

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: February 23, 2009

Subject: Adoption of Policy : FEF (LOCAL) ATTENDANCE: RELEASED TIME

Administrator Responsible:

Name: Diane Jackson, Ed.D.

Position: Policy Administration & Governmental Relations

Purpose of Agenda Item:

Information only **Action needed** **Report**

Additional Information and/or Back-Up:

Recommend adoption of policy FEF (LOCAL) ATTENDANCE: RELEASED TIME.

Copy is attached.

ATTENDANCE
RELEASED TIME

FEF
(LOCAL)

Students shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school. The teacher shall determine that such permission has been granted before the dismissal of the student. Parent(s) or legal guardian(s) may come to the school and pick up their child, but such requests to excuse the child shall be made through the principal's office.

PRIVATE LESSONS

Students shall not be excused during school hours for private lessons of any nature without approval of the Superintendent or designee, unless required by the Individualized Education Program or Section 504 plan of a student with disabilities.

EMPLOYMENT

Upon request of the parent or student (if 18 or older), the principal may approve released time for employment (other than vocational cooperative programs) for junior or senior students whom the principal determines have an extreme hardship, not to exceed one class period per day.