

**Spring Branch Independent School District  
Agenda Item Information**

**Date of Board Meeting:** January 26, 2009

**Subject:** First Reading of Policy: FEF (LOCAL) ATTENDANCE: RELEASED TIME

**Administrator Responsible:**

**Name:** Diane Jackson, Ed.D.

**Position:** Policy Administration & Governmental Relations

**Purpose of Agenda Item:**

**Information only**       **Action needed**       **Report**

**Additional Information and/or Back-Up:**

Recommend first reading and advance to second reading and adoption of this policy, FEF (LOCAL) ATTENDANCE: RELEASED TIME.

Annotated copy is attached.

ATTENDANCE  
RELEASED TIME

FEF  
(LOCAL)

Students shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school. The teacher shall determine that such permission has been granted before the dismissal of the student. Parent(s) or legal guardian(s) may come to the school and pick up their child, but such requests to excuse the child shall be made through the principal's office.

PRIVATE LESSONS

Students shall not be excused during school hours for private lessons of any nature without approval of the Superintendent or designee. ~~No individual, tutor, or therapist employed by other than District contract shall be allowed to provide services of any nature to students during school hours in District schools~~ unless required by the Individualized Education Program or Section 504 plan of a student with disabilities.

EMPLOYMENT

Upon request of the parent or student (if 18 or older), the principal may approve released time for employment (other than vocational cooperative programs) for junior or senior students whom the principal determines have an extreme hardship, not to exceed one class period per day.