

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Approval of Payroll and Operating Expenses – June 2008

Administrator Responsible:

Name: Karen Wilson

Position(s): Associate Superintendent, Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up: Payroll and operating expenses, totaling \$23,144,628.11 are listed below by fund.

	<u>Payroll Exp.</u>	<u>Operating Exp.</u>	<u>Monthly Total</u>
General Fund	\$10,249,884.24	\$7,889,864.85	\$18,139,749.09
Enterprise	181,106.78	55,035.44	236,142.22
Special Revenue	1,590,534.87	1,621,267.69	3,211,802.56
Food Service	534,837.42	215,621.66	750,459.08
Debt Service	0.00	1,121.50	1,121.50
Bond Interest Earnings	0.00	0.00	0.00
Trust & Agency	0.00	1,434.32	1,434.32
Bond Fund 2004	30,825.61	134,786.68	165,612.29
Bond Fund 2008	0.00	638,307.05	638,307.05
Total	<u>\$12,587,188.92</u>	<u>\$10,557,439.19</u>	<u>\$23,144,628.11</u>

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Tax Overpayment Refunds (Sec. 31.11) -

Administrator Responsible:

Name: Karen Wilson

Position: Associate Superintendent for Finance

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Backup:

In accordance with state law, Laurie G. Payton, Tax Assessor-Collector has submitted for Board approval requests for refunds as listed on the following page(s):

Current Month: \$42,209.27

Total Year to Date: \$42,209.27

Sec. 31.11 Tax Overpayment Refunds

<u>Name</u>	<u>Year</u>	<u>Tax Refund</u>
059-527-4 Comerica Bank Texas	2007	\$ 1,879.50
078-025-001-0002 Anne B Gilbride	2007	\$ 566.86
082-184-000-0007 Horst J Paul	2007	\$ 1,460.19
098-560-000-0036 George M Dill	2007	\$ 637.56
098-561-000-0003 Saxon Mortgage Services Inc	2007	\$ 1,526.55
101-021-000-0004 LandAmerica Commonwealth	2007	\$ 35,515.27
106-213-000-0083 Ellen L Newell	2007	\$ 623.34
Total		<u>\$ 42,209.27</u>

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Acceptance of Grant Awards and Authorization of Agreements

Administrator Responsible:

Name: Jennifer Blaine, Ed.D.

Position: Associate Superintendent for Curriculum and Instruction

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

City of Houston After School Achievement Program 2008-2009 Grant Awards	\$ 145,000
Harris County Department of Education, After School Initiative (ASI) Residency Grant Award for 2008-2009	\$ 23,000
Houston A+ Challenge Focused Impact Grant Award for 2008-2009	\$ 40,000
Houston Endowment Foundation (HEF) Preparing to Dream Grant Award for 2008-2009	\$ 75,000
TEA 21 st CCLC, Project Transitions 2008-2009 Grant Award	\$ 559,999
TEA 21 st CCLC, Cycle 5 SFMS 2008-2009 Grant Award	\$ 100,000
TEA 21 st CCLC, SBE & PSE 2008-2009 Grant Awards	\$ 260,000
Total	\$ 1,202,999

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: City of Houston Mayor's After School Achievement Program (ASAP) Grant Awards for Housman Elementary, Sherwood Elementary, Treasure Forest Elementary, and Woodview Elementary and Spring Woods Middle School

Administration recommendation: It is recommended that the Board of Trustees approve the acceptance of this City of Houston grant awards for a total of \$145,000.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards greater than \$25,000.

Plan addressed: If approved, Housman, Sherwood, Treasure Forest and Woodview will implement an after school program three hours a day, Monday-Friday to a minimum of 30 children from September 2 until May. Spring Woods Middle will implement a three days per week, two hours per day program for a minimum of 20 students. Programming will be provided free of charge. Plans include combining contracted services with volunteer services to provide a variety of after school academic, enrichment, and service learning activities. The purpose of this after school program is to improve student achievement, increase civic responsibility and strengthen community involvement.

Background: The City of Houston invited campuses to submit applications by April 4, 2008. Schools were selected for funding based on need and quality of proposed program.

Impact of this action: If the grant is approved, the named campuses will provide quality after school programs.
If the grant awards are not approved, the district will not receive the grant awards.

Budget information: The City plans to award \$30,000 to Housman, Sherwood, Woodview and Spring Woods Middle and \$25,000 to Treasure Forest. Each campus principal has committed to a \$10,000 in-kind and \$10,000 cash match. Principals generally use the value of using their campus during the after school hours as their in-kind match. They generally use PTA, partner donations and Title I funds to make up their cash match.

Monitoring and reporting timeline: Each campus is required to submit a monthly average daily attendance report, an ASAP participant data report and an ASAP Component/Schedule by the 15th of each month. On site, each campus must maintain a City-approved enrollment application form for each child and an income verification form for each family. Each campus must also maintain a separate Daily Attendance sheet for each day of the ASAP program and provide a copy to the City's Program Director of each sheet for at least the first three months of operation of the program. There are Student Performance Reports due on January 31 and June 30, 2009. Campuses may be required to survey participants, parents, teachers, and facilitators once per semester.

Each instructor will complete an Instructor Service Provision

GRANT AGENDA ITEM:

BOARD MEETING DATE:

July 28, 2008

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Form (time sheet) that will be submitted to the City with the appropriate request for reimbursement. The grants accountant will submit a monthly request for reimbursement and a matching funds report by the 15th of each month.

Julie Hodson, Director, Grants Department, will serve as the official point of contact with the City of Houston. She will forward the agreement between the City of Houston and SBISD to the Superintendent for his signature.

The Grants Accountant will submit expenditure reports and back-up documentation for the cash and in-kind matches.

Resource personnel:

Dr. Jennifer Blaine, Associate Superintendent for C &I;
Julie Hodson, Director for Grants

Attachment

None

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: Harris County Department of Education (HCDE) After School Initiative (ASI) Residency Grant Awards for Ridgecrest, Sherwood and Woodview Elementary Schools

Administration recommendation: It is recommended that the Board of Trustees approve the acceptance of these grant awards for approximately \$23,000 for the 2008-2009 school year.

Authority for this action: Policy GR (Legal) requires the Board of Trustees to authorize interlocal contracts.

Plan addressed: Ridgecrest, Sherwood and Woodview principals plan to use ASI (After School Initiative) Residency grant awards to supplement their budgets in order to provide a variety of after school academic and recreational activities for students.

Background: Harris County Department of Education's CASE (Collaborative for After School Achievement) issued a 2008-2009 Summer/Fall/Spring After School Initiative (ASI) Residency request for proposals that was due April 4, 2008.

Impact of this action: If the interlocal contract is approved, SBISD will accept the grant awards and campuses will spend the funds on after school costs pre-approved by CASE.

If the interlocal contract is not approved, SBISD will forfeit the grant awards.

Budget information: It is estimated that the aggregate budget of approximately \$23,000 (Ridgecrest Elementary - \$3,000, Sherwood Elementary - \$10,000, and Woodview Elementary - \$10,000) will cover payroll and contracted professional services.

Monitoring and reporting timeline: Julie Hodson, Director, Grants Department, will proof and negotiate as needed the Interlocal Agreement prior to asking the Superintendent to sign the agreement.

Roy Brown, Grant Specialist, will submit the final report by June 15, 2009 after collecting information from each of the three campuses and the grants accountant. The final report includes attendance records, digital images of project, project narratives, proof of expenditures and promotional materials.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachment: None.

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: Houston A+ Challenge, Focused Impact Grant

Administration recommendation: It is recommended that the Board approve this grant award for \$40,000 for the 2008-2009 school year for Spring Branch Elementary.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.

Plan addressed: This grant award of \$40,000 will assist with whole school reform efforts in literacy and thinking skills. The overall focus will be on professional development.

Background: This grant opportunity was limited to schools that had been Beacon or Lamplighter Schools in previous funding opportunities that were not currently receiving funding from Houston A+ Challenge. This is the fourth year of a four year funding opportunity.

Impact of this action: This funding will support professional development in the areas of literacy, math, and integrated science instruction for teachers and campus volunteers. Activities include book studies, Critical Friends groups and training via consultants (i.e., Stephanie Harvey and AIMS).

If not approved, Spring Branch Elementary School will have to forfeit this grant award and will not be able to implement their plans.

Budget information: The budget will cover consultants, professional travel, substitutes, supplies and materials.

Monitoring/reporting timeline: The principal of Spring Branch Elementary will be responsible for meeting all reporting requirements.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachments: None

GRANT AGENDA ITEM:

BOARD MEETING DATE:

July 28, 2008

Title: Houston Endowment Foundation Preparing to Dream Grant Award

Administration Recommendation: It is recommended that the Board of Trustees approve the acceptance of this grant award from the Houston Endowment Foundation for \$75,000 for the 2008-2009 school year.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.

Plan addressed: To develop a data collection system to follow cohorts of 12th graders after graduation starting with the class of 2008 to find out how many students within two years obtain an associate's degree, a technical certification or 2 years of college credit at a four year university. The Guidance and Counseling Department will also survey graduates for their perceptions of what practices supported or hindered their success. Board members and district and community leaders will use this new data in conjunction with other data to write Five Year Educational Plan objectives and activities.

Background: The National College Access Network (NCAN) partnering with Houston A+ Challenge is implementing a four year initiative funded by Houston Endowment Inc. for the Houston/Gulf Coast Region called "Preparing to Dream". The Board approved a planning grant in November of 2007 that positioned the district to submit this implementation grant. The projected outcome is that postsecondary enrollment will increase.

Impact of this action: If the grant award is approved and implemented successfully, it will position SBISD to submit a continuation application and revised budget of \$75,000 for each of the following school years (2009-1010 and 2010-2011).
If the grant award is not approved, SBISD will lose this \$225,000 networking and funding opportunity. Houston Endowment Inc. expects the district to start covering the cost of the data coordinator at the cost of \$15,000 for 2009-2010 and \$30,000 in 2010-2011. It is expected that the district will pick up the full cost of a data coordinator at \$45,000 once the grant budget period has ended.

Budget information: Allowable expenditures include extra duty pay for the SASI Help Support Desk Person, local mileage, and NCAN conference registrations, a server, server software, one laptop, miscellaneous supplies, contractual services, and other district costs. Contractual services include a website/database designer, a marketing firm consultant, a bill collection agency consultant, a data coordinator, and parents and/or students to help track students. Other direct costs include NCAN Annual Membership, five \$1,000 student scholarships, meeting refreshments and postage.

Monitoring and reporting timeline: The Director of Guidance and Counseling, Pat Waldrop, will be the Project Director for this initiative and budget manager for these funds. She will submit all data and reports as required.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachment: None

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: TEA 21st Century Community Learning Centers, Cycle 3 Program: Project TRANSITIONS Grant Award

Administration recommendation: It is recommended that the Board of Trustees approve this federal grant award that flows through TEA for a total of \$559,999 for the 2008-2009 school year.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000.

Plan addressed: This project provides a variety of academic and enrichment activities for children during out-of-school hours (before and after school and summer).
Project TRANSITIONS includes the following schools: Buffalo Creek Elementary, Cedar Brook Elementary, Hollibrook Elementary, Landrum Middle School, and Northbrook Middle School.

Background: TEA fully funded this grant award for the first three years. In 2007-08, TEA funded this grant at 80% of the original award. TEA is funding this fifth and final year at 60% of the amount awarded in the first year.

Impact of this action: If the grant award is approved, SBISD will continue to implement the described plans.
If the grant award is not approved, SBISD will lose the award and not implement the described plans.

Budget information: It is estimated that the budget will cover personnel, contractual services, professional travel, supplies and buses. Contractual services topics include academic enrichment, character education, Girl Scouts, music enrichment, instructional strategies/technology, martial arts, parenting, sports, fine arts, dance/cheer, program assistance and the Boys and Girls Club. The principal of Hollibrook plans to contract with the Boys and Girls Club to provide Hollibrook students with a variety of after school recreational services for the amount of \$50,000. Hollibrook staff plan to walk students to the Boys and Girls Club located near their school for services.

Monitoring and reporting timeline: Roy Brown, Project Director, assisted by Regina Kirkpatrick will prepare annual evaluation reports for TEA with data provided by campus project staff. The SBISD Grants Accountant will prepare and submit expenditure reports.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachment: None.

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: TEA 21st Century Community Learning Centers Program Grant Award for Spring Forest Middle School

Administration recommendation: It is recommended that the Board of Trustees approve the acceptance of this grant award for approximately \$100,000 for the 2008-2009 school year.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000. Policy GR (Legal) requires the Board of Trustees to authorize interlocal contracts.

Plan addressed: Per TEA requirements, SFMS will provide a variety of after school academic and recreational activities for students, operate an after and/or before school program 15 hours a week (M-F) during the school year for 32 weeks and a 4 week summer program for 4 hours per day. SFMS will have 100 students in regular attendance. Regular attendance is defined as 30 days throughout the school year (spring, fall, and summer). SFMS will also budget for and hire a 30 hours per week employee to coordinate the program (approximate estimated salary is \$30,000), set up an After School Task Force to help raise funds for Years 4 and 5. TEA will cut year 4 funding by 25% and year 5 funding by 50%. SFMS Principal Bird had to commit to continue serving the same number of students in spite of the forthcoming reductions. He plans to do so with a combination of PTA and Title One funds.

Background: TEA is funding Harris County Department of Education collaborative projects serving multiple school districts. This award represents the first of three years of funding for SFMS.

Impact of this action: If the grant award is approved, SFMS will implement the described plans.
If the grant award is not approved, SBISD will lose the award and SFMS will not implement the described plans.

Budget information: It is estimated that the budget of approximately \$100,000 will cover personnel, contractual services, travel, supplies and buses. Principal Bird of SFMS is planning on contracting with Prepared4Life to run this after school program. Details are in the process of being worked out with HCDE.

Monitoring and reporting timeline: HCDE staff will prepare annual evaluation reports for TEA with data provided by campus project staff. Julie Hodson, Director, Grants Department, will proof and negotiate as needed the Interlocal Agreement prior to asking the Superintendent to sign the agreement.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachment: None.

GRANT AGENDA ITEM:

BOARD MEETING DATE:
July 28, 2008

Title: TEA 21st Century Community Learning Centers Program Grant Award for Spring Branch Elementary and Pine Shadows Elementary

Administration recommendation: It is recommended that the Board of Trustees approve the acceptance of this grant award for approximately \$260,000 for the 2008-2009 school year.

Authority for this action: Policy CH (Local) requires the Board of Trustees to approve awards/projects greater than \$25,000. Policy GR (Legal) requires the Board of Trustees to authorize interlocal contracts.

Plan addressed: The centers will provide a variety of after school academic and recreational activities for children. They will also provide some activities for parents and siblings such as Family Math Nights.

Background: TEA is funding Harris County Department of Education collaborative projects serving multiple school districts. This award represents the third of three years of funding for SBE and PSE.

Impact of this action: If the grant award is approved, SBISD will implement the described plans.
If the grant award is not approved, SBISD will lose the award and not implement the described plans.

Budget information: It is estimated that the budget of approximately \$130,000 per school will cover personnel, contractual services, travel, equipment, supplies and buses.

Monitoring and reporting timeline: HCDE staff will prepare annual evaluation reports for TEA with data provided by campus project staff. Julie Hodson, Director, Grants Department, will proof and negotiate as needed the Interlocal Agreement prior to asking the Superintendent to sign the agreement.

Resource personnel: Dr. Jennifer Blaine, Associate Superintendent for C & I;
Julie Hodson, Director, Grants

Attachment: None.

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Resolution Authorizing Acknowledgement and
Recognition of State Senator Kyle Janek

Administrator Responsible:

Name: Diane Jackson, Ed. D.

Position: Governmental Affairs & Policy Administration

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

The attached resolution authorizes the Board to acknowledge and recognize State Senator Kyle Janek for his representation of District 17 in the Texas Senate from November 2002 – June 2008.

**RESOLUTION
OF ACKNOWLEDGEMENT AND RECOGNITION ON THE RETIREMENT OF
STATE SENATOR KYLE JANEK**

WHEREAS, State Senator Kyle Janek was elected to serve the people of House District 134 in the Texas House of Representatives in 1994; and

WHEREAS, Senator Janek served District 134 from 1994 until 2001; and

WHEREAS, Senator Janek was elected to serve the people of Senate District 17 in the Texas Senate in 2000; and

WHEREAS, Senator Janek served District 17 as State Senator from 2001 until his recent retirement on June 2, 2008 ; and

WHEREAS, Senator Janek has been an accessible and responsive friend of public education and of Spring Branch Independent School District; and

WHEREAS, Senator Janek has served on the Senate Education Committee since 2003, most recently serving as the Committee's Vice Chair in 2007; and

WHEREAS, Senator Janek authored legislation in 2007 to prevent student use and abuse of steroids; and

WHEREAS, Senator Janek authored legislation to correct inequities in the manner in which School Boards are required to report tax rates; and

WHEREAS, Senator Janek co-authored legislation that will significantly change the Texas accountability system to ensure student success; and

WHEREAS, Senator Janek supported school finance reform during the 78th and 79th Legislative Sessions; and

WHEREAS, Senator Janek supported legislation to reduce recapture for Spring Branch Independent School District; and

WHEREAS, Senator Janek supported increased support of state funding for teacher salaries and benefits; and

WHEREAS, Senator Janek authored legislation aimed at reducing the number of drop-outs; and

WHEREAS, Senator Janek has been a tireless fighter for Spring Branch and Texas taxpayers through legislation to limit appraisal increases; and

WHEREAS, Senator Janek has fought to ensure that the rights of private property owners are protected from improper use of eminent domain powers.

THEREFORE, be it resolved that the Spring Branch Independent School District hereby acknowledges and recognizes this outstanding leadership and support and honors the efforts of State Senator Kyle Janek during his tenure as State House Member, District 134, and State Senator, District 17.

PASSED AND APPROVED this 28th day of July 2008.

ATTEST:

President, Board of Trustees
Spring Branch Independent School District

Secretary, Board of Trustees
Spring Branch Independent School District

We, the members of the Board of Trustees of Spring Branch Independent School District proudly join in signing this Resolution honoring Senator Kyle Janek.

Susan Kellner, President

Theresa Kosmoski, Vice President

Susan Mathews, Secretary

David Converse, Board Member

Mike Falick, Board Member

Mary Grace Landrum, Board Member

Wayne Schaper, Sr., Board Member

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Campus Fundraisers for the 2008-2009 School Year

Administrator Responsible:

Name: Margie Duffey, Patti Pace, and Sofia Petrou

Position: Associate Superintendent for Administration and Personnel

Executive Director for Elementary Administrative Services and
Executive Director for Secondary Administrative Services

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Fundraising Requests (Exhibit A and Exhibit B)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: The Bear Blvd. School

School Code: 131

Name of Organization	Activity	Fund Use
Teacher	Vending Machines	Teacher Appreciation
	School Pictures	Recognition & Instructional
Student	Book Fair	Purchase Library Books, Big Books, Board Books, etc.
	School Carnival	School Pride, Teacher Appreciation
	T-Shirts	School Pride, Student Incentives and Supplies.

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 08__

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: The Lion Lane School

School Code: 130

Name of Organization	Activity	Fund Use
The Lion Lane School	Catalog Sales	Student Activities – 80%
	Signature Fundraiser	Staff Activities – 20%
The Lion Lane School	Picture Sales	Student Activities – 80%
	Provine Pictures	Staff Activities – 20%
The Lion Lane School	Book Sales	Books for Students – 80%
	Scholastic Book Fair	Staff Activities – 20%

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Panda Path

School Code: 129

Name of Organization	Activity	Fund Use
Student Activity Fund	School Pictures	Project Supplies
	T-Shirt Sales	Instructional Materials
	Art Show/Show	Student Field Trips
Office Administration	Student Pictures (20%)	Instructional/Office Supplies
	Catalog Sales	Hospitality for in-service, parent and volunteer events
Faculty Sunshine Club	Popcorn Sales	Staff support (illness, bereavement, achievement celebrations)
	Staff Dues	

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: The Tiger Trail School

School Code: 132

Name of Organization	Activity	Fund Use
Student Pictures and Yearbook	Lifetouch Pictures	Student learning, incentives, awards and school supplies.
Student Activity	Spring Country Candle fundraiser sale World's Finest Chocolate fundraiser sale Popcorn sales	Student learning, incentives, awards and school supplies
Office Administration	Spirit Store – t-shirts, lanyards and cups Abifiti Paper Recycling Cartridges for Kids used ink recycling	Hospitality food and supplies, incentives for staff and students, office supplies, school beautification, registration fees
Faculty Funds	Blue Boy vending snack machine Coca-Cola vending machine	Extra supplies, color ink for printers, registration fees
Sunshine Club	Staff voluntary participation dues	Shower supplies and cake, flowers for life events, holiday annual party
Coffee Club	Staff voluntary participation dues and per cup donation collection	Replenish coffee, creamer, sugar, filters and cups
Special Events	Fees Collected	Entrance fees and transportation charges for student field trips to zoo, museum, farm, etc.

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Wildcat Way School

School Code: 128

Name of Organization	Activity	Fund Use
WW Student Body Fundraising	Silent Auction	Instructional Supplies/Matls.
	Student Pictures	Study Trips
	Book Fair	Instructional Supplies/Matls.
WW Faculty Fundraising	Catalog Sale	Teacher Appreciation, Student/Staff Incentives
	WWS Spirit Item Sales	Study Trips
	Student Art Show	Instructional Supplies/Matls.
WW Faculty Sunshine	Staff Dues	Support for Staff Special Events (retirement, bereavement, illness, etc.)
	Vending Machines	Support for Staff Special Events (retirement, bereavement, illness, etc.)

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Zebra Zone Childcare

School Code: _____

Name of Organization	Activity	Fund Use
Infant Room	Original Artwork	Oasis for Children
One Year Old Room	AIM – Incredible, edible and more	Fall Festival
Two Year Old Room	Group Pictures	Rodeo
Three Year Old Room	Auction Items	Field Day
Pre-K Room	Black and White Pictures	Bugs on Wheels

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 3, 2008_____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Bendwood

School Code: 101

Name of Organization	Activity	Fund Use
Bendwood School	Coca Cola sales	Staff meeting supplies

Fundraising Request Form
 Submitted for Approval
 2008-2009

School: Buffalo Creek Elementary School

School Code: 126

Name of Organization	Activity	Fund Use
PTA	Fall Festival	Facilities Improvement
	Catalog Sales	
	T-Shirts	
Buffalo Creek	Teacher Drawing/Dinner	Student Activities
	Box Tops Recycling	Supplies
	Catalog	
Health Fitness	Games Days	Student Activities
	Graduation Pictures	School Beautification
		Supplies
Patrols	School Store	Patrol Activities
Art	School Art Works	Student Activities

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Bunker Hill

School Code: 102__

Name of Organization	Activity	Fund Use
NONE		

Fundraising Request Form

Submitted for Approval

June, 2008

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School: EDGEWOOD ELEMENTARY

School Code: 103

Name of Organization	Activity	Fund Use
Library	Book Fairs	Books, awards, author visits
		Library supplies and fixtures
Faculty	Staff vending; recycling;	Teacher supplies; snacks for
	20% picture commission	Faculty meetings; staff
	20% sock hop sales	celebrations
Fine Arts	Pop corn sales;	Donation to charities; H/F.
	March of Dimes bears	Music. & Art supplies; track
	Year Book	Meet & choir activities
Student	80% Picture commission	Student snacks, incentives;
	80% Sock Hop sales	Field trips and civic project
	Pennies for Art	donations

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form

Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Frostwood Elementary School

School Code: 104

Name of Organization	Activity	Fund Use
Frostwood Faculty	Vending Machines	Staff appreciation, staff development & curriculum support, meeting snacks
Faculty Sunshine	Contributions	Club discretion
Fifth Grade	Contributions	Student study trips, curriculum supplies & materials
Fourth Grade	Contributions	Student study trips, curriculum supplies & materials
Health Fitness	Contributions	Student study trips, curriculum supplies & materials
Learning Resource Center (Library)	Textbook fines & reimbursements for lost books	Supplies, materials, books, snacks for meetings
Music	Various music competitions	Music supplies & material, competition fees
Recycling	Paper recycling bins	Supplies & materials, staff development, snacks for meetings
	Ink cartridge recycling	Supplies & materials, staff development, snacks for meetings
Student Body Fund	Student picture sales	Student rewards, supplies & materials, staff development
	Box Tops for Education	Student rewards, supplies & materials, staff development

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Hollibrook Elementary

School Code: 105

Name of Organization	Activity	Fund Use
Hollibrook	None	

GIFTS AND SOLICITATIONS

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: HOUSMAN ELEMENTARY

School Code: 106

Name of Organization	Activity	Fund Use
Housman LRC	Fall Book Fair	Library books, AR incentives, AR tests, books for student recognition ceremony
Housman Faculty	Vending/snacks & Coca Cola EPI School Supplies	Teacher supplies, refreshments for meetings and celebrations, registration fees, office equipment, atrium supplies, lounge supplies
Housman Student Body	Pictures EPI Fall Brochure sale T-shirts	Student recognition, TAKS snack packs, incentives, field trips, student celebrations, live shows, instructional supplies, student planners, library books
Grade 5	Pencil/Water sales	Field trips, student celebration, graduation
Grade 4	Paper Recycling	Field trips, student celebration, graduation
Grade 2	Sonic Coupon	Field trips, student celebration, graduation
Grade 1	Campbell's Soup Labels, Box Tops for Education	Field trips, student celebration, graduation
Grade 3	Ink Recycling	Field trips, student celebration, graduation
Kindergarten	Graduation gown rentals	Diplomas, graduation and student celebration, supplies
Health Fitness	Popcorn, pickles, water, refreshment sales	Booth rental, water, snacks

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Hunters Creek Elementary

School Code: 107

Name of Organization	Activity	Fund Use
Hunters Creek	Provine Pictures	Activity Fund
		Student and Office
Hunters Creek	Book Fair	Activity Fund
		Library and Office
Hunters Creek	Innisbrook Gift Wrap	PTA

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Meadow Wood Elementary

School Code: 108

Name of Organization	Activity	Fund Use
Faculty	Faculty Spirit Events	Teacher Programs Teacher Appreciation
	Coca Cola Vending	Teacher Programs Teacher Appreciation
	Recycling	Faculty Appreciation and Instructional Materials and Programs
Student Council	Y-Ties	Donation
	Valentines Treats	Activities and Projects
Fifth Grade	Grade Level Drive or Activity	5 th grade legacy project
Fourth Grade	Booth at carnival	Austin Study Trip
	Popcorn/Popsicles	Austin Study Trip
	Other activity as needed	Austin Study Trip
Art	Artsonia	Art Instruction Supplies
Student Body	Various Grade Level Drives	Student Activities/Study Trips
	Student Photography	Student and Classroom Instructional Materials

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Memorial Drive Elementary

School Code: 109

Name of Organization	Activity	Fund Use
Activity Fund	Coke Machine	Admin.
	Student Pictures	Admin.
	Ice Cream Sales	Admin.
Activity Fund	Fall & Spring Book Fair	Instruct
	Birthday Bears	Instruct

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008.

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Nottingham Elementary

School Code: 121

Name of Organization	Activity	Fund Use
Staff	Fall & Spring Portraits	50% Choir T-Shirts
	(Life Touch)	50% Faculty Supplies

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Pine Shadows Elementary

School Code: 110

Name of Organization	Activity	Fund Use
Student Body Fundraiser	Pencil Sales	School Improvement
Student Body Fundraiser	Student Pictures	School Improvement
Student Body Fundraiser	"Y Ties", Spinning Tops, Field Day Sales, & Catalogue Sales	School Improvement
Office/Admin.	Non-Uniform Day/Craft Sale or Auction	School Improvement
Office/Admin.	Share Card: Target, Kroger & Randall's	School Improvement
Office/Admin/	Vending Machines	School Improvement
Library/Literacy Program	Book Fair	School Improvement
Library/Literacy Program	Product Sales	School Improvement
Library/Literacy Program	Spaghetti Dinner/Hot Dog/Pizza Dinner	School Improvement

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FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Ridgecrest Elementary School

School Code: 111

Name of Organization	Activity	Fund Use
Administration	School Pictures	Instructional/Office
	School Supply Vending Machine	Instructional/Office
Kindergarten	Graduation Pictures	Kindergarten Study Trips
5 th Grade	Memory Books	5 th Grade Study Trips
Music Department	Recorders	Music Equipment
	Pencils	Music Equipment
Health Fitness Department	Y-ties	Health Fitness Equipment
Student Council	Turkey-Grams, Valentine Grams, Winter Holiday Grams	Kindergarten Donation
		5 th Grade Donation

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Rummel Creek Elementary School Code: 112

Name of Organization	Activity	Fund Use
Rummel Creek Singers (Choir)	Great American Opportunity (Magazine sales)	Choir Activities; field trips
Rockin' Roadrunners (Band)	Fitness Fun DVD	Performance equipment; props for shows
Faculty Fundraising	All School T-shirt Sales for: Beginning of school, fall festival, field day ½ of Abitibi Recycling; ½ School picture	Treats for faculty and staff Conferences, various for staff
Student Body	½ of Abitibi Recycling ½ of School picture	
Library	All school Scholastic bookfair	Author visits for school

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Shadow Oaks Elementary School Code: 113

Name of Organization	Activity	Fund Use
Kinder	Graduation Cap and Gowns, Pictures	Student Activities, Materials, Supplies
First & Second Grade	Individual & Class Picture Sales	Student Activities, Materials, Supplies
Third Grade	Pre-packaged School Supplies	Student Activities, Materials, Supplies
		Landscaping
Fourth Grade	Fall & Spring Brochure Sales	Student Activities, Materials, Supplies
		Landscaping
Fifth Grade	Recycling	Student Activities, Materials, Supplies
		Landscaping
Library	Book Fairs in Fall & Spring	Books
	Library Nights	Student Activities
Health Fitness	Y-Tie Sales	Skating
	Yo-Yo Sales	Track & Field Days
		Student Activities
Music & Art	"My Art" Calendar Sales	Fine Arts Performances
	Cookie/Pizza Dough Sales	Student Activities

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GIFTS AND SOLICITATIONS

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(EXHIBIT A)

School: Shadow Oaks Elementary School Code: 113

Name of Organization	Activity	Fund Use
Faculty	Vending, T-Shirt Sales, Jean Day, Fall Festival	Student Activities, Faculty Incentives and Landscaping

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Sherwood Elementary

School Code: 119

Name of Organization	Activity	Fund Use
Student Body	Pencil Machine	
	LifeTouch Pictures – Fall	Student needs
	LifeTouch Pictures – Spring	
Faculty	Coke Machine	
	Paper Recycling	Staff & Faculty needs
Library	Scholastic Book Fair - Fall	
	Scholastic Book Fair - Spring	Library books
	Ink Recycling – on going	
Clinic	Pennies for Patients	Leukemia/Lymphoma Society
Reading is Fundamental	School Supply Sale	RIF Books

Fundraising Request Form

Submitted for Approval

2008-2009

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School: Spring Branch Elementary

School Code: 114

Name of Organization	Activity	Fund Use
Student Body	Spirit Wear	TAKS Snacks; Field Trips; Student Celebrations; Live Shows; Instructional materials
	School Pictures	
	School Supplies	
Faculty	Coca Cola/ Vending Machines	Teacher celebrations; teacher appreciation; meeting snacks; misc. equipment; volunteer appreciation
	Staff Spirit Wear	
	Stress Passes	
Spring Branch LRC	Fall Book Fair	Library equipment; student incentives; library books
	Spring Book Fair	
Spring Branch RIF	RIF Donations	Student books
Art	Boxtops for Education	Art supplies; student incentives
Music	Catalogue Sale	Music supplies; student incentives
	Fruit Pop Sale	
Health Fitness	Field Day Sale	Health fitness equipment; student incentives
	Nestle Water Labels	
Early Childhood	Campbell Soup Label Collection	Hands-on classroom supplies

School: Spring Branch Elementary

School Code: 114

Name of Organization	Activity	Fund Use
Fourth Grade	Recycling	Field Trip Supplement
Fifth Grade	Class of 2007 Photo	Field Trip Supplement
	Class of 2007 T-shirts	
Technology	Cartridge Collection	Cartridges and toner
Grant 1-Washington Mutual	Student Banking	Student celebrations, incentives, and rewards
Office	Target Purchases	Misc. equip and supplies
	Grocery Store Purchases	
	Stress Passes	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form

Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Shadows Elementary

School Code: SSE -120

Name of Organization	Activity	Fund Use
School Clinic Health Room	Spring Health Fair	Clinic supplies and educational videos & tools
Music	Selling school supplies	Musical productions
Health Fitness	Field Day	Sport equipment
	Health snacks	Fitness equipment
Kindergarten	Pickle Sales after school	Kindergarten Graduation
		Splash Day
Library	Fall Book fair	Library needs that budgets
	Spring Book fair	Don't cover
SSE – Second Grade Team	Sell different novelties and holiday crafts (Pencils, erasers, plastic ring, etc.)	Buy classroom materials
SSE – 5 th Grade Cheerleading	Selling paw print tattoos every Spirit Day to promote spirit throughout the school.	Helping to buy uniforms.
	Deliver Fall Pumpkins - students can buy them and write a message on them for other students.	Buying Pom-poms
	Deliver St. Patrick's Day Shamrocks – same concept as fall pumpkins	End of Year Cheerleading Party
Counselor	Birthday announcement on marquee. \$10.00 per child.	TRIBES material for classrooms
	Sell carnation on Valentines Day.	Luncheon for Leaders & Character w/o Question nominees.
Office / Administration	Dress Down Day	Miscellaneous students / staffs supplies & appreciation
	Healthy Snacks for Staff	
SSE-5 th Grade	Ticket & concession sales for a 4 th /5 th grade soccer game	Grade level supplies
	Selling water to students during class	5 th grade end of year activity
	Selling the power point presentation	Next years student travel

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SSE

120

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

		trip fund
	Selling pickles to 5 th grade once a week after school.	End of the year student travel trip

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Terrace Elementary

School Code: 122

Name of Organization	Activity	Fund Use
Terrace Activity Fund	Student Picture Sales	Student Incentives
	Cookie Dough Sales	Outdoor Classroom
Health Fitness	Jump Rope for Heart	Health Fitness Materials

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Treasure Forest Elementary

School Code: 125

Name of Organization	Activity	Fund Use
Treasure Forest Elementary Activity Funds	Coca-Cola, Abiti Recycling Co. and	Teacher Appreciation (Gifts),
	EPI Fundraiser	Students and Teacher Supplies, Student incentives(Attendance, AR, etc.)
Treasure Forest Elementary PTA	Fall Carnival, Multi-Cultural Festival and Garage Sale	Student Incentives, Teacher Recognition-Teacher of the Month
Treasure Forest Elementary School Store	The School Store- Sale of Supplies	School Supplies

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Valley Oaks Elementary

School Code #115

Name of Organization	Activity	Fund Use
School Cards: Safeway, Target, HEB	Rebate for card use	To support educational programming and materials
Abitibi	Recycling	Students/administration
Provine	Pictures	Students
SBISD	Coke machine, vending (teachers & staff use only)	Administration
Student Council	Movie Night	Service learning contributions
	Valentine Sale	Service learning contributions
	Car wash	Service learning contributions

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Westwood

School Code: 116

Name of Organization	Activity	Fund Use
Faculty Sunshine	Staff dues	Hospitality
		Sympathy gift
Faculty Fund	Soft drinks	Meeting refreshments
	Snack machine	Faculty refreshments
Health Fitness	"Y" Ties	student incentive/prizes
	Challenge Day T-shirt sale	replace damaged equipment
	Speed Stack Mini	innovative equipment
Students Fund	School Photos	Student incentives/prizes/refreshments
	TAKS T-Shirt Sales	Student Incentives/prizes/refreshments
Music Department	CD Program Sales	Music Materials/Equipment

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Wilchester Elementary

School Code: 118

Name of Organization	Activity	Fund Use
Student Council	Coin Drive	Leukemia & Lymphoma Society
	Pennies Campaign	The Altharetta Yeargin Art Museum
	Nike Shoe Drive	Nike recycle program
5 th Grade		
	Food and Pet Supplies Drive	Houston Humane Society
1 st Grade		
	Cookie Sale	Benefit Houston Hospice Butterfly Program
Student Body		
	Pictures – LifeTouch	Student Supplies
Library	Box Tops	Library Supplies
	Book Fairs	Library Supplies

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008.

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Woodview Elementary School

School Code: 117__

Name of Organization	Activity	Fund Use
Office staff	Individual and Group Student Pictures taken by Provine Pictures	Study trips for all grade levels
Office Staff	Vending machine	Study trips for all grade levels

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Terrace Elementary

School Code: 122

Name of Organization	Date & Destination	Purpose
Terrace PTA -OM Team	Odyssey of the Mind World Finals Late May-Early June	Compete at World Finals

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Cornerstone Academy

School Code: 048

Name of Organization	Activity	Fund Use
Student Council	Dances	Fund Stu Co activities
	Paper & Pencil Machines	
	Valentine Sale	
French Club	Pickle Sale	Help fund Quebec trip (early May)
	French Breakfast	
	Spirit Sale	
SBEC Library	Fall Book Fair	Provides funds for library
	Spring Book Fair	
	8th Grade Novel Sale	
National Jr. Honor Society	Flower Sale	Fund NJHS activities
	Spirit Sale	
	Haunted House	
(Ophra Winfrey) Ambassador Program	Spirit Sale	Specific fundraising and awareness activities will be assigned to clubs to adapt for their school audience.
	Car Wash	
	Ornament Sale	
Spanish Club	Taco Sale	Fund student activities
	Car Wash	
	Pickle Sale	
Administration	Lifetouch Picture	Fund administration expenses
	Vending	
	Garage Sale	
Anime Club	Fall Fundraiser	Fund student activities
	Spring Fundraiser	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Cornerstone Academy

School Code: 048

Name of Organization	Activity	Fund Use
Student Activity	Vending	Fund student activities
	Butter Braids	
	Spring Fundraiser	
Drama	Fall Drama Production	Fund drama activities
	Fundraiser	
	Spring Drama Production	
Stage Band	Fall Fundraiser	Fund student activities
	Spring Fundraiser	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Landrum Middle School

School Code: 041

Name of Organization	Activity	Fund Use
Yearbook	Ice cream sales School store Calendar sales	To subsidize the cost of the yearbook
Band	Candy sales Garage sale Magazine fundraiser	To subsidize cost of Band Trip to Schlitterbahn, New Braunfels or Galveston site/depends on amount raised
Student Council	Food sales Spirit Items Ticket sales	Council supplies/ study trips/ school/community improvement
National Jr. Honor Society	Warm Fuzzies (not so Random Acts of Kindness for friends and Teachers	Supplies, study trips, school /community projects
Orchestra	Express- magazine sales	Help subsidize cost of Study trip to Splashtown contest. Help with music cost or repairs.
Choir	Holiday Catalog sales Fall After school concession sales DVD sales of choir concerts	Study trip to Splashtown contest, Choir supplies, uniforms
CTED-FPMS	Catered Food Items Luncheons	Purchase supplies, equipment, student awards and recognitions
Library School wide	Book Fair Magazine sales Sales food items at large group events	Purchase books Incentive program for students

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Memorial Middle School
Code: 042

Name of Organization	Activity	Fund Use
Safe and Drug Free Club	T-shirt sale	To promote activities that creates a safe and drug free school.
Choir	Fredericksburg Farms Salsas	Choir activity
	Fredericksburg Farms Geraniums	Choir activity
Band	The Pampered Chef	Clean instruments
	Express (candy & holiday gifts)	Instrument maintenance
Orchestra	Holiday Brochure Items	Transportation for contests
	Soy candles	Concert costs/accompanists fees
	Spring Brochure	T-shirts for programs
National Jr. Honor Society	Entertainment Books	NJHS projects, teacher appreciation breakfast, staff holiday gifts
6 th Grade Science	Smencil Sales	To fund hands on science labs/materials
Language Arts	Book Fair	To provide materials/supplies for the LA dept.

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GIFTS AND SOLICITATIONS

MMS 042

FJ
(EXHIBIT A)

Library	Barnes & Noble-DEC	books
	Love Your Library Week- FEB used book sale)	books
	Summer Reading Book Fair-May	books
Technology Committee		
	Pexagon Technology flash drives	For purchases of ink, toner, paper
Faculty Fund Raiser		
	T-shirt sales	School beautification and faculty events

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 3, 2008 _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Northbrook Middle School

School Code: 047

Name of Organization	Activity	Fund Use
Orchestra	Car wash- May	Tuxedos
Orchestra	Catalog Sales	Student Activities
		Instrument repair
Orchestra	Catalog Sales	Student Activities
		Instrument repair
Library Media Center	Book Fair	Buy books for Library
Language Arts	World's Finest Chocolate Catalog	LA materials, books and trips
Student Council	June 2009-Washington DC	To see first hand and learn About our nation's capital
		To reinforce ideas and facts
Student Council	Friday September 5 th 3:30-5:00	Food, possibly decorations
	Back to school Dance --cafeteria	Or SC will make 1/3
		Washington DC
Student Council	Friday December 5 th 5:00-7:00	Decorations, food and
	Dress-up Christmas dance -cafeteria	Possibly door prizes
		1/3 Washington, DC

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

School: Northbrook Middle School

School Code: 047

Name of Organization	Activity	Fund Use
Choir	Catalog Sales	Field trips, uniforms
	September 8-12, 2008	Music and supplies
Choir	Catalog Sales	Field trips, uniforms
	January 12-16, 2009	Music and supplies
National Junior Honor Society	Candy Cane Sale	NJHS supplies
	December 8-12	
National Junior Honor Society	Carnation Sales	NJHS supplies
	February 9-12	
National Junior Honor Society	Egg Sale	NJHS supplies
	March 30 and April 13	
Band	Catalog Sales	
	September 2	
Band	Bonetown master class and Concert	Student supplies
		Student activities
		Instrument repairs
Band	Catalog Sales	Student supplies
	(if needed)	Student activities
	March 9	Instrument repairs

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

School: Northbrook Middle School

School Code: 047

Name of Organization	Activity	Fund Use
Health Fitness	Catalog Sales	Equipment
Health Fitness	Gym uniform Sales	Equipment
	On going	
Health Fitness	School dance	Equipment
	Late 1 st semester	
Athletics	Cookie dough Sales	Scorer's table
	September 8, 2008	
Athletics	Game concessions	Scorer's table
	On going	
Athletics	Student VS teacher end of year	Scorer's table
	Basketball game	
	End of school year	
Art	Art auction in May-June 1-3	Supplies for class
Art	Dance photo/video Sale	Supplies for class
	May 26-29	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

School: Northbrook Middle School

School Code: 047

Name of Organization	Activity	Fund Use
Sunshine Club	Raffle for prizes	Organization funds
	April 20-24	
Sunshine Club	Cookbooks- March 23-27	Organization funds
Broadcast Class	Dance video Sale—June 1-3	Organization funds
Art – ongoing Pending...	Art classes for teachers	Supplies for class

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: SPRING BRANCH MIDDLE SCHOOL

School Code: 043

Name of Organization	Activity	Fund Use
Bob Salek - Principal	SBISD Vending Machines	General student use
	SBISD Coca-Cola Machines	General student use
	Life-Touch Pictures	General student use
	Write-A-Check Campaign (campus based)	General student use
Vincent Marquart – Band	The Pampered Chef	Annual student trip to Schlitterbahn
Helen Price - Choir	Gourmet Gifts, Inc.	Annual student trip to Schlitterbahn
Shauna Shaw - Orchestra	Express Industries	Annual student trip to Schlitterbahn
Cynthia Schulze	Southwest Book Co. (Fall and Spring book fairs)	Purchase library books and Materials/supplies
Timothy Compton	Barcelona Sporting Goods	Uniforms for Health Fitness,
	Gulf Coast Athletics	Girls Athletics, and Boys
	Kona Printing and Promotions	Athletics
Jacquelyn Stephens	Maredu Fundraising	NJHS Induction Ceremony
Yearbook Teacher	Yearbook sale (Taylor Publishing)	Yearbook expenses
David Schock	Technology Education class fees	Purchase classroom materials