

**Spring Branch Independent School District  
Agenda Item Information**

**Date of Board Meeting:** February 23, 2009

**Subject:** Request For Approval Of Revised Employee Contract Addendum

**Administrator Responsible:**

**Name:** Marianne Cribbin

**Position:** Executive Director of Human Resources

**Purpose of Agenda Item:**

Information only       Action needed       Report

**Additional Information and/or Back-Up:**

It is recommended that revised language to the certification addendum to some employee contracts be approved in order to further clarify intent.

**CERTIFICATION ADDENDUM**

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**If used, this Addendum becomes part of the Employee's Contract and should reflect certification requirements for the entire term of the Contract.**

The Board of Trustees of the Spring Branch Independent School District (SBISD) (hereafter referred to as the "Employer") and the undersigned professional employee, (the "Employee") hereby enter into this Certification Addendum to the Employee's Probationary/Term/Continuing Contract (circle one) ("the Employee's Contract"), as follows:

The Employee acknowledges that:

\_\_\_\_\_ he/she does not hold an endorsement, supplemental certificate, or standard certificate issued by the State Board for Educator Certification ("SBEC") in the current assignment; and he/she holds a \_\_\_\_\_ (enter employee's current permit, certificate, or deficiency plan); or

\_\_\_\_\_ his/her certificate will expire during the term of Employee's contract and that Employee is required by state law to renew the certificate.

The Employee's Contract is subject to the Employee's becoming and remaining certified and/or the Employee's completion of a deficiency plan, or probationary certification, as follows (select applicable requirements):

\_\_\_\_\_ The Employee must provide to the Employer by \_\_\_\_\_ (date) documentation that the Employee has passed all parts of the exam necessary for standard certification, supplemental certification, or endorsement in the Employee's current assignment;

\_\_\_\_\_ The Employee must provide to the Employer by \_\_\_\_\_ (date) documentation that the Employee has completed \_\_\_\_\_ semester hours under his or her deficiency plan; and/or

\_\_\_\_\_ The Employee must provide to the Employer by \_\_\_\_\_ (date) documentation that the Employee has obtained standard certification from SBEC, or has renewed his or her certificate with SBEC, in the Employee's current assignment \_\_\_\_\_.

The Employee agrees to satisfy the condition(s) indicated above by the date(s) specified. If Employee fails to do so, the Employee's Contract is void and the Employee's execution of this addendum will serve as an irrevocable tender of the Employee's resignation from all employment with the Employer and SBISD. The signature below by a District official constitutes the Board's acceptance of the Employee's resignation.

NON-CHAPTER 21 CONTRACT

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I have read this addendum and agree to abide by its terms and conditions:

Employee: \_\_\_\_\_

Date signed: \_\_\_\_\_

Spring Branch Independent School District

By: \_\_\_\_\_  
Superintendent/or Designee

Date signed: \_\_\_\_\_