

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Approval of Payroll and Operating Expenses – January 2009

Administrator Responsible:

Name: Karen Wilson

Position(s): Associate Superintendent, Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up: Payroll and operating expenses, totaling \$21,352,404.09 are listed below by fund.

	<u>Payroll Exp.</u>	<u>Operating Exp.</u>	<u>Monthly Total</u>
General Fund	\$10,480,358.82	\$4,946,214.90	\$15,426,573.72
Enterprise	47,458.30	41,346.28	88,804.58
Special Revenue	1,507,041.50	520,602.89	2,027,644.39
Food Service	501,617.12	724,979.35	1,226,596.47
Debt Service	0.00	4,000.00	4,000.00
Bond Interest Earnings	0.00	0.00	0.00
Trust & Agency	0.00	6,841.16	6,841.16
Bond Fund 2004	36,142.08	160,439.51	196,581.59
Bond Fund 2008	33,395.60	2,341,966.58	2,375,362.18
Total	<u>\$12,606,013.42</u>	<u>\$8,746,390.67</u>	<u>\$21,352,404.09</u>

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of Tax Overpayment Refunds (Sec. 31.11) -

Administrator Responsible:

Name: Karen Wilson

Position: Associate Superintendent for Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Backup:

In accordance with state law, Laurie G. Payton, Tax Assessor-Collector has submitted for Board approval requests for refunds as listed on the following page(s):

Current Month: \$48,469.34

Total Year to Date: \$169,980.35

Sec. 31.11 Tax Overpayment Refunds

<u>Name</u>	<u>Year</u>	<u>Tax Refund</u>
000-758-1 The Sherwin Williams Co	2008	\$ 12,437.84
000-758-2 The Sherwin Williams Co	2008	\$ 1,913.01
038-656-6 The Sherwin Williams Co	2008	\$ 3,943.68
068-143-000-0008 John L or Cyd G Gillette	2008	\$ 4,023.15
079-129-004-0075 Lois A Ray	2008	\$ 504.75
097-504-000-0021 First Community Credit Union	2008	\$ 1,684.02
098-563-000-0070 Ameripoint Title Houston	2007	\$ 730.38
100-074-000-0023 Startex Title Company	2008	\$ 649.77
117-076-004-0037 Donvick Inc	2008	\$ 20,541.19
128-984-001-0004 Fidelity National Title Insurance Company	2008	\$ 2,041.55
Total		<u>\$ 48,469.34</u>

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Acceptance of Grant Awards

Administrator Responsible:

Name: Jennifer Blaine, Ed.D.

Position: Associate Superintendent for Curriculum and Instruction

Purpose of Agenda Item:

Information only **Action needed** **Report**

Additional Information and/or Back-Up:

Houston Endowment Houston Pathways Initiative grant award to a multi-institutional collaborative.(SBISD is a beneficiary of services.)	\$ 1,580,150
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USDA “Building New Career Tracks for Minority (or Underrepresented) Students grant award to HCC (SBISD is a beneficiary of services.)	\$ 300,000
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USDA “ Pathways to the Food Industry” grant award to HCC. (SBISD is a beneficiary of services.)	\$ 235,036
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Total	\$ 2,115,186
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Title:	Houston Endowment Inc. Houston Pathways Initiative Grant Award
Administration recommendation:	It is recommended that the Board of Trustees approve Spring Branch ISD being a beneficiary of this two year grant award given to a collaborative of institutions. The approximate value of the Houston Pathways Initiative is \$1,580,150.
Authority for this action:	Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.00.
Plan addressed:	The Houston Pathways Initiative proposed scope of work includes four main phases: <ol style="list-style-type: none"> 1. Create and implement an infrastructure to collect student data across segments; 2. Create a system for educators to access and use the data; 3. Develop P-16, within discipline faculty teams; and 4. Create a backward tracking and notification system in the data infrastructure for Associate Degrees.
Background:	The Texas Higher Education Coordinating Board, the Grossmont-Cuyamaca Community College District Auxiliary in California, Houston Community College, the San Jacinto Community College District and Houston area P-16 educational districts/institutions (HISD, SBISD, Deer Park ISD, Galena Park ISD and Pasadena ISD) partnered to establish an initiative in Texas to address the challenge of preparing students for post-secondary education.
Impact of this action:	The initiative will address the following objectives from the P-16 College Readiness and Success Strategic Action Plan: (1) Align exit-level assessments of public education with entry-level expectations of higher education and the skilled workforce; (2) Infuse PK, elementary, middle and high school curricula with appropriate rigor to academically prepare students, including those with special needs, for success in college/university courses and career pursuits; (3) Create a college-going culture in every public PK, elementary, middle and high school in Texas; (4) Prepare education professionals in public and higher education, from P through 16, to assist students, including those with special needs, in meeting college readiness and skilled workforce expectations and standards; and (5) Coordinate college readiness and success plan objectives with strategies for persistence and timely graduation included in the Texas Higher Education Coordinating Board's "Closing the Gaps" plan.
Budget information	HCC is the fiscal agent for this grant spending funds on project related expenses. No matching funds are required.
Monitoring and reporting timeline:	THECB will be responsible for the overall implementation and management of the data system, with the help of the community college districts. HCC will be the fiscal agent.
Resource personnel:	Dr. Jennifer Blaine, Associate Superintendent for C & I; Julie Hodson, Director, Grants
Attachment:	None

GRANT AGENDA ITEM:

BOARD MEETING DATE:
February 23, 2009

Title: USDA Hispanic-Serving Institutions Education Grants Program "Pathways to the Food Industry" grant award to Houston Community College

Administration recommendation: It is recommended that the Board of Trustees approve Spring Branch ISD being a beneficiary of this two year grant award given to Houston Community College. The approximate value of the grant funded project is \$235,036.00.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.00.

Plan addressed: Activities include a TV production of students teaching students to cook, a creative cookbook developed by students, and opportunities to meet and interact with Houston celebrity chefs.

Background: HCC partnered with SBISD and the Conrad N. Hilton College of Hotel and Restaurant Management at the University of Houston on a 2-year grant opportunity to strengthen a career path for students among the three institutions.

Impact of this action: This project will address the following objectives:

- Increase students' knowledge about colleges, universities, and professional careers in the broad food industry.
- Increase the number of students who enroll in culinary classes at SBISD, HCC, and UH-Conrad Hilton Hotel.
- Increase the number of students who complete food related classes at SBISD and HCC, and graduate with Bachelor of Science degrees from UH-Conrad Hilton Hotel.

Budget information HCC is the fiscal agent for this grant and will spend funds to support activities that help the project meet its objectives.

Monitoring and reporting timeline: Dr. Maya Durnovo of HCC will be responsible for all reporting requirements.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I; Julie Hodson, Director, Grants

Attachment: None

GRANT AGENDA ITEM:

BOARD MEETING DATE:
February 23, 2009

Title:	USDA "Building New Career Tracks for Minority (or Underrepresented) Students" grant award to Houston Community College
Administration recommendation:	It is recommended that the Board of Trustees approve Spring Branch ISD being a beneficiary of this two year grant award given to Houston Community College. The approximate value for this grant funded project is \$300,000.00 to be spent during the 2008-2009 and 2009-2010 school years.
Authority for this action:	Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.00.
Plan addressed:	Planned activities include dual credit opportunities between SBISD and HCC, workshops, summer enrichment programs held at Sam Houston State University and tours to local horticulture production and growth centers.
Background:	HCC partnered with SBISD and Sam Houston State University on a 2-year grant opportunity to create and implement an innovative model that will recruit high school and college students into Horticulture and Agriculture.
Impact of this action:	This project will address the following objectives: <ul style="list-style-type: none">• Increase students' knowledge about colleges, universities, and professional careers in the agriculture/horticulture business.• Increase the number of students who enroll in related classes at SBISD, HCC, and Sam Houston State University.• Increase the number of students who complete related classes at SBISD and HCC, and graduate with Bachelor of Science degrees from Sam Houston State University.
Budget information	HCC is the fiscal agent for this grant and will spend funds to support activities that help the project meet its objectives.
Monitoring and reporting timeline:	Dr. Maya Durnovo of HCC will be responsible for all reporting requirements.
Resource personnel:	Dr. Jennifer Blaine, Associate Superintendent for C & I; Julie Hodson, Director, Grants
Attachment:	None

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of Teacher Appraisers for the 2008-2009 School Year

Administrator Responsible:

Name: Marianne Cribbin

Position: Executive Director of Human Resources

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

As part of the SBISD Two Tiered Appraisal Model for teacher appraisals, teachers have the opportunity to request an observation from a second appraiser. Policy DNA Local requires that second appraisers be approved by the Board.

The administrators on the attached list have received training in the SBISD Two-Tiered Appraisal Model and are recommended as "other" or "second" appraisers.



SPRING BRANCH INDEPENDENT SCHOOL DISTRICT

The administrators and professionals listed below have received training in the SBISD Two-Tiered Appraisal Model and are recommended as appraisers for the 2008-2009 school year.

Jennifer Collier
Rian Evans
Cathy Green
Diana Del Pilar

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of Election Officials for the 2009 Trustee Election

Administrator Responsible:

Name: Karen Wilson

Position: Associate Superintendent for Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

It is required that the Board of Trustees approve the Order Appointing Presiding Election Judges, Alternate Presiding Election Judges, and Other Election Officials for the May 9, 2009 Trustee Election.

The listing of proposed election officers is attached.

ORDER APPOINTING PRESIDING ELECTION JUDGES, ALTERNATE
PRESIDING ELECTION JUDGES, AND OTHER ELECTION
OFFICIALS FOR THE MAY 9, 2009 TRUSTEE ELECTION

WHEREAS, pursuant to law, an election is required to be held within the Spring Branch Independent School District ("SBISD") for the purpose of filling the full terms of Trustee Positions Three and Four; and

WHEREAS, the Board of Trustees of SBISD is required to appoint, for the purpose of conducting the general election, the following election officials:

- (1) A presiding election judge and alternate presiding judge for each election precinct in which the election is to be held;
- (2) An early voting clerk;
- (3) A presiding judge for the early ballot board;
- (4) A manager of the central counting station;
- (5) A tabulation supervisor for the central counting station; and
- (6) A presiding judge for the central counting station.

IT IS THEREFORE ORDERED BY THE BOARD OF TRUSTEES OF SBISD THAT:

(1) The individuals listed on Exhibit A attached hereto are hereby appointed by the Board of Trustees of SBISD to act as the election officials for the precincts for the May 9, 2009 Trustee Election as set forth beside each such person's name on Exhibit A.

(2) The presiding judge of each election precinct, the presiding judge of the central counting station and the manager of the central counting station are all authorized and directed to appoint at least two, but not more than five, clerks to assist such officials in their duties. The presiding judge of the early ballot board is authorized and directed to appoint at least two, but not more than five, persons to serve as members of the early ballot board. Each clerk and each member of the early ballot board so appointed shall be an eligible voter of SBISD but need not reside in the election precinct for which the clerk or member was appointed. In making the clerk appointments, each presiding election judge shall make reasonable efforts to appoint a sufficient number of election clerks who are fluent in both English and Spanish to serve the needs of the Spanish-speaking voters of the precinct. If the number of such fluent election clerks is insufficient to serve the needs of the Spanish-speaking voters in the election, the authority holding the election shall appoint at least one

clerk who is fluent in both English and Spanish to serve at a central location to provide assistance for Spanish-speaking voters.

(3) The Secretary of the Board of Trustees of SBISD is hereby authorized and directed to deliver to the presiding judge and alternate presiding judge of each election precinct, the presiding judge of the central counting station, and the presiding judge of the early ballot board, the notice of the appointment as such, in accordance with Sections 32.009 and 4.007 of the Texas Election Code, as amended, and such other notices, supplies, and information as may be necessary or required in connection with their serving in the capacity as election officials.

(4) All election judges and clerks shall be compensated at the rate of \$7.50 per hour for time actually spent working at a precinct polling place or annotating the list of registered voters who voted early. A judge or clerk may not be paid for more than one hour of work before the polls open, except for payment made for work to annotate the list of registered voters who voted early. A judge or clerk may not be paid for more than two hours of work after the time for closing the polls or after the last voter has voted, whichever is later. One election official from each precinct shall be paid the sum of \$25.00 on delivery of the precinct election records, keys to ballot boxes, or other election equipment, and unused election equipment, to the Board of Trustees of SBISD.

This Order is adopted by the Board of Trustees of SBISD this 23rd day of February, 2009.

Susan Kellner, President
Board of Trustees of
Spring Branch Independent
School District

Susan Mathews, Secretary
Board of Trustees of
Spring Branch Independent
School District

Regular Board of Trustees Meeting on February 23, 2009
 Exhibit A
 LISTING OF ELECTION OFFICERS
 FOR THE MAY 9, 2009 TRUSTEE ELECTION

Election Precinct Number	Polling Place	Office	Name
2	Bunker Hill Elem. School 11950 Taylorcrest	Judge	<u>Doris Esparza</u>
		Alt. Judge	<u>Katy Boessling</u>
3	Edgewood Elem. School 8655 Emnora	Judge	<u>Florence Hempel</u>
		Alt. Judge	<u>Michael Hempel</u>
4	Frostwood Elem. School 12214 Memorial	Judge	<u>Helen B. Davidson</u>
		Alt. Judge	<u>Margaret Blanton</u>
5	Hollibrook Elem. School 3602 Hollister	Judge	<u>Erica Montalvo</u>
		Alt. Judge	<u>Jeanine Ybarra</u>
6	Housman Elem. School 6705 Housman	Judge	<u>Lisa LeMay</u>
		Alt. Judge	<u>Christine LeMay</u>
7	Hunters Creek Elem. School 10650 Beinhorn	Judge	<u>Josh Flynn</u>
		Alt. Judge	<u>Tom Latham</u>
8	Memorial Drive Elem. School 11202 Smithdale	Judge	<u>Kenneth Shaffer</u>
		Alt. Judge	<u>Kenneth Lott</u>
9	Pine Shadows Elem. School 9900 Neuens	Judge	<u>Cindy Reinhart</u>
		Alt. Judge	<u>Rosario Pena</u>
10	Ridgecrest Elem. School 2015 Ridgecrest Drive	Judge	<u>Donna Patterson</u>
		Alt. Judge	<u>Michael Patterson</u>
11	Rummel Creek Elem. School 625 Brittmooore	Judge	<u>James G. Skelly</u>
		Alt. Judge	<u>James K. Wilhelm</u>
12	Shadow Oaks Elem. School 1335 Shadowdale	Judge	<u>Ellen Ackermann</u>
		Alt. Judge	<u>Francis Ackermann</u>
13	Spring Branch Elem. School 1700 Campbell Rd.	Judge	<u>Eddy Hancock</u>
		Alt. Judge	<u>Gwen Hancock</u>
14	Valley Oaks Elem. School 8390 Westview Drive	Judge	<u>Jeff Smith</u>
		Alt. Judge	<u>Donna Smith</u>
15	Westwood Elem. School 2100 Shadowdale	Judge	<u>Elvanna Galbreth</u>
		Alt. Judge	<u>Maria Garza</u>
16	Woodview Elem. School 9749 Cedardale	Judge	<u>Suzanne Testa</u>
		Alt. Judge	<u>Joyce Ellington</u>

Regular Board of Trustees Meeting on February 23, 2009

Exhibit A

LISTING OF ELECTION OFFICERS
FOR THE MAY 9, 2009 TRUSTEE ELECTION

Election Precinct Number	Polling Place	Office	Name
17	Meadow Wood Elem. School 14230 Memorial Drive	Judge	<u>Martha Smart</u>
		Alt. Judge	<u>Julianne Covington</u>
18	Wilchester Elem. School 13618 St. Mary's Lane	Judge	<u>Carl Stabler</u>
		Alt. Judge	<u>Barbara Stabler</u>
19	Sherwood Elem. School 1700 Sherwood Forest	Judge	<u>James Rutledge</u>
		Alt. Judge	<u>Margaret Rutledge</u>
20	Spring Shadow Elem. School 9725 Kempwood	Judge	<u>Sandra G. Parsons</u>
		Alt. Judge	<u>Julia McKita</u>
21	Nottingham Elem. School 570 Nottingham Oaks	Judge	<u>Robert Zurik</u>
		Alt. Judge	<u>Elizabeth Meshkoff</u>
22	Terrace Elem. School 10400 Rothbury	Judge	<u>Janis Causey</u>
		Alt. Judge	<u>Mark Causey</u>
23	Thornwood Elem. School 14400 Fern	Judge	<u>Alfred Slabbaert</u>
		Alt. Judge	<u>Vickie Slabbaert</u>
24	Cedar Brook Elem. School 2121 Ojeman	Judge	<u>Ruth Maya</u>
		Alt. Judge	<u>Blanca Hale</u>
25	Treasure Forest Elem. School 7635 Amelia Rd.	Judge	<u>Wayne Bamsch</u>
		Alt. Judge	<u>Trudy Bamsch</u>
26	Buffalo Creek 2801 Blalock	Judge	<u>Terry Williamson</u>
		Alt. Judge	<u>Shirley Williamson</u>

CENTRAL COUNTING STATION

CCS	Administration Building 955 Campbell Rd.	Manager Central Counting Station and Judge	<u>Pat Grochmall</u>
CCS	Administration Building 955 Campbell Rd.	Tabulation Supervisor Central Counting Station	<u>Trudy Murota</u>

EARLY VOTING

Early Voting	Administration Building 955 Campbell Rd.	Early Voting Clerk	<u>Linda Mathis</u>
Early Voting	Administration Building 955 Campbell Rd.	Judge, Early Voting Ballot Board	<u>Diane Dickens</u>

CERTIFICATE OF ORDER

We, the undersigned officers of Spring Branch Independent School District (the "District"), hereby certify as follows:

The Board of Trustees of the District (the "Board") convened in meeting on the 23rd day of February, 2009, at the regular meeting place within the District, and the roll was called of the duly constituted officers and members of said Board, to-wit:

Susan Kellner, President
Theresa Kosmoski, Vice President
Susan Mathews, Secretary
David Converse, Trustee
Mike Falick, Trustee
Mary Grace Landrum, Trustee
Wayne Schaper, Trustee

All said persons were present, except _____, thus constituting a quorum whereupon, among other business, the following was transacted at said meeting:

Order Appointing Presiding Election Judges, Alternate Presiding Election Judges, and Other Election Officials for the May 9, 2009 Trustee Election

The Order Appointing Presiding Election Judges, Alternate Presiding Election Judges, and Other Election Officials for the May 9, 2009 Trustee Election (the "Order") was introduced for the consideration of the Board. It was then duly moved and seconded that the Order be adopted, and, after due discussion, said motion, carrying with it the adoption of the Order, carried by the following vote:

Ayes: _____
Noes: _____

A true and complete copy of the Order adopted at the meeting described in the above paragraph is attached hereto and follows this certificate; the Order has been duly signed and attested by the proper officers, and as signed has been duly recorded in the Board's minutes of said meeting; the above and foregoing paragraph is a true and complete excerpt from the District's minutes of said meeting pertaining to the adoption of the Order. The meeting was conducted in open session following written Notice of the date, place, and subject of such meeting, as required by the laws of the State of Texas, including TEX. GOV'T CODE, Sec. 551.001 *et seq.*, Vernon's Texas Civil Statutes, as amended.

WITNESS OUR HANDS AND THE SEAL OF THE DISTRICT this 23rd day of
February, 2009.

Susan Kellner, President
Board of Trustees of
Spring Branch Independent
School District

Susan Mathews, Secretary
Board of Trustees of
Spring Branch Independent
School District

Spring Branch Independent School District
Agenda Item Information

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of Order Approving Interlocal Cooperation Contract for Joint Election and Interlocal Cooperation Contract for Joint Elections

Administrator Responsible:

Name: Karen Wilson

Position: Associate Superintendent for Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

It is recommended that the Order Approving Interlocal Cooperation Contract for Joint Election and the Interlocal Cooperation Contract for Joint Elections be approved. The Interlocal Contract is made and entered into between SBISD and the City of Piney Point Village for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and the Texas Education Code, Section 11.0581.

**ORDER APPROVING INTERLOCAL COOPERATION
CONTRACT FOR JOINT ELECTION**

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas;

WHEREAS, the City of Piney Point Village (hereafter "Piney Point") is a municipality of the State of Texas located partially in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 of the Texas Education Code requires independent school districts that hold elections on the May uniform election date to hold those elections as joint elections under Chapter 271 of the Texas Election Code with the election for members of the governing body of a municipality located in the school district.

WHEREAS, SBISD and Piney Point have each ordered their elections for May 9, 2009 and have each passed a resolution agreeing to a joint election.

WHEREAS, the SBISD Board of Trustees wishes to approve the joint election and the Interlocal Cooperation Contract for Joint Elections attached hereto.

NOW THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE SPRING BRANCH INDEPENDENT SCHOOL DISTRICT THAT:

Section 1: The matters and facts set out in the preamble of this Order are hereby found and declared to be true and correct.

Section 2: The Trustees find that the Interlocal Cooperation Contract for Joint Elections attached to this Order, in which SBISD and Piney Point agree, among other things, to hold a joint election to the extent of conducting voting on election day at a common polling place at Memorial Drive Elementary School, 11202 Smithdale, Houston, TX 77024, (the "Common Polling Location"), which SBISD and Piney Point agree will facilitate the orderly conduct of the proposed election and will adequately and conveniently serve the voters. Accordingly, the Board of Trustees hereby approves the Interlocal Cooperation Contract for Joint Elections.

Section 3: The Secretary of the Board of Trustees is hereby directed to preserve a copy of the Interlocal Cooperation Contract for Joint Elections for the period required for preserving election records.

This Order was passed, adopted and approved on this the 23rd day of February, 2009.

Susan Kellner, President
Board of Trustees of
Spring Branch Independent
School District

Susan Mathews, Secretary
Board of Trustees of
Spring Branch Independent
School District

Interlocal Cooperation Contract for Joint Elections

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Contract (the "Contract") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Piney Point Village ("Piney Point"), together, the "Parties," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

Preamble

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas;

WHEREAS, Piney Point is a municipality of the State of Texas located partially in SBISD;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b).

WHEREAS, SBISD and Piney Point have each ordered their elections for May 9, 2009 and have each passed a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Piney Point Village agree as follows:

1. Early Voting: The Parties shall conduct their early voting separately in all respects, including but not limited to, separate early voting polling locations and times, separate early voting clerks, separate early voting ballot boards.
2. Polling Places: The Parties shall have one common polling place on Saturday, May 9, 2009, Election Day, at Memorial Drive Elementary School, 11202 Smithdale, Houston, TX 77024, (the "Common Polling Location"). Polling places for Piney Point voters and for SBISD voters shall be in the cafeteria/dining hall of Memorial Drive Elementary School. The Common Polling Location is within the territorial boundaries of SBISD and within the territorial boundaries of Piney Point. Both Piney Point and SBISD have previously used the cafeteria/dining hall at Memorial Drive Elementary School as a polling location; therefore, no polling location is being moved as a result of the joint election. For the voting-day Common Polling Location, the Parties will appoint and provide their own election judges and clerks who will serve each Party separately. The Parties will each compensate their own election officials at the Common Polling Location and for their own elections.

3. Conduct of Election: In all respects, except as stated above, each Party shall conduct its own election and shall not share common ballots, ballot boxes, election forms, DRE machines, and/or records.
4. Cancellation of Election: Should the SBISD election be cancelled pursuant to the Texas Election Code Sections 2.051-2.053, Piney Point will be responsible for all costs of the election. Should the Piney Point election be cancelled pursuant to the Texas Election Code Sections 2.051-2.053, SBISD will be responsible for all costs of the election.
5. Joint Election Preserved: This joint election agreement shall be preserved for the period for preserving the precinct election records.
6. Expenses of Joint Election. If there is a joint election, expenses of the joint election shall be paid by SBISD, except as provided in paragraph 12 below.
7. Appointment of Election Officers. SBISD and Piney Point will each appoint its own election officer.
8. No Joint Early Voting. The governing bodies of the Parties in this joint election agree **not** to have joint early voting.
9. No Paper Ballots. Paper ballots will not be used by SBISD or by Piney Point. SBISD voters and Piney Point voters will vote electronically.
10. Forms and Records Not Combined. The forms used and records maintained at the common polling place will not be combined. Each of the Parties will maintain its own forms and records of the joint election. There will not be a general custodian of election records responsible for the records of both SBISD and Piney Point.
11. Separate Canvassing Returns. SBISD will be responsible for canvassing precinct returns for SBISD. Piney Point will be responsible for canvassing precinct returns for Piney Point.
12. Compensation of Judges and Clerks. Piney Point will be responsible for compensation of its judges and clerks. SBISD will be responsible for compensation of its judges and clerks.
13. Amending This Contract. This Contract may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated in this Contract.
14. Source of Payment. Local funds expended will be from current revenues available to the paying party.
15. No Early Termination. This Contract may not be terminated until after September 1, 2009.

- 16. No Assignment. This Contract may not be assigned.
- 17. Construction and Venue. This Contract shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Contract shall be in Harris County, Texas.
- 18. Authorized by Governing Body. Each party acknowledges that this Contract has been authorized by the governing bodies of both SBISD and Piney Point.
- 19. No Third Party Beneficiary. Neither this Contract, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.

Agreed this ___ day of _____, 2009.

Agreed this ___ day of _____, 2009.

Susan Kellner, President
Board of Trustees of
Spring Branch Independent
School District

Karey Bresenhan, Mayor
City of Piney Point Village

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of a Temporary Easement to the City of Houston
at Woodview Elementary

Administrator Responsible:

Name: Ruben Reyes/Terry Bell

Position: Associate Superintendent for Operations/Director of Planning &
Construction

Purpose of Agenda Item:

Information only

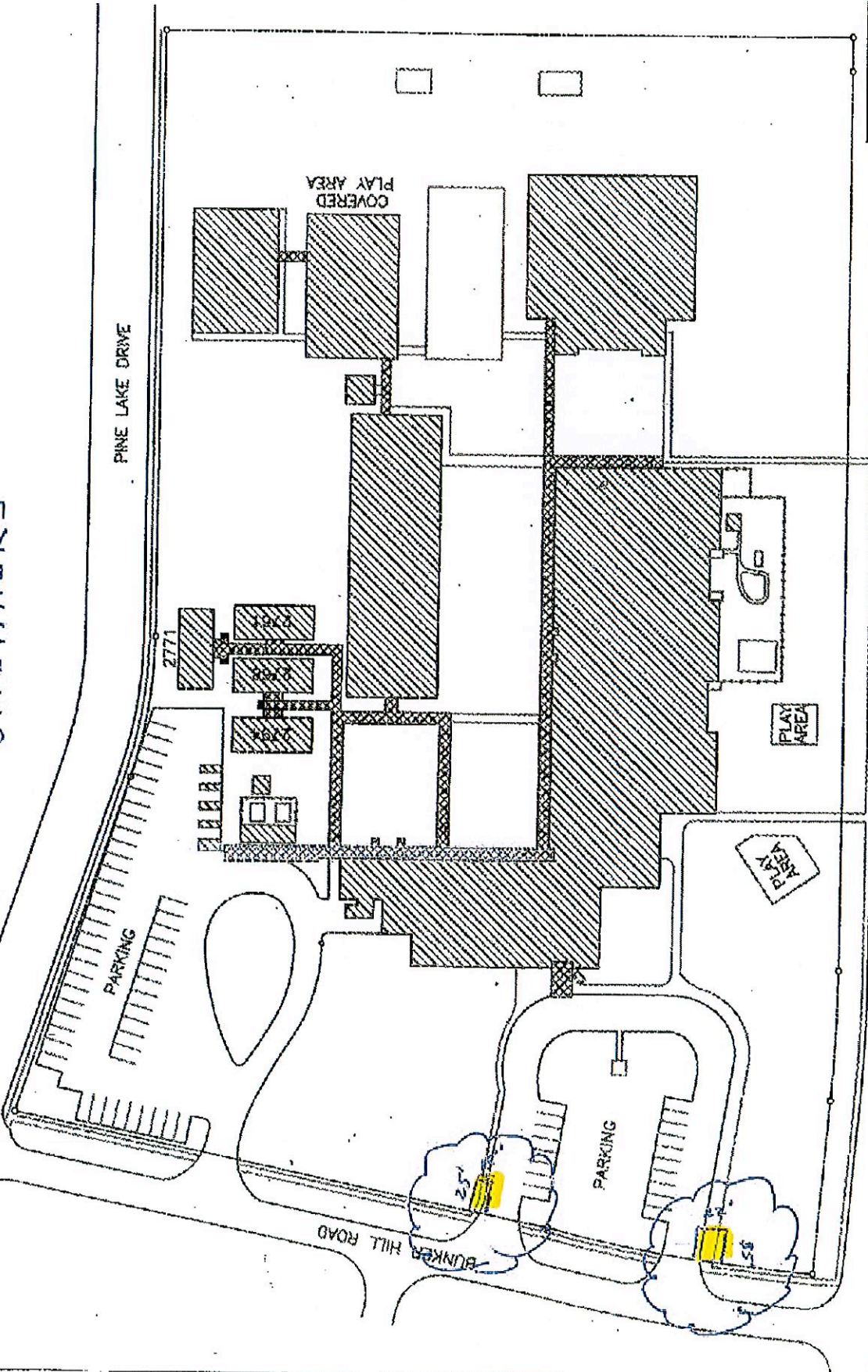
Action needed

Report

ADDITIONAL INFORMATION AND/OR BACK-UP:

We are recommending that the Board of Trustees approve a temporary easement for the City of Houston at Woodview Elementary. The City of Houston needs the temporary easement so that they may establish a working easement area to install sidewalks from the adjacent city walk areas to our property for access by our children to the Woodview Elementary school site.

TEMPORARY EASEMENT
 BUNKER HILL ROAD EXPANSION
 SIDEWALKS



SPRING BRANCH INDEPENDENT SCHOOL DISTRICT			
WOODVIEW ELEM. SCHOOL			
CAMPUS #117			
SITE PLAN			
OWNER	TUB	DATE	DRAWING NO.
W117ASTE	LEV	8-15-02	W117ASTE
PROJECT	NO.	W117ASTE010	PLAT DATE
SCALE	N.T.S.	SHEET NO. 1 OF 2	

TRAFFIC SIGN

TRAFFIC SIGN

8' OAK TREE

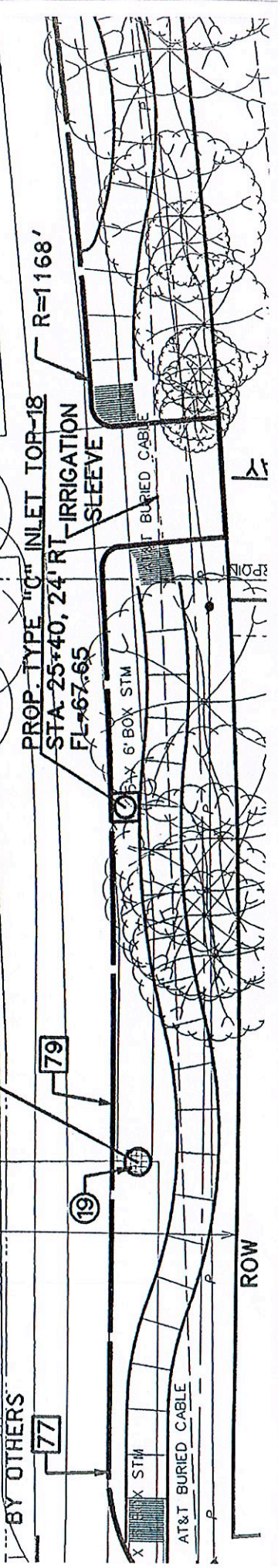
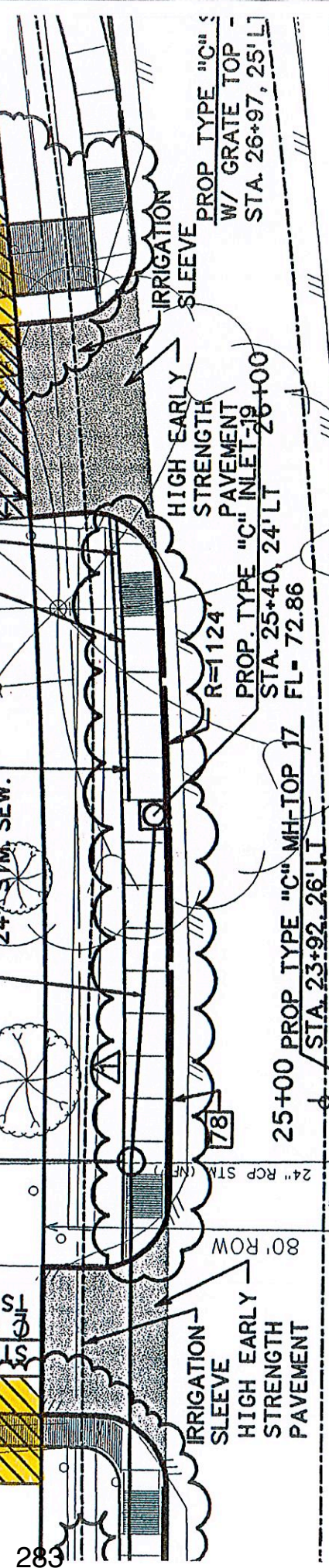
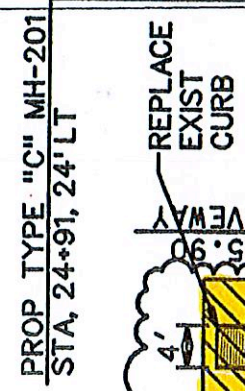
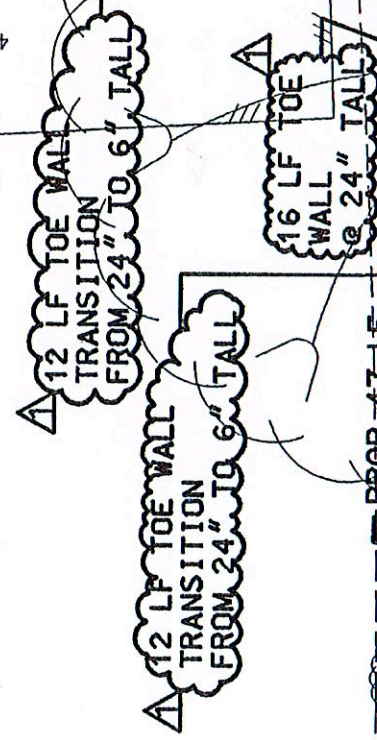
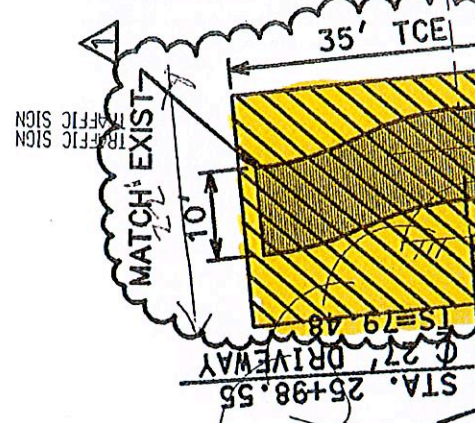
WATER VALVE

48' OAK TREE

TRAFFIC SIGN

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STA. 26.



**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 9, 2009

Subject: Request for Approval of Acceptance of Gifts

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Summary of Gifts

School	Description of Gift	Donor	Contact	Address 1	Address 2	Est. Value
Memorial High School	Editing/Filming Equipment	MHS Booster Club	Lynne Carameros	935 Echo Lane	Houston, TX 77024	\$26,893.96

RECEIVED

JAN 30 2009

Spring Branch ISD
101920

Superintendent's Office

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: Memorial High School

2. Board Policy: CDC (LOCAL)

3. Description of Gift: Editing/Filming Equipment

4. Donor:

Name of Donor/Company/Foundation: Memorial High School Booster Club

Attention (please supply name): President - Lynne Sarameros Inc.

Address: 935 Echo Lane

City: HOUSTON

State: TX

Zip: 77024

Telephone: _____

5. Where and how will this gift be used: The equipment will be used by the football program; to film games & review the films with the

6. Estimated value (as set by donor): \$ 26,893.96 (see attached list)

7. Cost to district (example: pick up, installation, and maintenance): -0-

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

Acceptance recommended: Steve Shorter
(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) 2-23-09

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

8:26 AM

12/18/08

Cash Basis

MHS BOOSTER CLUB
Transaction Detail By Account
 September 1, 2007 through December 18, 2008

Type	Date	Num	Name	Memo	Class	Split	Original Amount	Paid Amount	Balance
Sports Facilities & Support									
Special Projects									
Football Editing System									
Check	9/25/2007	1252	Gary Koch	cables and s...		Memorial Hig...	465.93	465.93	465.93
Check	9/27/2007	1253	Digital Sports Video	Server softw...		Memorial Hig...	12,419.80	12,419.80	12,885.73
Check	10/10/2007	1268	Gary Koch	two laptops f...		Memorial Hig...	2,682.50	2,682.50	15,568.23
Check	11/8/2007	1300	PC Cable Connexion	Cable drop a...		Memorial Hig...	382.68	382.68	15,950.91
Check	4/3/2008	1446	Dell	Dell Precisio...		Memorial Hig...	2,999.00	2,999.00	18,949.91
Check	5/21/2008	1513	Grande Sports Ele...	MiniDV Cam...		Memorial Hig...	2,626.26	2,626.26	21,576.17
Check	8/8/2008	1567	Digital Sports Video	DSV Remote...		Memorial Hig...	504.90	504.90	22,081.07
Check	8/20/2008	1589	Memorial High Sch...	purchase of ...		Memorial Hig...	1,450.00	1,450.00	23,531.07
Check	9/4/2008	1603	Digital Sports Video	DSV professi...		Memorial Hig...	3,495.00	3,495.00	27,026.07
Check	9/4/2008	1605	Gary Koch	reimb cost fo...		Memorial Hig...	129.89	129.89	27,155.96
Deposit	9/8/2008		Grande Sports Ele...	refund on ca...		Memorial Hig...	-695.00	-695.00	26,460.96
Check	9/25/2008	1621	Walling Enterprises...	Mini Dv Cam...		Memorial Hig...	433.00	433.00	26,893.96
Total Football Editing System								26,893.96	26,893.96
Total Special Projects								26,893.96	26,893.96
Total Sports Facilities & Support								26,893.96	26,893.96
TOTAL								26,893.96	26,893.96

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Request for Approval of Minutes for School Board Meetings

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Request for Approval of Minutes for School Board Meetings as listed below:

Minutes for the Workshop Meeting on January 20, 2009

Minutes for the Special Meeting on January 26, 2009

Minutes for the Regular Meeting on January 26, 2009

President Susan Kellner called the meeting to order at 6:01 PM with six Trustees present. Trustee Mathews was late getting to the meeting due to a prior commitment.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., had been complied with in connection with public notice of the meeting.

1. **Opening Remarks by the Superintendent**
Dr. Klussmann went over the agenda for tonight.

No. 96 – 2008-2009
Bd. Approved Agenda

2. **Action**
 - A *Request for Approval of Agenda*
There were no changes to the agenda and President Kellner recommended approval of the posted agenda. A motion was made by Trustee Kosmoski, seconded by Trustee Landrum, duly put, to approve the agenda as presented. This motion was passed by a vote of 6-0.
3. **Discussion**
 - A *Report on Social Emotional Learning*
Margie Duffey, Associate Superintendent for Administration and Personnel, introduced Jerona Williams, Coordinator of Social Emotional Learning. Ms. Williams presented the report along with Patricia Thomas, Principal of Ridgecrest Elementary and David Sablatura, Principal of Spring Oaks Middle School. This is a new initiative for our district this year. Several activities have already been implemented and many more will be coming. A survey was administered to all 4th through 12th grade students in the district in November of 2008 and the results were very good. The full survey will be in Trustees Friday packets this week.

Belief statements were discussed. The recommended program for next year is “Love & Logic”. This is “A way of working with children that puts parents and teachers back in control, teaches children to be responsible, and prepares young people to live in the real world, with its many choices and consequences.” Trainers will be brought in and will train staff on each campus.

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- B *Discussion of FY 2010 Budget*
Dr. Klussmann discussed the budget process with Trustees. The budget for FY 2010 is being developed, and the information presented tonight is being used internally to develop the new budget. The ratios used for campus staffing guidelines are the same as were used in the past.

7:10 PM—at this time, Trustee Mathews arrived.

Dr. Klussmann went over the Senior Staff non-negotiables. There are many decisions that have not yet been made by the state and they have been factored in. SBISD is looking at a \$10 million dollar deficit this year, and double that for next year.

“A name shall not be considered if it is already in use by another school or similar facility in Harris County. This shall not apply to a District facility that was named prior to January 2005.”

After discussion, this amendment was approved by a vote of 6-1, with Trustee Converse voting no.

A motion was made by Trustee Converse, seconded by Trustee Mathews, duly put, to approve Amendment #2, which would be to strike the entire paragraph and replace it with the following:

“A name shall not be considered if it is already in use by any facility in the District.”

After discussion, this amendment was defeated by a vote of 5-2.

B *Consideration and Possible Action on Potential Amendments: FDA (LOCAL) ADMISSIONS: INTERDISTRICT/NON-RESIDENT TRANSFERS*
The decision was made to withdraw all amendments. No motion was needed. This policy will be approved as is at the Regular Board Meeting on January 26, 2009.

C *Consideration and Possible Action on Potential Amendments: FDB (LOCAL) ADMISSIONS: INTRADISTRICT/RESIDENT TRANSFERS*
There were no amendments and no discussion on this policy. It will be up for approval at the next meeting.

5. **Executive Session**

A President Kellner recessed the Board into Executive Session. The time was 8:10 PM.

The Board met in closed session under 551.074 of the Texas Open Meetings Act regarding:

a. Consideration of the Superintendent’s Evaluation

Following the Executive Session, during which no action was taken, President Kellner reconvened the meeting in open session. (approximately 9:02 PM)

6. **Closing Remarks by Superintendent**

7. **Meeting Adjourned**

There being no further business to come before the Board, the meeting was adjourned by general consent at 9:05 PM.

Secretary, Susan Mathews

Approved by:

President, Susan Kellner

Houston, Texas.
President Susan Kellner called the meeting to order at 6:00 PM with all Trustees present.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., had been complied with in connection with public notice of the meeting.

No. 98 – 2008-2009
Bd. Approved Agenda

1. **Action**
 - A *Request for Approval of the Agenda*
Dr. Klussmann stated there were no changes to the agenda. A motion was made by Trustee Falick, seconded by Trustee Kosmoski, duly put, to approve the agenda. This motion was passed by a vote of 7-0.

2. **Executive Session**
 - A President Kellner recessed the meeting into Executive Session. The time was 6:01 PM.

The Board met in closed session under 551.074 of the Texas Open Meetings Act Regarding:

- a. Routine Personnel Items
- b. Consideration of Superintendent's Evaluation and Contract
- c. Discussion the Purchase, Exchange, Lease or Value of Real Property

Following the Executive Session, during which no action was taken, President Kellner reconvened the meeting in open session. (approximately 6:58 PM)

No. 99 – 2008-2009
Bd. Approved Routine
Personnel Items

3. **Action as Needed from Executive Session**
 - A *Request for Approval of the Routine Personnel Items*
A motion was made by Trustee Kosmoski, seconded by Trustee Landrum, duly put, to approve the Routine Personnel Items. The motion was passed by a vote of 7-0.

No. 100 – 2008-2009
Bd. Approved
Superintendent's
Evaluation

- B *Request for Approval of Superintendent's Evaluation*
A motion was made by Trustee Kosmoski, seconded by Trustee Schaper, duly put, to approve the Superintendent's Evaluation. The motion was passed by a vote of 7-0.
- C *Consideration of Agreement to Purchase Fifteen (15) Acres of Real Property for an Elementary School Site.*
No action was taken.

No. 101 – 2008-2009
Bd. Approved to Fix the
Time to Reconvene after
the Regular Meeting

Trustee Kosmoski made a motion, seconded by Trustee Falick, duly put, to fix the time to which to adjourn at the conclusion of the Regular Meeting. This motion was passed by a vote of 7-0.

At approximately 9:26 PM, the meeting was reconvened in open session. At this time they recessed the board back into Executive Session.

motion was made by Trustee Schaper, seconded by Trustee Landrum, duly put, to adjourn the meeting at 10:16 PM. The motion was passed by a vote of 7-0.

Secretary, Susan Mathews

Approved by:

President, Susan Kellner

President Susan Kellner called the meeting to order at 7:00 PM with all trustees present.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq. had been complied with in connection with public notice of the meeting.

1. Trustee Converse gave the invocation and led the Pledge of Allegiance.

2. **Opening Remarks by the Superintendent**
Dr. Klussmann thanked everyone for coming tonight.

3. **Action**
A *Request for Approval of the Agenda*
Dr. Klussmann stated there were no changes to the posted agenda. A motion was made by Trustee Schaper, seconded by Trustee Mathews, duly put, to approve the agenda. This motion was approved by a vote of 7-0.

4. **Special Presentations**
A *Employee of the Month*
Trustee Schaper introduced the Employee of the Month:

Lupe Garcia
Ridgecrest Elementary School

“In every school, there is that one special person that parents, staff and administrators look to who not only knows every child by name and understands their needs but also goes above and beyond to support all members of the school community. Ridgecrest Elementary is fortunate to have an administrative assistant who does all of this and more. This year, this amazing lady contacted nearly every university in Texas to promote a college-going culture – yielding t-shirts, banners and college memorabilia for Ridgecrest students who otherwise would have little personal connection to higher education.

In addition, she volunteers her time to serve on the Ridgecrest PTA board, organizing fundraisers, and annual appreciation events for parents and teachers. She also serves as a connector – linking the school to its surrounding community, and making sure that school administration knows when a student is in need of supplies, uniforms or social services.

Highly respected by all, even new administrative assistants in other schools know that Lupe Garcia is the go-to person to ask for help to do their jobs well.”

Dr. Klussmann and President Kellner presented Ms. Garcia with a Plaque of Recognition and extended congratulations to her. Ms. Garcia thanked everyone she works with.

“Long before SBISD created a five year plan goal to be the premier college focused district in the State of Texas, this month’s Volunteer of the Month was hard at work on our mission. For the past eight years, he has been a weekly presence at Northbrook High School singularly focused on helping students find their passion, select the right college, and find the scholarship dollars to make their dreams a reality. The thirteen NHS students directly mentored by this amazing retired engineer have chosen fields of study from nursing, to journalism, to industrial engineering and have attended colleges ranging from Michigan’s Kettering University to Texas A&M. Many have earned full scholarships as a result of the wisdom, guidance and support he has shared. In addition, his service as a member of the Collegiate Challenge leadership team has helped this program grow and earn prestigious state ranking as a Texas High School Project Exemplar Program and most recently as a Texas Higher Education Coordinating Board STAR award winner.”

Dr. Klussmann and President Kellner presented Mr. Grubbs with a Plaque of Recognition and extended congratulations to him. Mr. Grubbs said he enjoyed working with the students!

C *Texas SCORE Program-Incentive Check Award*
Trustee Converse talked about Spring Branch ISD’s efforts to become more energy efficient. For the third year in a row, SBISD has participated in the SCORE program offered through CenterPoint Energy. This evening, we are pleased to accept an energy rebate check for \$16,576.00. Trustee Converse introduced Ruben Reyes, Associate Superintendent for Operations, who introduced Mr. Fred Wu, consultant, and a product of Spring Branch ISD. Mr. Wu and SBISD Energy Manager, Rebecca Cordeiro de Peredo, presented the check.

D *School Board Recognition Month*
Superintendent Klussmann invited the Board of Trustees to come down to be recognized. He congratulated them on their hard work this past year, and stated we have the best Board of Trustees in the State! Each Trustee received a book dedicated to them that will be donated to a school of their choice.

President Kellner recognized the Boy Scouts in the audience tonight who are working on their Citizens badge. Antonio Andrade-Troop 152, Edward Lee, Troop 251 and John Hopes, Troop 599.

5. **Citizens Participation**
No one spoke during this segment.

6. **Public Hearing**
A *Joint Public Hearing of the District Improvement Team and Board of Trustees for the 2008 Academic Excellence*

7. **Reports**

A *Board Member Liaison Reports*

Trustee Kosmoski reported that three policies are up for adoption tonight. EIB and FEF are both up for First Reading. The next workshop will be on February 9th, which means Theresa needs all proposed amendments in by February 2nd. The next update will be in February.

Trustee Converse reminded us that the budget had been discussed last week and that MUNIS is working as it should. He also stated that the financial software is critical to the district, and congratulated Karen on how she handles the district's money. Attendance software is included in the contracts tonight.

Trustee Falick said the list of technology projects was in the red folder. The decision was made that he would send legislative updates electronically, as there are so many bills. There has been no legislative action yet. If anyone is planning to attend TSA Legislative Day on February 17, please let Duncan know.

Trustee Schaper gave a construction update to the trustees. He stated the tennis courts at Memorial and Stratford are just about finished.

Concerning the Tully complex, there will be no additional money coming from Spring Branch ISD. If we don't get the FEMA money, we don't do the additional work.

Trustee Landrum says the task forces are doing very well. She said we have 41 student teachers in the district right now and recruiting season has already started. Athletic events are going well and running very smoothly

Trustee Mathews talked about Community Relations and all they have accomplished. Parent U was very successful. The Celebration of Sharing is coming up soon at Memorial City Mall, and our Mentoring Program is winning awards and continuing to grow.

8. **Adoption of Policy**

No. 103 – 2008-2009
Bd. Approved Adoption of
Policy: CW (LOCAL)
NEW FACILITIES

A *Adoption of Policy: CW (LOCAL) NEW FACILITIES*
A motion was made by Trustee Kosmoski, seconded by Trustee Mathews, duly put, to approve this policy. There was no discussion and this item was approved by a vote of 7-0.

No. 104 – 2008-2009
Bd. Approved Adoption of
Policy: FDA (LOCAL)
ADMISSIONS:
INTERDISTRICT/NON-
RESIDENT TRANSFERS

B *Adoption of Policy: FDA (LOCAL) ADMISSIONS:
INTERDISTRICT/NON-RESIDENT TRANSFERS*
A motion was made by Trustee Kosmoski, seconded by Trustee Converse, duly put, to approve this policy. There was no discussion and this item was approved by a vote of 7-0.

No. 105 – 2008-2009
Bd. Approved Adoption of
Policy: FDB (LOCAL)

C *Adoption of Policy: FDB (LOCAL) ADMISSIONS:
INTRADISTRICT/RESIDENT TRANSFERS*
A motion was made by Trustee Kosmoski, seconded by

10.

Action

- No. 106 – 2008-2009
Bd. Approved Budget Status Summary Report with Budget Amendment as of December 31, 2008
- A *Request for Approval of Budget Status Summary Report with Budget Amendment as of December 31, 2008*
A motion was made by Trustee Landrum, seconded by Trustee Converse, duly put, to approve the item. The Budget Status Summary Report was approved by a vote of 7-0.
- No. 107 – 2008-2009
Bd. Approved Facility Improvement Program Monthly Status Report with Project Detail Changes as of December 31, 2008
- B *Request for Approval of Facility Improvement Program Monthly Status Report with Project Detail Changes as of December 31, 2008*
A motion was made by Trustee Schaper, seconded by Trustee Kosmoski, duly put, to approve the item. The FIP Report was approved by a vote of 7-0.
- No. 108 - 2008-2009
Bd. Approved Contract Awards in the amount of \$2,960,238.00
- C *Request for Approval of Contract Awards*
A motion was made by Trustee Kosmoski seconded by Trustee Converse, duly put, to approve the item. The Contract Items were approved by a vote of 7-0.
- No. 109 - 2008-2009
Bd. Approved Adoption of Order Setting School Board Election
- D *Request for Approval of Adoption of Order Setting School Board Election*
A motion was made by Trustee Schaper, seconded by Trustee Converse, duly put, to approve the item. This item was approved by a vote of 7-0.
- No. 110 – 2008-2009
Bd. Approved Resolution Calling for a Joint Election with the City of Piney Point Village and SBISD
- E *Request for Approval of a Resolution Calling for a Joint Election with the City of Piney Point Village and Spring Branch Independent School District*
A motion was made by Trustee Mathews, seconded by Trustee Landrum, duly put, to approve this resolution. This item was approved by a vote of 7-0.
- No. 111 – 2008-2009
Bd. Approved Resolution for Adoption of the Harris County All Hazard Mitigation Plan
- F *Request for Approval of a Resolution for Adoption of the Harris County All Hazard Mitigation Plan*
A motion was made by Trustee Schaper, seconded by Trustee Kosmoski, duly put, to approve this resolution. There was no discussion and this resolution was approved by a vote of 7-0.
- No. 112 – 2008-2009
Bd. Approved SBISD Addendum to Harris County All Hazard Mitigation Plan
- G *Request for Approval of SBISD Addendum to Harris County All Hazard Mitigation Plan*
A motion was made by Trustee Schaper, seconded by Trustee Landrum, duly put, to approve this addendum. Discussion followed. If we don't get the FEMA funds, the only work that would be done would be the dollars allocated in the bond issue. This addendum was approved by a vote of 7-0.
- No. 113 – 2008-2009
Bd. Approved Architectural Schematic Design & Design Development for Ridgecrest Elementary School
- H *Request for Approval of Architectural Schematic Design & Design Development (SD & DD) for Ridgecrest Elementary School.*
A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to approve this item. An update was given by the architect on the project. Trustees were pleased with the front elevation. After discussion, this item was approved

Items. A motion was made by Trustee Schaper, seconded by Trustee Falick, duly put, to pull Item 11G out for a separate vote. This item was passed by a vote of 7-0.

- A Request for Approval of Payroll and Operating Expenses- November and December 2008
- B Request for Approval of Tax Overpayment Refunds (Sec. 31.11)
- C Request for Approval of School Board Member Training for 2008
- D Request for Approval of Revision of School Board Calendar for 2008-2009
- E Request for Approval of Pre-Kindergarten Tuition for 2009-2010
- F Request for Approval of School Properties Disposal (Auction)
- G *Item pulled for separate vote*
- H Request for Approval of NMS TEEG, Cycle 3 Campus Incentive Plan Revision
- I Request for Approval of “Staff Development Waiver”, “Early Release Waiver”, “Modified Schedule/TAKS Testing Days Waiver”, “Textbook Waivers”, “Foreign Exchange Student Waiver”, “Pregnancy Related Services On-Campus CEHI Waiver”, “Late Arrival Waiver for October 14, 2009”, and “Late Arrival Waiver for MHS (6 Days)”
- J Request for Approval of E-Rate Application 2009-2010
- K Request for Approval of Acceptance of Gifts
- L Request for Approval of Minutes for School Board Meetings
 1. November 17, 2008 – Workshop Meeting
 2. November 24, 2008 – Special Meeting
 3. November 24, 2008 – Regular Meeting
 4. December 12, 2008 – Workshop Meeting
 5. December 15, 2008 – Workshop Meeting

No. 115 – 2008-2009 Bd. Approved No Place for Hate/Resolution of Respect

- 11 G Request for Approval for SBISD Administration Building No Place for Hate/Resolution of Respect. A motion was made by Trustee Falick, seconded by Trustee Converse, duly put, to approve this item. After a short discussion and public recognition for Dr. Klussmann’s ADL award, this motion was passed by a vote of 7-0.

12. **Discussion**

- A *Discussion of Architectural Schematic Design & Design Development (SD & DD) Bunker Hill Elementary System Upgrades and Additions Project*
One of the architects from Ambrose and House discussed the SD & DD. Discussion followed, and he stated he would send drawings of the five classroom drawings to the Trustees electronically. The track would need to be rerouted, but all additions appear to be within budget.
- B *Discussion of Architectural Schematic Design & Design Development (SD & DD) Memorial Middle School Addition and Renovations Project*
One of the architects from Ambrose and House discussed SD & DD. Possible options were given for classroom additions. Preserving the tennis courts is important, and options will go back to the CIT for review. The City of Houston is proposing

There being no further business to come before the Board,
the meeting was adjourned by general consent at 9:25 PM.

Secretary, Susan Mathews

Approved by:

President, Susan Kellner