objects to new system, restore existing application objects to new system, test migrated object and applications, perform total system save of migrated processor.	*	INCLUDED COMPLETE
IBM 3580-H11	IBM External Tape, Ultrium 1, 100GB / 200GB (<i>Required for data migration</i>) Rental Unit for 30 Days (Minimum Rental Availability)	1	\$ 1,500.00
			=====
		Server Total	\$47,935.00 *

* This price includes complete migration and testing from existing AS/400 to the new i5 server.

NOTE: This proposal assumes all current SBISD software is compatible with i5/OS V5R4. SBISD will be responsible for all application software compatibility issues. Pricing is subject to IBM pricing announcements.

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

Title: Contract for Hub Of Technology Library Pilot

Administration recommendation: It is recommended that the Board of Trustees approve the purchase and installation of computers and peripherals for three (3) schools (elementary, middle, and high) chosen to pilot the new library concept. These items will be purchased from Apple, Dell, Directron, Solid IT, US Tech, NWN Corp. and other vendors to be determined for this project.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

Apple conforms to Texas Education Code, Sub Chapter B of Section 44.031 as a Sole Source Supplier.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in both the Texas Building and Procurement Commission (TBPC), and Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.

Plan addressed: To achieve the goal of: Student Performance Assessment (SPA) – SBISD will be an exemplary school district with an enriched and relevant PK-12 curriculum than promotes creativity, critical thinking, and achievement with the use of multiple types of technology.

Background: The Visioning Team that started work in 2005 became the Five-Year Educational Plan and the foundation for the 2007 Bond discussion about transforming Libraries. This Board item is for tools that will be piloted at three campus Libraries as the first public phase of the transforming process. Since 2005 Librarians have received professional development to prepare them for Library transformation. Librarians, Teachers, and Students have provided input.

Impact of this action: Each student in the pilot campuses (and staff) will have access to new 21st Century learning tools being placed in the Library and expertise from the Librarians on how to use these tools for creating and communicating new knowledge.

Budget information:

These funds will be disbursed from the Bond Fund, Technology, Software/Hardware, Supplies & Material budgets provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$355,000.00 for the first year to be allocated as follows:

Budget code:	<u>2007 Bond Budget</u>
608.81.6398.000.930.99.0.000.608T4 (Bond Fund/Technology)	\$300,000.00
608.81.6391.000.930.99.0.000.608T4 (Bond Fund/Supplies& Materials)	\$55,000.00

Monitoring/reporting timeline:

March 01, 2009 – July 31, 2009. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel:

Venu Rao, Chief Information Officer
Natasha King, Manager of Bond Projects
Dr. Barry Bishop, Director for Library Information Services

Attachments:

Tab Sheet #8769Q

SPRING BRANCH I.S.D. QUOTE TABULATION
HUB OF TECHNOLOGY LIBRARY PILOT

STAFF PERSONS:
Natashia King / Berry Bishop

QUOTE TAB #8769

Item	Description/Specification	Qty	Vendor	Unit Price	Ext. Price
MacBook - Macintosh laptop	13" MacBook 2.4GHz, 250GB Option: Up to 4GB DDR3 w/ iWork	45	Apple	\$ 1,213.80	\$ 54,621.00
MacBook - Macintosh laptop storage and re-charging cabinet	Datamation Model# DS-NSS-18-S but for 8 or 9 not 18 or similar	3	Apple	\$ 2,124.11	\$ 6,372.33
iMac desktop	24" 3.06GHz Intel Core 2 Duo 6MB shared L2 cache w/ iWork with 5 year service	6	Apple	\$ 1,994.40	\$ 11,966.40
iLife school site license		1	Apple	\$ 211.65	\$ 211.65
iLife Media Set		1	Apple	\$ 12.75	\$ 12.75
X Serve Quad core Server	2.8 Ghz, Quad Core Intel Xeon 3 year service and support, apple remote desktop, Mac OS server, Integration	1	Apple	\$ 8,337.60	\$ 8,337.60
iTouch & power adapter	store.apple.com/us/browse/ 8GB \$229.00-3.5 in screen, Includes iPod touch, earphones, USB 2.0 cable, Dock adapter, Polishing cloth, PC requirements: USB 2.0 port, WIN XP service pack 2, iTunes8 or later, iTunes account / MAC requirements: USB 2.0 port, MAC OS 10.4, iTunes8 or later, iTunes account, Built-in lithium ion re-chargeable battery	44	Apple	\$ 194.65	\$ 8,564.60
iTouch power adapter	Apple USB Power Adapter \$29	44	Apple	\$ 24.65	\$ 1,084.60
Desktop circulation and Kiosk desktop computer	standard SBISD desktop Quote No. 396474799 (or best SBISD equivalent)	9	Dell	\$ 832.00	\$ 7,488.00
Laptop computer	Dell Latitude D530 (teacher roll-out laptop) (or best SBISD equivalent)	66	Dell	\$ 1,041.00	\$ 68,706.00
extra power cords for laptops	AC adaptor 65 watt for Dell Latitude D600 (310-2860)	66	Dell	\$ 52.49	\$ 3,464.34
Dell laptop extra batteries	LI-ION Spare battery for Dell Latitude D600 (312-0191)	48	Dell	\$ 130.49	\$ 6,263.52
security cables	standard SBISD security cables	30	Dell	\$ 27.35	\$ 820.50
surge protectors	standard SBISD (maybe USTECH)	16	Dell	\$ 11.69	\$ 187.04
laptop built in charging cabinet for 18 laptops	Datamation Model# DS-NSS-18 or similar	2	Dell	\$ 889.19	\$ 1,778.38

Item	Description/Specification	Qty	Vendor	Unit Price	Ext. Price
laptop built in charging cabinet for 24 laptops	Datamation Model# DS-NSC-24 or similar	2	Dell	\$ 1,543.99	\$ 3,087.98
Kiosk monitors	Model 1708FP (or best SBISD equivalent)	32	Dell	\$ 173.13	\$ 5,540.16
Kiosk keyboards	full size keyboard compatible with Dell Desktop	32	Dell	\$ 17.99	\$ 575.68
Kiosk mouse	USB mouse	32	Dell	\$ 11.99	\$ 383.68
mini laptops	Dell Inspiron mini 9 http://reviews.cnet.com/laptops/dell-inspiron-mini-9/4505-3121_7-33240837.html?tag=mncolist	45	Dell	\$ 568.20	\$ 25,569.00
ACTIVboard	standard SBISD mobile ACTIVboard with all accessories	3	Dell	\$ 9,000.00	\$ 27,000.00
extra ACTIVboard pen	A0741794 ACTIVEpen (Quote #451323050)	6	Dell	\$ 48.35	\$ 290.10
extra ACTIVboard slate	A2058740 ACTIVEslate (Quote #451323050)	3	Dell	\$ 285.66	\$ 856.98
Document Camera	AVERVISION 300AF Portable document camera A1643346 or similar	5	Dell	\$ 498.09	\$ 2,490.45
Drawing tablet	6x8 screen, tethered pen, USB, connection to computer, Wacom Bamboo Pen Tablet - MTE450 or similar	4	Dell	\$ 55.29	\$ 221.16
portable tripod screen	Bretford 60" 3760MKE or similar	3	Dell	\$ 116.99	\$ 350.97
webcams	Logitech QuickCam Pro 9000 or similar	4	Dell	\$ 70.39	\$ 281.56
external speakers for laptops	Logitech Notebook V10 NB 3.0 Speaker or similar	4	Dell	\$ 35.19	\$ 140.76
external hard drive	Maxtor one touch IV 250GB external hard drive with USB 2.0 or similar	4	Dell	\$ 83.99	\$ 335.96
DVD duplicator	6 bay Target SATA Burner DVD CD Duplicator w/ 160GB HDD & USB Connection by Systor or similar	3	Dell	\$ 1,011.29	\$ 3,033.87
digital cameras	Cannon Powershot A590 IS through U.S. Tech or similar	18	Dell	\$ 132.29	\$ 2,381.22
Digital video Flip camera	http://www.ustechusa.com/sbisd/ or Follett	24	Dell	\$ 140.79	\$ 3,378.96
remote presenter	Interlink RemotePoint RF VP4810 Navigator or similar	5	Dell	\$ 108.03	\$ 540.15
mp3 players	Creative Zen 4GB Mp3/Mp4 player or similar	7	Dell	\$ 83.60	\$ 585.20
iPods & MP3 docking stations	mim32 Portable Speakers for iPod by Logitech or similar http://www.ustechusa.com/sbisd/ still \$22 SBISD Vendor# 65580, 4GB JumpDrive FireFly USB 2.0 Flash Drive JDIFF4GB-431, 1412 San Jacinto Mall Baytown, TX 77521	7	Dell	\$ 49.27	\$ 344.89
4 G flash drive		9	Dell	\$ 14.44	\$ 129.96

Waiting on new design

Item	Description/Specification	Qty	Vendor	Unit Price	Ext. Price
Cart for multimedia	Breford TC35FCFF-BK Flat Panel Technology Cart 4-Outlet Elec. Incl or similar	2	Dell	\$ 576.44	\$ 1,152.88
Sony Reader (\$399 version and \$14 charger)	http://www.sonymstyle.com/webapp/wcs/stores/servlet/ProductDisplay?catalogId=10551&storeId=10151&langId=-1&productId=8198552921665562069	7	Dell	\$ 388.00	\$ 2,716.00
16 bay Dell laptop battery charger	Dataation Model# DS-16BY-BC or similar	3	DELL	\$ 1,798.00	\$ 5,394.00
Projector and extra bulb	standard SBISD projector As Per Board Approval on 4/21/2007 (or best SBISD equivalent)	1	DELL	\$ 980.00	\$ 980.00
Kiosk Computers 4	N-Computing 4 pac	1	Directron	\$ 180.00	\$ 180.00
Kiosk Computers 7	N-Computing 7 pac	4	Directron	\$ 360.00	\$ 1,440.00
Sound System	portable infrared REDCAT by LightSpeed (one mic)	3	Directron	\$ 895.00	\$ 2,685.00
SD memory stick for digital camera (and memory stick adaptor (USB))	2GB Secure Digital Card - Kingston through U.S. Tech or similar	18	Directron	\$ 8.00	\$ 144.00
digital video cameras	Samsung - 6.4MP High-Definition Digital Camcorder with 2.7" Touch-Panel LCD Monitor or similar	4	Directron	\$ 638.00	\$ 2,552.00
Headphones with boom mic high end	SupraPlus Binaural Adjustable Headband Headset with Noise Canceling Mic or similar	3	Directron	\$ 73.00	\$ 219.00
Headphones with boom mic inexpensive	http://www.ustechusa.com/sbisd/ or similar	58	Directron	\$ 4.00	\$ 232.00
microphone that fits into iPod and maybe MP3	Belkin TuneTalk Stereo Microphones or similar	18	Directron	\$ 48.00	\$ 864.00
Book bar code scanner/pen scanner	Welch Allyn IT3800g with a USB cable	6	Directron	\$ 218.00	\$ 1,308.00
Book bar code scanner Wireless	Welch Allyn IT3870 wireless scanner	4	Directron	\$ 1,199.00	\$ 4,796.00
Wii and one extra game	Nintendo Wii Fan Bundle (extra controller and 2 games)	3	Solid IT	\$ 588.50	\$ 1,765.50

Item	Description/Specification	Qty	Vendor	Unit Price	Ext. Price
flatbed scanner	http://www.ustechusa.com/sbisd/ HP Color LaserJet Cp 3525n laser Printer ink cartridges are separate, individual color cartridges price for ink cartridges—ea. Color (3) \$216.00 black is \$160 total specs from HP Official Store (or best SBISD equivalent) http://www.shopping.hp.com/supmodel/product/Q7534A%2523ABA?jumpid=in_r329_search//HP+Color+LaserJet+3000n+Printer_Q7534A	4	US Tech	\$ 128.00	\$ 512.00
Color Printer and extra cartridge	Jet+3000n+Printer_Q7534A	3	US Tech	\$ 1,442.00	\$ 4,326.00
HP Touch Smart PC	http://www.hp.com/united-states/campaigns/touchsmart/#/Main/3M/MicroProfessionalProjectorMPro110 http://www.3mmpro.com/default.aspx	4	NWM	\$ 1,399.00	\$ 5,596.00
Pico pocket projector	http://www.3mmpro.com/default.aspx	7	NWM	\$ 293.00	\$ 2,051.00
Book Self-Check-out devise	3M Self Check-out System V1 with cabinet	3		\$ 1,304.00	\$ 3,912.00
Xbox and extra game	Xbox 360 Pro console system # B4J-00174 plus 2 games	2	Contract Vendor TBD	\$ 300.00	\$ 600.00
Collaboration Booth colorful singles	Highsmith Multi-colored Reading Booth Bench, L1W-H99760	8	Contract Vendor TBD	\$ 505.00	\$ 4,040.00
Collaboration Booth colorful table	Highsmith Reading Booth Table, L1W-H64863	4	Contract Vendor TBD	\$ 252.00	\$ 1,008.00
Collaboration Booth Books single	Gaylord, WW-CBSS, Booth Single Sided Closed Book 38H x 48W x 27"D	2	Contract Vendor TBD	\$ 1,905.00	\$ 3,810.00
Collaboration Booth Books double	Gaylord, WW-OBDS, Booth Double Sided Open Book 38H x 45W x 48"D	1	Contract Vendor TBD	\$ 3,540.00	\$ 3,540.00
Collaboration Booth Books table	Gaylord, WW-SX3048-LR, Café Table St Croix Rectangle 29H x 48W x 30"D	2	Contract Vendor TBD	\$ 215.00	\$ 430.00
comfortable chair with laptop arm	Gaylord, WW-HT1727BK, Chair Lnge Genesis Open Shlf 32Hx27Wx26"D, Blk Flnsh/Stndrd Fb	12	Contract Vendor TBD	\$ 845.00	\$ 10,140.00
Egg Chair partition	Inmod, modPod Egg Chair, EGG1	6	Contract Vendor TBD	\$ 1,699.00	\$ 10,194.00
partition	Gaylord, WW-97253, Partition 2 Section 2 Panels High 49H x 83"W Translucent	3	Contract Vendor TBD	\$ 1,260.00	\$ 3,780.00
partition	Gaylord, WW-97254, Partition 3 Section 2 Panels High 49H x 124"W Translucent	3	Contract Vendor TBD	\$ 1,745.00	\$ 5,235.00
electricity	Maintenance	3	Contract Vendor TBD	\$ 4,000.00	\$ 12,000.00
TOTAL		792			\$ 354,999.78

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

Title: Augmentation of Wireless Local Area Network (LAN)

Administration recommendation: It is recommended that the Board of Trustees approve a contract with Solid IT Networks for augmentation of the wireless network at the twenty-three (23) E-Rate eligible campuses.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve proposal awards greater than \$25,000.00.

Plan addressed: Augment the wireless networks at the twenty-three (23) E-Rate eligible campuses.

Background: As part of the Bond Project, the Board approved a contract for installation and implementation of a District-wide wireless network, January 21, 2008.

Phase I of the project covered the E-Rate eligible campuses. It has been discovered that the Phase I portion of the Project was under-engineered, resulting in a deficiency in the wireless equipment at these 23 campuses.

- For example, the number of Wireless Access Points (WAPs) in the Phase II sites as compared to the Phase I sites is approximately 4 to 1.
- As a result, the lack of sufficient WAPS in addition to the thickness of the walls in the older buildings causes the wireless signal at these sites to be extremely weak and unreliable.

Since these sites are E-Rate eligible, SBISD can apply for Priority 2 funding. This means that SBISD would have to fund only 10% of the cost of this augmentation, and E-Rate would fund the other 90%.

Taking this action prior to the February, 2009 E-Rate filing deadlines would also benefit SBISD, as it would not adversely affect our "2 in 5 status".

Impact of this action: This augmentation would bring the wireless performance at the Phase I sites up to par with the performance at the Phase II sites.

Budget information:

These funds will be disbursed from the Bond Fund Technology, Contracted Service budgets provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$712,906.00 to be allocated as follows:

Budget code:	<u>2007 Bond Budget</u>
608.81.6398.000.930.99.0.000.608T2 (Bond Fund /Technology)	\$612,906.36
608.81.6626.000.930.99.0.000.608T2 (Bond Fund/Contracted Services)	\$100,000.00

Monitoring/reporting timeline:

July 1, 2009 – June 30, 2010. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel:

Venu Rao, Chief Information Officer
Mark Maxwell, Director of Applications
Wes Hargrove, Manager of Systems

Attachments:

Tab Sheet #8776P

SPRING BRANCH I.S.D.

PROPOSAL TABULATION

PROPOSAL NO:8776F

PROPOSALS ON:		Staff Member Requesting This Item:		PROPOSAL DATE:	
Augmentation of Wireless Local Area Networks (LAN)		Venu Rao, Technology Services		01/07/2009	
ITEM NO.	DESCRIPTION	EST. QTY.	Solid IT Networks	Creative Switching Designs	Multwave
	Hardware, software, installation, and warranty of wireless local area network (LAN) augmentation		\$678,906.36	No Bid	No Bid
	Contingency		\$34,000.00		
	TOTAL		\$712,906.36		

It is recommended that a contract be awarded to Solid IT Networks for Augmentation of Wireless Local Area Networks (LAN)

Budget Code:
 608.81.6398.000.930.99.0.000.608T2 (Bond Fund /Technology)
 608.81.6626.000.930.99.0.000.608T2 (Bond Fund/Contracted Services)

- 1st Choice Telecomm
- Accudata Systems, Inc.
- Action Communication Technology, Inc.
- Action Communication Technology, Inc.
- Acudata, Inc.
- Afco Technologies
- Alliance Communications
- Americom Telecom (ATI)
- Anixter, Inc.
- AT&T
- Avnet Enterprise Solutions
- Broadleaf Group
- C0-Nexus Communications
- Centech Communications Group
- Copper Communications
- Creative Switching Design, Inc.
- Crystal Communication, LTD
- EQUUS
- Genesis BCS
- Genesis BCS

- Hardware Sales
- Hill Magnuson
- Houston Voice & Data/Jeff Jensen
- Institutional Network Communications
- Interfacing Company of Texas, Inc.
- Inter-Tel Technologies, Inc.
- IP Global, LLC
- Layer3 Communications
- MCA Communications, Inc.
- Micro System Enterprises
- NetSpan/Larry Holcomb
- NWN Corporation/ Stacy Totten
- Optus, Inc.
- Qwest Communications, Inc.
- Reynolds Manufacturing/Vicki Reynolds
- S&P Communications
- Selrico Communications
- Solid IT Networks, Inc.
- Southwest Century Communications, Inc.
- Sprint

- TransAmerica Telecommunications, Inc.
- Sprint/Nextel
- Trillion Partners, Inc./Jeanne Partners, Inc.
- Tristar Electronics
- TrueCom, Inc.
- Verizon Wireless
- Walkercom, Inc.
- Western Communications
- Western Communications
- WNS

PURCHASING AGENDA ITEM:

BOARD MEETING DATE:
January 26, 2009

Title: Contract for Graphing Calculators required for State TAKS test.

Administration recommendation: It is recommended that the Board of Trustees approve D&H Distributing Company for the replenishment of graphing calculators for high school students.

Authority for this action: Policy CH (local) requires the Board of Trustees to approve contract awards greater than 25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in the Region IV Texas Cooperative Purchasing Network (TCPN).

Plan addressed: Graphing calculators will be purchased for each of the four traditional high schools plus WAIS and School of Choice. These calculators are necessary to meet the requirements set by the state.

Background: The math department, along with individual campuses, have been purchasing graphing calculators that are required for the state TAKS test. They are part of the curriculum in both science and math.

Impact of this action: This purchase will allow SBISD to meet the state requirements for the 2009 TAKS testing. In addition, calculators are used to support classroom instruction on a daily basis.

Budget information: These funds have been allotted from House Bill 1 funds for the 2008-2009 school year. Individual supply requisitions are not approved by the Purchasing Department without sufficient funds available in the individual department/campus budgets

The estimated total expenditure for these materials is approximately \$150,000.00 to be allocated by account as follows:

Budget Codes (by campus):	08/09 Budget
428.11.6391.00.001.9.19.0.00	\$30,000.00 (Gr. 9-12)
428.11.6391.00.005.9.19.0.00	\$30,000.00 (Gr. 9-12)
428.11.6391.00.003.9.19.0.00	\$30,000.00 (Gr. 9-12)
428.11.6391.00.006.9.19.0.00	\$30,000.00 (Gr. 9-12)
428.11.6391.00.012.9.19.0.00	\$15,000.00 (Gr. 9-12)
428.11.6391.00.014.9.19.0.00	\$15,000.00 (Gr. 9-12)

Monitoring and reporting
timeline:

The calculators will be purchased during the 2008-
2009 school year and be distributed upon receipt.

Resource personnel:

Jennifer Blaine, Ed.D. Associate Superintendent,
Curriculum & Instruction

Ann Worley, Director of Mathematics, preK-12

Attachment:

None

PURCHASING AGENDA ITEM

BOARD MEETING DATE:

January 26, 2009

Title: Annual Contract for Automated Time and Attendance System

Administration recommendation: It is recommended that the Board approve a contract with GHG Corporation, to provide and install Time and Attendance System and HP/Dell, Inc., in the amount of \$425,000.00.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000:00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in both the Texas Building and Procurement Commission (TBPC), and Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.

Plan addressed: To secure a contract for Automated Time and Attendance System which include but not limited to:

- Administrator to provide Support-One point of contact
- 24/7 Equipment & Software support
- Service Agreement on equipment
- Back up System
- Set up schedules, provide reports, track WC & leaves
- Codes various budgets/jobs
- Biometric capability for security with scan badge capability
- Current police badge system to link up to Kronos
- Blend rate/overtime pay
- Prox cards for everything, i.e. entry buildings, library, time, etc.
- Annualized payroll
- Support hourly and salaried personnel
- Provide visibility of who clocked in and out
- Battery backup minimum 4 hours
- Interface with current finance and payroll software

Background: SBISD has a partial time and attendance system primarily being used by the Transportation Department, i.e. Kronos, for which parts are no longer being produced. The Kronos software is outdated, and is not compatible with the new software being implemented in the District.

Impact of this action: The preferred new system will utilize a combination of biometric reader, swipe card reader and computer sign-on, which will authenticate the person for whom time is being recorded. It will allow electronic approval for the district employee, supervisor, administrator; and, electronic upload/import to the payroll system. The system will support business rules by position and employee so that errors can be prevented and exceptions can be managed by employee, group or department.

Additional clocks and servers may need to be purchased to support the time and attendance roll-out.

Budget information: These funds will be disbursed from the General Fund/Contracted Services budget provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$425,000.00 to be allocated as follows:

Budget Code:

	<u>08/09 Budget</u>
199.53.6219.050.730.99.0.512	\$300,000.00
(General Fund/Contracted Services)	

	<u>09/10 Proposed Budget</u>
199.53.6219.050.730.99.0.512	\$125,000.00
(General Fund/Contracted Services)	

Monitoring/reporting timeline: Pilot Phase I – Transportation Dept to begin Feb. 1, 2009.
Other Operation Departments i.e. Maintenance, Custodial Services, Child Nutrition Services will be implemented through June 30, 2009. Entire district July 2009-June 2010.

Resource personnel: Ruben Reyes, Associate Superintendent for Operations
Karen Wilson, Associate Superintendent for Finance
Marilyn White, Munis Project Lead
Henry Behne, Director of Transportation
Michele Mancine, Director of Accounting Operations
Chris Kamaradt, Director of Child Nutrition Services
Wanda Paul, Director of Custodial Services
David M. Hammonds, Director of Employee Services
Barbara Robillard, Director of Purchasing

Attachments: Proposal Tabulation No. 8729Q

SPRING BRANCH ISD TABULATION FOR

ANNUAL CONTRACT FOR AUTOMATED TIME AND ATTENDANCE SYSTEM #8729Q

Date of Proposal: September 12, 2008

		Data Management	GHG Corporation	Unitime System
1.-	Cost if the system is hosted by SBISD	See quote attached	\$38,500, includes one year support and upgrades with continued support and upgrades \$7,700/year	See quote attached
2.-	Cost if the system is hosted by your company	Not available at this time	\$2,300.00/ month, includes support and upgrades	The Unitime Hosting Fee: \$3.50 per employee per month
3.-	Equipment need to provide if SBISD hosts the system	SBISD required to provide all network infrastructure and servers	Dual CPU Server with 2 Gigabytes of memory and 100 Gigabytes of disk storage. Windows OS with SQL.	2 - 2.4 GHz dual core processors or greater
4.-	Turnkey price for biometric clocks, IVR and swipe cards scan - wireless cards	See quote attached IVR not supported	Biometric Clocks - \$2,000/each Swipe Card or Proximity clocks - \$1600/each IVR - \$5,000/one time wireless card - \$250/clock Each item comes with a one-year warranty with 10% for extended warranty	Please see Biometric Clock Pricing, Optional: Base IVR Module 12 port \$28,250.00 Implementation \$5,400 Annual Maintenance after year one \$5,650.00 First year Maintenance included in Base IVR price. We can provide Wireless Cards - price based on type of card requested.
5.-	Phase-in approach - Operations	A phased-in installation approach is available and recommended	GHG's phase in approach will be driven by the district schedule. In general GHG plans on installing the software and hardware within a 2 wks time frame. GHG would like to schedule training to start once the installation has been complete.	Five Phase Implementation Phase I Assessment & Planning, Phase II Functional Design & Architectural Layout, Phase III Configuration, Phase IV Training, Phase V Quality Assurance & Go live
6.-	Will your system interface with SBISD's existing systems, i.e. GUSS, Winocular, MUNIS, Timesheets?	Yes, GUSS & Winocular	Yes, GUSS, Winocular, Munis Timesheets	Yes, GUSS, Winocular, Munis Timesheets
7.-	Does your system offer translation tables, i.e. Spanish /English?	No	Yes	No
8.-	Does your system offer overtime alerts ?	No	Yes. Supervisors are notified via email	Yes. Alerts given through the application dashboard under daily and/or weekly status alerts
9.-	Does your system have blended rate capabilities?	Yes	Yes	Yes
10.-	Does your system offer web access?	Yes	Yes	Yes
11.-	Please outline the training for your system		GHG provide 2 levels of training First system administrator's and accounting personnel. Second for supervisors or timekeepers.	Please see question #5
12.-	Is your company a State Contract Vendor ?	Yes TCPN, Buy Board, Various Coops.	Yes, TCPN	Yes, TCPN

SPRING BRANCH ISD TABULATION FOR ANNUAL CONTRACT FOR AUTOMATED TIME AND ATTENDANCE SYSTEM

RFQ # 87290
 Date of Proposal: September 12, 2008

Data Management Inc.	Option 1			Option 2		
	QTY	Unit Price	Total	QTY	Unit Price	Total
Professional Ed Employee Licenses	1	99,649.00	99,649.00	1	99,649.00	99,649.00
Professional Ed Employee User Licenses	4700			4700		
TimeClock Plus Web Edition	3900			3900		
Munis Payroll (Export Module)	1	2,704.00	2,704.00	1	2,704.00	2,704.00
AutImport Module (Version 5)						
Contract Hours Module						
Substitute Teacher Tracking Module						
Weighted Hour Calculation Module						
BIO 200 Series Ethernet Proximity includes 1 year Parts and Labor Warranty	200	3,528.00	705,600.00	50	3,528.00	175,400.00
UPS Battery Module Built-In Battery Back Up Optional	200	184.37	36,874.00	50	184.37	9,218.50
BIO 200 Series Ethernet w/Proximity 3 Yr EMA 3 Year Replacement Agreement - (Optional)	200	746.00	149,200.00	50	746.00	37,300.00
Systems Support Contract (Standard)	1	101,379.24	101,379.24	1	34,556.58	34,556.58
Total Price			1,095,406.24			359,828.08
Professional Services Virtual On-Site Support (Per	6	225.00	1,350.00	6	225.00	1,350.00
Professional Services On Site Training	5	1,400.00	7,000.00	5	1,400.00	7,000.00
Professional Services Travel Day (per rep)	2	500.00	1,000.00	2	500.00	1,000.00
Total Price for Professional Services			9,350.00			9,350.00
TOTAL Amount for Software & Professional Services			\$ 1,104,756.24			\$ 369,178.08

PURCHASING AGENDA ITEM:

BOARD MEETING DATE:
January 26, 2009

Title: Renewal of Depository Bank Services

Administration recommendation: It is recommended that the Board of Trustees approve a resolution extending the renewal of the depository bank contract with Bank of America to provide depository bank services for District funds.

Authority for this action: Section 45.205 of the Texas Education Code allows districts and their depository banks to extend the contract for an additional two-year period by approval of a Board resolution.

Plan Addressed The District was required to select a depository for the 2007-09 biennium according to Subchapter G, Chapter 45, Texas Education Code. The District is recommending an extension for a period of two (2) years, July 1, 2009 through June 30, 2011.

Background: A solicitation for bank depository contracts is required each biennium with the option for an additional 2-year extension. Services are currently provided by Bank of America and costs are approximately \$24,000 per year. Bank of America has agreed to maintain their current pricing structure in the event of an extension. A survey of surrounding districts confirms our pricing is competitive.

Impact of this action: Approval of the recommended extension of depository bank services with Bank of America will provide SBISD with banking services which include the following:

- Account maintenance/reconciliation
- Bank statements/reports
- Wire transfers
- Stop payment services
- Cash and currency services
- Daily balance reporting

Budget information: Funds are budgeted in the General Fund for the estimated annual service charge. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual department/campus budgets.

Budget Code:	<u>09/10 Proposed Budget</u>
199.41.6299.00.740.99.0.740 General Fund/Contract Services)	\$24,000.00

Resource personnel: Karen Wilson, Associate Superintendent for Finance
Michele Mancine, Director of Accounting Operations

Attachments: Board Resolution.

**Board Resolution Extending Depository Contract for Funds
Of Independent School Districts Under Texas Education Code,
Chapter 45, Subchapter G, School District Depositories**

Be it Resolved by the Spring Branch Independent School District that:

Bank of America, Depository, located at Harris County, State of Texas, being a bank as that term is defined in section 45.201 of the Texas Education Code, and Spring Branch Independent School District (CDN: 101-920) agree to extend for an additional two-year term from July 1, 2009 through June 30, 2011, the existing terms and conditions for banking services and rates previously agreed to in the Depository Contract in effect from July 1, 2007 through June 30, 2009. This agreement to extend is allowed under Texas Education Code, Section 45.205 Subchapter G.

AGREED AND ACCEPTED on behalf of Spring Branch Independent School District this the 26th day of January, 2009.

Signature of President of School Board
Susan Kellner

ATTEST:

Signature of Secretary of School Board
Susan Mathews

AGREED AND ACCEPTED on behalf of Depository this, the _____ day of _____, 2009.

Typed Name of Depository

Signature of Authorized Bank Officer

Title of Authorized Bank Officer

ACKNOWLEDGMENT

STATE OF TEXAS)
COUNTY OF)

Before me, the undersigned authority in and for said county and state, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing
Bank Officer
instrument on behalf of the Depository named therein, and known to me to be an officer authorized to execute the foregoing instrument on behalf of said Depository, and acknowledged to me that (s)he executed the same as the act and deed of said Depository, for the purpose therein expressed and in the capacity therein stated.

Given under my hand and seal of office this the _____ day of _____, _____.

Signature of Notary

Notary Public in and for _____
County, Texas
My Commission Expires _____

PURCHASING AGENDA ITEM:

BOARD MEETING DATE:
January 26, 2009

Title: Contract for Vehicles for the Custodial Department

Administration recommendation: It is recommended that the Board approve contracts to Houston Galveston Area Council for the purchase of one (1) Ford E250 Cargo Van.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contracts and project awards greater than \$25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the district's participation in the Houston Galveston Area Council Cooperative Purchasing Program.

Plan addressed: The Custodial Department Vehicle Replacement Plan.

Background: The purchase of this vehicle will provide the Custodial Department with the ability to transport heavy custodial equipment for repair. The new vehicle will replace an older and higher mileage vehicle that is no longer functional.

Impact of this action: The purchase of this vehicle will support the Custodial Department's continuing goals of supporting the campuses and providing safe, clean and well-maintained facilities.

Budget information: Funds will be disbursed from the General Fund, Capitol Equipment (Vehicle) Budget provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual department/campus budgets.

Total estimated expenditure for this contract is \$21,451.84, to be allocated as follows:

Budget Code:	<u>09/10 Proposed Budget</u>
199.51.6631.00.972.9.99.0.72 (Vehicles)	\$21,451.84

Monitoring and reporting
timeline:

This is a one time purchase.

Resource personnel:

Ruben Reyes, Assoc. Superintendent for Operations
Wanda Paul, Director, Custodial Services and Support
Department

Attachment:

None

PURCHASING AGENDA ITEM:

BOARD MEETING DATE:

January 21, 2009

- Title: Contract for Heating, Ventilation and Air Conditioning (HVAC) Spare Parts
- Administration recommendation: It is recommended that the Board of Trustees approve contracts to Carrier South Texas, Hunton Trane, Johnstone Supply and York International Corp. for the purchase of HVAC systems and spare parts.
- Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.
- The Spring Branch Independent School District Board of Trustees approved by resolution, the District's participation in the:
- Region VIII ESC sponsored Texas Interlocal Purchasing System (TIPS)
 - Region IV Texas Cooperative Purchasing Network (TCPN)
 - Texas Multiple Award Schedule (TXMAS) Cooperative Purchasing Programs
 - Texas Multiple Award Schedule (TXMAS) Cooperative Purchasing Programs
- Plan addressed: To provide OEM spare parts, i.e. compressors, motors, valves, blower wheels, timers, circuit boards, etc., for Maintenance Operations personnel to repair existing HVAC systems with products that will maintain the system integrity, system compatibility, warranties and operational efficiency of District assets. To provide safe, clean, well-maintained and comfortable facilities for students, staff and patrons.
- Background: Carrier South Texas, Hunton Trane and York International are manufacturers for direct purchase of the products required by SBISD. Captive replacement spare parts are needed for immediate delivery from these manufacturers.
- Impact of this action: Suppliers will have available components necessary for the maintenance of buildings and associated equipment.

Budget Information: These funds will be disbursed from the General Fund/Contracted Services Maintenance and Supplies budgets provided for this purpose. This is a multi-year contract that will cover portions of the 08/09 and 09/10 fiscal years. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual department/campus budgets. The estimated annual expenditures for these contracts are \$225,000.00, to be allocated by accounts as follows:*

Budget Codes:

199.51.6247.42. 971.X.99.0.71
(General Fund/Contracted/Maintenance)

199.51.6316.42.971. X.99.0.71
(General Fund/Supplies/Maintenance)

	<u>08/09 Balance</u>
199.51.6247.42.971.X.99.0.71	\$103,904.02
199.51.6316.42.971.X.99.0.71	\$ 74,533.02

* Expenditures will cross over into 2009-2010 budget year.

Monitoring and reporting timeline:

These contracts will be reviewed annually.

Resource personnel:

Ruben Reyes, Assoc. Superintendent for Operations
Vinod Bahl, Director of Maintenance
Ernest Palomo, HVAC Supervisor

Attachment:

None

PURCHASING AGENDA ITEM:

BOARD MEETING DATE:
January 26, 2009

Title: Annual Contract for Purchase of Tires

Administration recommendation: It is recommended that the Board of Trustees approve contracts for the purchase of tires to American Tire Distributors, S/W Houston Tire Sales, and Southern Tire Mart.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve proposal awards greater than \$25,000.00.

Plan addressed: The Transportation Department provides transportation services for a variety of automobiles, trucks and buses in order to maintain a safe and operational district vehicle fleet.

This contract shall be for a period of one (1) year, February 1, 2008 through January 31, 2009, with the option to renew annually for an additional two (2) years if the renewal is agreed to, in writing, by both parties.

Background: The Transportation Department continually strives to provide for maximum availability of safe vehicles to maximize various departments' productivity. This contract will allow the district to purchase the required tires from multiple sources at the lowest price while considering the safety of students and staff and providing maximum vehicle availability.

Impact of this action: To service, repair and provide reliable district owned vehicles. To assist the district in the continued goal of maintaining departmental optimum efficiency and productivity. This purchase will assist in our efforts to maintain maximum vehicle availability and utilization.

Budget information: These funds will be disbursed from the General Fund Transportation tires and tubes budgets provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual department/campus budgets. This is a multi-year contract that will cover the 08-09 and the 09-10 fiscal years. The estimated annual expenditure of the contract is \$90,000.00 to be allocated by account as follows: *

Budget code:

199.34.6314.000.974.99.0.74

(Gen Fund/Tires & Tubes/ Transportation)

199.34.6314.000.974.99.0.74	<u>08/09 Budget:</u>
	\$90,000.00

*Expenditures will cross into the 2009/2010 budget.

Monitoring and reporting
timeline:

This contract will be reviewed annually.

Resource personnel:

Ruben Reyes, Assoc. Superintendent for Operations
Henry Behne, Director of Transportation
Steve May, Fleet Manager

Attachment:

Proposal Tabulation 8759P

PROPOSAL NO. 8759P

PROPOSAL TABULATION

SPRING BRANCH I.S.D.

PROPOSALS ON:
Annual Contract for Tires

Staff Member Requesting This Item:
Henry Behne, Director of Transportation

PROPOSAL DATE:
December 9, 2008

Description	A to Z Tire & Battery, Inc.	Advanced Tire Distributors	SW Houston Tire Sales	Southern Tire Mart	Stroud Tire Co	Tommy Vaught	O'Reilly Auto
1.0 Access							
1.1 Business Hours	8:00a.m. - 5:00p.m.	7:30a.m. to 4:30 a.m. Yes	7:30a.m. - 6:00p.m.	No 7:00a.m. - 5:00p.m.	Yes	No Bid	No Bid
Do you have after hours and weekend supply capabilities? (Yes/No)	No	No	Yes	Yes	Yes	No Bid	No Bid
Does the offeror guarantee that deliveries will be made within 5 working days 95% of the time after receipt of the order? Yes/No	Yes	Yes	Yes	No 7:00a.m. to 5:00p.m.	Yes	No Bid	No Bid
Does the offeror possess the capability of deliveries on an emergency basis the same day after receipt of the order? Yes/No	24hrs	Yes	Sometimes	Yes	Yes	No Bid	No Bid
4.0 Line Items in Inventory Stock	All	40,000 +	No Bid	700.00	80%	No Bid	No Bid
4.1 How many line items in inventory stock at the nearest distribution center?	All	40,000 +	No Bid	500.00	90	No Bid	No Bid
4.2 How many line items in inventory stock at the alternate distribution center?	Approximately 10%	1-10%	No Bid	10%	80.00	No Bid	No Bid
4.3 What is the normal inventory stock out rate at the nearest distribution center? Does the offeror guarantee that pricing will remain the lowest pricing for the duration of the contract? (Yes/No)	Yes	Yes	Yes	Yes	Yes	No Bid	No Bid
5.0 How long is the submitted pricing guaranteed?	1 year	1 year	1-31-2009	12 months	12 months	No Bid	No Bid
6.0							

PROPOSAL NO. 8759P

PROPOSAL TABULATION

Staff Member Requesting This Item:
Henry Behne, Director of Transportation

PROPOSAL DATE:
December 9, 2008

PROPOSALS ON: Annual Contract for Tires	A to Z Tire & Battery, Inc.	American Tire Distributors	SW Houston Tire Sales	Southern Tire Mart	Sirubal Tire Co	O'Reilly Auto
7.0 Sample pricing Tires, Police, speed rated, Radial, All Season Tread, Steel Belts Brand: Firestone Style: Firehawk Model: P235/55 R17 Price 95.00 Credit 0.00 Equivalent/ Alternate	Continental Pro Contact 95.00 0.00 Equivalent	Firestone Firehawk GTZ Pursuit 87.11 0.00 Equivalent	Goodyear Eagle RSA 'SL' 99.00 0.00 Equivalent	Firestone Firehawk GT Pursuit 87.68 0.00 Equivalent	Not submitted	No Bid
7.1 Tires, Light Truck, Radial, All Season Tread Polyester, Steel Belts, Standard Load Brand: Firestone Style: Destination HT Model: P235/75 R 15 Price 84.00 Credit 0.00 Equivalent/ Alternate	National Commando Ltr 84.00 0.00 Equivalent	Firestone Destination LE 146965 77.88 0.00 Equivalent	Goodyear Wrangler HT 'C' 88.00 0.00 Equivalent	Firestone Fire hawk GT Pursuit 87.68 0.00 Equivalent	Uniroyal Laredo All Season 64.55 0.00 Equivalent	No Bid
7.2 Tires, Light Truck, Radial, All Season Tread Blackwall, Tubeless, Standard Load Brand: Firestone Model: LT 225/75 R 16 Price 67.00 Credit 0.00 Equivalent/ Alternate	National Chapparal XT 67.00 0.00 Equivalent	Firestone Transforce 189752 75.66 0.00 Equivalent	Goodyear Wrangler HT 'C' 112.00 0.00 Equivalent	Firestone Transforce HT 78.00 0.00 Equivalent	Uniroyal Laredo HD/H 97.44 0.00 Equivalent	No Bid
7.3 Tires, Light Truck, Radial, Conventional Tread, Blackwall, Tubeless, Minimum Load Rng Ind Brand: Firestone Model: Transformer HT, LT 235/70 R 16 Price 68.00 Credit 0.00 Equivalent/ Alternate	National Neptune Experience 68.00 0.00 Equivalent	Firestone Destination LE XL054375 82.26 0.00 Equivalent	Goodyear Wrangler SRA 'SL' 91.00 0.00 Equivalent	Firestone Destination LE XL054375 83.75 0.00 Equivalent	Not submitted	No Bid
7.4						

SPRING BRANCH I.S.D.

PROPOSAL TABULATION

PROPOSAL NO. 8759P

PROPOSALS ON:

Staff Member Requesting This Item:

PROPOSAL DATE:

Annual Contract for Tires

Henry Behne, Director of Transportation

December 9, 2008

		A to Z Tire & Battery, Inc.	American Tire Distributor	SW Houston Tire Sales	Southern Tire Mart	Strouhal Tire Co	Tommye Vaughn	O'Reilly Auto
	Description Tires, Light Truck, Conventional Tread, Blackwall, Tubeless, Minimum Load Ring Ind Brand: Firestone Model: Transformer HT, LT245/75 R 16 Price Credit	National Chapparal XT 79.00 0.00 Equivalent	Firestone Transformer 189769 88.81 0.00 Equivalent	Goodyear Wrangler HT 'E' 118.00 0.00 Equivalent	Firestone Transformer HT 10 PLY 87.00 0.00 Equivalent	Unroyal Laredo HD/ H 98.42 0.00 Equivalent		
7.5	Equivalent / Alternate Tires, Light Truck, Radial, Conventional Tread, Blackwall, Tubeless, Minimum Load Ring Ind Brand: Firestone Model: Transformer HT, LT 245/75 R 17 Price Credit	Toyo Open Country HT 135.00 0.00 Equivalent	Firestone Transformer HT 207483 98.23 0.00 Equivalent	Goodyear Wrangler SRA 'E' 120.00 0.00 Equivalent	Firestone Transformer HT 10 PLY 100.00 0.00 Equivalent			
7.6	Equivalent / Alternate Tires, Medium Truck/Bus, Low-Profile, Radial All Whl Pstr, Steel Belts, Tubeless, Min. Ld. Ring Brand: Firestone Model: T-559, 9 R 22.5 Price Credit	Toyo M120Z 189.00 0.00 Equivalent	Firestone FS560 193016 183.24 0.00 Equivalent	Goodyear G 149 'F' 214.00 0.00 Equivalent	Firestone FS560 12 PLY 185.00 0.00 Equivalent			
7.7	Equivalent / Alternate Tires, Medium Truck/Bus, Radial, Convntl Tread, Tubeless, All Pstr, Steel Belts, Min. Load Ring Brand: Firestone Model: T 559, 11 R 22.5 Price Credit	Double Coin RR 150 199.00 0.00 Equivalent	Firestone FS560 156531 217.16 0.00 Equivalent	Goodyear G 150 'G' 246.00 40.00 Equivalent	Firestone FS 560 14 PLY 208.50 50.00 Equivalent	BF Goodrich ST230 16 PLY 244.26 50.00 Equivalent		
7.8	Equivalent / Alternate							

SPRING BRANCH I.S.D.

PROPOSAL TABULATION

PROPOSAL NO. 8759P

PROPOSALS ON:
Annual Contract for Tires

Staff Member Requesting This Item:
Henry Behne, Director of Transportation

PROPOSAL DATE:
December 9, 2008

Description	A to Z Tire & Battery, Inc.		American Tire Distributor		SW Houston Tire Sales		Southeast Tire Mart		Strouhal Tire Co		Tommie Vaughn		O'Reilly Auto	
	Price	Credit	Price	Credit	Price	Credit	Price	Credit	Price	Credit	Price	Credit	Price	Credit
7.9 Tires, Police, Speed Rated, Radial, Convntl Tread, Blackwall, Steel Belts, Polyester Brand: Firestone Model: Firehawk, P225/60 R 16 Price Credit Equivalent / Alternate	85.00 0.00 Equivalent	0.00	73.96 0.00 Equivalent	0.00	74.00 0.00 Equivalent	0.00	73.95 0.00 Equivalent	0.00	74.00 0.00 Equivalent	0.00	No Bid	No Bid	No Bid	No Bid
7.10 Tires, Medium Truck/Bus, Low Profile, Radial, All Whl Pos, Steel Belts, Tubeless, Min Load Rng Brand: Firestone Model: FS 560, 225/70 R 19.5 Price Credit Equivalent / Alternate	216 129.00 0.00 Equivalent	0.00	154.62 0.00 Equivalent	0.00	229.00 0.00 Equivalent	0.00	149.00 0.00 Equivalent	0.00	169.63 0.00 Equivalent	0.00	No Bid	No Bid	No Bid	No Bid
7.11 Tires, Passenger, Radial, Convntl Tread, Wht Wall, Tubeless Brand: Firestone Model: FR 380, P205/70 R 15 Price Credit Equivalent / Alternate	43.00 0.00 Equivalent	0.00	53.62 0.00 Equivalent	0.00	51.00 0.00 Equivalent	0.00	52.00 0.00 Equivalent	0.00	Not submitted	0.00	No Bid	No Bid	No Bid	No Bid

Requests for proposals were sent to the following:

- A to Z Tire & Battery Co., Inc
- AA American Automotive
- Beasley Tire Service Inc.
- Firestone Complete Auto Care
- GCR Houston Truck Tire Ctr Inc
- Grays' Wholesale Tire Dist
- International Tire & Tube
- Noramco North American Trade Corp
- O'Reilly Auto Parts
- Pep Boys
- Snider Tire Inc.
- Southern Tire Mart
- Southwest Houston Tire Sale Inc
- Strouhal Tires Co.
- Tommie Vaughn Ford

Charge to Budget Code: 199.34.6314.00.974.9.99.0.74

Estimated Contract Amount: \$90,000.00

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

Title: Contract for 2008 Server and Client Access License Upgrade

Administration recommendation: It is recommended that the Board of Trustees approve the purchase of Microsoft 2008 Server and client license upgrades through various vendors utilizing State and Regional contracts.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in both the Texas Building and Procurement Commission (TBPC), and Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.

Plan addressed: License upgrades for current active directory and future server deployment.

Background: Active Directory and server upgrades from 2000 to 2003 were necessary to ensure compatibility with new software and future security initiatives. Windows server 2003 licenses can no longer be purchased. Windows 2008 licenses must be used to bring Network Operations Center server systems into license compliance.

Impact of this action: This purchase will bring the district Network Operations Center server systems into license compliance.

Budget information: These funds will be disbursed from the E-Rate Fund/Data Processing/Equipment budget provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$200,000.00 to be allocated as follows:

Budget code: 08/09 Budget

485.53.6397.000.930.99.0.000.ERT09 \$200,000.00
(E-Rate fund/Data Processing/Equipment)

Monitoring/reporting timeline: February 1, 2009 – January 31, 2010. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel: Venu Rao, Chief Information Officer
Wes Hargrove, Manager of Systems

Attachments: None

PURCHASING AGENDA ITEM

BOARD MEETING DATE:

January 26, 2009

Title: Contract for Altiris Annual Maintenance

Administration recommendation: It is recommended that the Board of Trustees approve the purchase of annual maintenance for the Altiris system from Dell, Inc.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.

Plan addressed: Annual maintenance for enterprise level management system throughout the district.

Background: An enterprise management system is needed for efficient deployment of software, patches, help desk, etc. A new system was purchased last year from Dell to perform these functions.

Impact of this action: Provides support, upgrades, and maintenance for management system.

Budget information: These funds will be disbursed from the E-Rate Fund/Data Processing/Maintenance budget provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$48,200.00, to be allocated as follows:

Budget code: 08/09 Budget

485.53.6219.000.930.99.0.000.ERT09 \$48,200.00
(E-Rate Fund/Data Processing/Maintenance)

Monitoring/reporting timeline: February 1, 2009 – January 30, 2010. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel: Venu Rao, Chief Information Officer
Wes Hargrove, Manager of Systems

Attachments: None

PURCHASING AGENDA ITEM

BOARD MEETING DATE:
January 26, 2009

Title: Contract for Maintenance of Critical Network Switches

Administration recommendation: It is recommended that the Board of Trustees approve a contract with Micro Integration for the maintenance contract for critical Cisco switches located at most campuses and the Wide Area Network (WAN) core switches.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve contract awards greater than \$25,000.00.

The Spring Branch Independent School District Board of Trustees approved, by resolution, the District's participation in Region IV Texas Cooperative Purchasing Network (TCPN) Cooperative Purchasing Programs.

Plan addressed: To provide a reliable Wide Area Network (WAN).

Background: A core switch is located on each Local Area Network (LAN) and the WAN. If a switch would fail, the entire LAN or WAN would lose network access. Students would lose the ability to connect to the Internet and teachers would lose access to the Student Administration system.

The average cost of a switch is \$35,000.00. It is not cost effective to have spare switches on hand. Therefore, SBISD maintains a maintenance contract with Micro Integration.

Impact of this action: By maintaining a maintenance contract, SBISD will ensure that if any switch fails, SBISD would receive a replacement switch within one (1) business day.

Budget information: These funds will be disbursed from the General/Contract Maintenance Fund budget provided for this purpose. Individual requisitions are not approved by the Purchasing Department without sufficient funds available in the individual campus budgets. Total estimated expenditure for this contract is \$75,000.00 to be allocated as follows:

Budget code:	<u>09/10 Proposed Budget</u>
199.53.6244.000.930.99.0.930 .	\$75,000.00
(Gen/Contract Main. Service/Fund)	

Monitoring/reporting timeline: July 1, 2009 – June 30, 2010. The vendor will be evaluated throughout the course of the year for quality of work and for customer service.

Resource personnel: Venu Rao, Chief Information Officer
Wes Hargrove, Manager of Systems

Attachments: None