

**Spring Branch Independent School District  
Agenda Item Information**

**Date of Board Meeting:** July 28, 2008

**Subject:** Citizens Participation

**Administrator Responsible:**

**Name:** Duncan F. Klussmann, Ed.D.

**Position:** Superintendent of Schools

**Purpose of Agenda Item:**

**Information only**       **Action needed**       **Report**

ADDITIONAL INFORMATION AND/OR BACK-UP:

At the regular monthly meeting of the Spring Branch Board of Trustees, the Board is interested in hearing from citizens of the district. Individuals wishing to participate in this portion of the meeting should sign up as they arrive by filling out one of the blue forms (found on the table outside of the room) indicating the agenda topic about which they wish to speak.

The Board will also hear persons who desire to make comments to the Board on items not included on the agenda. These persons should also sign up as they arrive, indicating the topic about which they wish to speak. There will be a total time of 20 minutes allowed for the presentation of all non-agenda items. Additional time may be provided at the end of the meeting for non-agenda items. No individual presentation shall exceed four minutes. Groups of more than five persons wishing to speak on one item should appoint one person to present their views to the Board.

All requests to speak must be given to the President of the Board prior to 7:00 p.m.

Specific factual information or review of existing policy may be furnished in response to inquiries or questions for clarification or remarks, but the Board may not deliberate, discuss or make any decision on any subject not on the agenda. The rights of employees, students and other people are protected by various laws and Board policies. The Board may elect to recess the meeting into Executive Session on personnel issues.

Public comments are welcome during the Citizens Participation portion of the meeting as outlined above. At all other times during the Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board.

While there is no legal requirement that the public be given the opportunity to speak at Board meetings, it is the wish and policy of the Spring Branch Board of Trustees to make this time available to hear from district citizens.