

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: June 24, 2008

Subject: Request for Approval of the Board/Superintendent Operating Procedures
on Items #32 and #33

Administrator Responsible:

Name: Diane Jackson, Ed.D.

Position: Policy Administration & Governmental Relations

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Request approval of the Board/Superintendent Operating Procedures

#32 Board's approval of district/campus performance objectives

#33 Board's review of district/campus improvement plans

Copies are attached.

Board/Superintendent Operating Procedures

32). Board's approval of district/campus performance objectives

Procedure:

- 1). The Board meeting agenda for the July September regular board meeting shall include an action item for the Board to vote to approve/disapprove the district performance objectives established by the district improvement team.
- 2). The Board meeting agenda for the July September regular board meeting shall include an action item for the Board to vote to approve/disapprove the campus performance objectives established by the campus improvement teams.

Related Policies:	AF(Exhibit) BAA(LOCAL)	BBD(LOCAL) BQ (LEGAL)	BBD(Exhibit) BQ (LOCAL)
Date Approved:	25-Apr-05		
Date Revised:			

Board/Superintendent Operating Procedures

33). Board's review of district/campus improvement plans

Procedure:

- 1). The Superintendent shall regularly consult the District-Level Planning and Decision-Making Committee in the planning, operation, supervision, and evaluation of the District educational program.
- 2). The Superintendent, with the assistance of the DIT, shall prepare the District Improvement Plan by ~~March 1st of each~~ **no later than July 1st for the next** school year.
- 3). The Superintendent and the DIT shall present the District Improvement Plan to the Board for discussion at the first scheduled ~~pre-agenda~~ **workshop** meeting following ~~March 1st of~~ **no later than September for** each school year.
- 4). The DIT shall hold at least one public hearing during each school year to present the AEIS Report and take public input for purposes of providing input into the preparation of the District Improvement Plan.
- 5). The principal of each campus, with the assistance of the campus-level planning committee shall prepare the Campus Improvement Plan by July 1st of each school year.
- 6). The Superintendent shall provide the completed Campus Improvement Plans for each campus to the Board prior to the first scheduled ~~pre-agenda~~ **workshop** meeting following ~~July 1st~~ **in September** of each school year.
- 7). At the first scheduled ~~pre-agenda~~ **workshop** meeting following ~~July 1st~~ **no later than September** of each school year, the Superintendent will make a report to the Board concerning the evaluation of the CIPs.
- 8). The review dates of the Campus/District Improvement Plans shall be included on the Board's Annual Calendar. **(See Procedure #34)**

Proviso: The dates established in this procedure shall be effective August, 2005.

Related Policies:	BQ (LEGAL) BQ (LOCAL)	BQA (LEGAL) BQA (LOCAL)	BQB (LEGAL) BQB (LOCAL)	BR (LEGAL)
Date Approved:	24-Jan-05			
Date Revised:				