

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Eugenia Renaudin	Life Management and Career	Purchase classroom
	Investigations class fees	materials
Debbie Vincent	Southwest Book Co	Classroom novels
Student Council Sponsor	Abitibi-Consolidated	Recycling commission

Spring Branch ISD
101920

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Forest Middle School

School Code: 045

Name of Organization	Activity	Fund Use
Athletics	Platinum Card Sales	Supplies
Art	Great American Opportunities	Supplies
Theatre	Express Industries	Supplies
Orchestra	#1 – Catalog Express Industries	Supplies
	#2 – Kathryn Beich Candy Bar Sales	Supplies
Choir	#1 - Kathryn Beich Candy Bar Sales	Supplies
	#2 – Lollipop Sales	Supplies
Band	#1 – Catalog Express Industries	Supplies
	#2 – Pampered Chef – Sales	Supplies
	#3 – Mary Kay Cosmetics	Supplies
6 th Grade Student Council	Snow Cone Sales	Spelling Bee
	Popcorn Sales	Bus Driver Appreciation
	Spring Dance	New Teacher
7 th Grade Student Council	Fall Dance/Food Drive	Staff Appreciation
	Valentine’s Dance	Cystic Fibrosis
	Candy Grams	Service Projects
8 th Grade Student Council	6 th Grade Welcome Dance	Student/Advisor Workshop
	King/Queen Contest	Teacher Appreciation
	School Store/Supplies	Custodian/Café. Apprec.
National Jr. Honor Society	Southern Floral-Carnation Sales	Teacher Appreciation
	Candy Grams	Teacher Appreciation
	Student/Teacher Basketball Game	Supplies & Charity

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2nd 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Oaks Middle School School Code: 046

Name of Organization	Activity	Fund Use
Band Orchestra Choir	Candles and candy	Trips, fees, awards, repairs, etc.
Choir	Cash Cow-selling candles, jewelry, bake sale, handmade items.	Student trip <ul style="list-style-type: none"> Schlitterbahn – Sound waves Choir competition Washington DC (OAKE Nat'l honor choir invitation) Choir purchases for class use
Library	Fall Book Fair Spring Book Fair	Books purchased for students and teachers
Language Arts Dept.	Spring Book Fair	Books purchased for students and teachers
National Junior Honor Society	Fall After School Dance (ticket sales)	Pay for dance expenses; Cover cost of service projects; Offset cost of t-shirts and parties for NJHS members
Odyssey of the Mind	Theatre Workshop	Materials, fees, travel, trainings for Odyssey teams, local, region, state and world
Science Dept.	Selling Human i-tees (or other equivalent companies) science centered products	Technology, supplies, materials for science students
Student Council	Boo Grams, Santa-Grams, Valentines Dance & Grams	Snacks for meeting, end of the year trip, teacher appreciation, DJ and decorations for dance

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GIFTS AND SOLICITATIONS

SOM 046

FJ
(EXHIBIT A)

Yearbook	Yearbook sales	Yearbooks
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 08

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Woods Middle School

School Code: 044

Name of Organization	Activity	Fund Use
Performing Arts	Fall Concert and Hot Dog Dinner	Concert performance
		Performing Arts Uniforms and bus costs for competition in San Antonio
Performing Arts	Pizza Sales - Spring 09	Performing Arts Uniforms and bus costs for competition in San Antonio
Band	Fall fundraiser -- Express Industries	Band instrument fee
		Spring Trip
Band	Poinsettias Sales	Band instrument fee
		Spring Trip
Band	Spring Fundraiser -- Express Industries	Band Instrument Fee
		Spring Trip
Choir	Fall Fundraiser- Express Industries	Choir trip and misc. supplies
Choir	Winter Fundraiser- Express Industries	Choir trip and misc. supplies
Choir	Spring Fundraiser- Express Industries	Choir trip and misc. supplies

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 08

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Woods Middle School

School Code: 044

Name of Organization	Activity	Fund Use
Orchestra	Cookie Sale	Music supplies and private lessons
Orchestra	Fundraiser- Express Industries	Music supplies and private lessons
Orchestra	Fundraiser- Express Industries	Music supplies and private lessons
Student Council	Fall Fundraiser	T-shirts
	Car Wash/Bake Sale	Yearly Dues & Awards
	Candy Grams (Valentines Fundraiser)	End-of-Year Ceremony & Celebration
Skills for Living (CATE)	Pillowcase Fundraiser	Supplies for Class
	Teacher Luncheon	Supplies for Class
	Cookbook Fundraiser	Miscellaneous
Career Investigation (CATE)	Fall Fundraiser	Supplies for Portfolios
	Teacher Luncheon	Supplies for Class
	Car Wash/ Bake Sale	Miscellaneous
National Junior Honor Society	Spirit Ribbons	School Beautification
	Car Wash- 1 in Fall	School Beautification
	Bake Sale- School Dances	Campus Honor Awards
SWAP- after-school program	School wide dances	School Beautification / Sound Equipment

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 08

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Woods Middle School

School Code: 044

Name of Organization	Activity	Fund Use
Class of 2014	Brick dedication pads to beautify courtyard.	Class of 2014
	Class of 2014 T-Shirts	8 th grade Dance
Advanced Placement - Spanish Club	Spanish Heritage Food Fair	Cultural Awareness @ SWMS
Yearbook	Sell pencils – Recycled aromatic pencils	Subsidize yearbook cost to make yearbooks affordable for students

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Cornerstone Academy

School Code: 048

Name of Organization	Date & Destination	Purpose
French Club	Quebec, Spring (May) 2009	To enrich the student program

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips

Submitted for Approval June 18, 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Northbrook Middle School

School Code: 047

Name of Organization	Date & Destination	Purpose
Student Council	June 2009	Trip to Washington DC to
	Washington, DC trip	learn about nation's capital

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips Submitted for Approval June _____

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Spring Forest Middle School

School Code: 045__

Name of Organization	Date & Destination	Purpose
8 th Grade US History	05/09 – 05/13/2009 Washington, D.C. & New York, NY	To gain an firsthand perspective of US Government; Enrich the lives of our students with cultural activities and historical places.

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips

Submitted for Approval June _____

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Spring Oaks MS

School Code: 046

Name of Organization	Date & Destination	Purpose
Odyssey of the Mind	World Finals, Odyssey of the Mind	Compete at World Finals
	Late May-Early June	

Fundraising Request Form for Student Trips
Submitted for Approval June _____

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Spring Oaks MS

School Code: 046

Name of Organization	Date & Destination	Purpose
Choir	Washington DC	OAKE invitation to perform for being a National Honor Choir
	Late May	

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Northbrook High School

School Code: 005

Name of Organization	Activity	Fund Use
Academy of Finance	Nite at the Fed with a guest speaker	Student Scholarships Partial funding for student senior trip to NYC AOF/AOHT operating expenses
	Poinsettia Sales	Student Scholarships Partial funding for student senior trip to NYC AOF/AOHT operating expenses
	Packed food items	Student Scholarships Partial funding for student senior trip to NYC AOF/AOHT operating expenses
Athletics	Varsity Gold	Athletics
	USA Fundraisers	Athletics
	Vending machines Gym #75	Athletics
Physical Education – Boys	Coke Machines Field House	Boys PE
Basketball – Boys	Parking & Clean-Up of Stadium during football Season.	Christmas tournament and Equipment
	Concession stand during home boys basketball games	Christmas tournament and Equipment
Cheerleading	Cheer Camp for middle school/elementary school kids	Equipment, partial payment of uniforms
	Selling Raider star stickers	Equipment, partial payment of uniforms

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Name of Organization	Activity	Fund Use
Basketball - Girls	Basketball Concessions	Equipment
	Tully Clean-Up	Clinics
Bandoleras	Sally Foster	Fine Arts New York trip, uniforms, costumes, drill team supplies
	Christmas Items (ornaments)	Uniforms, costumes, Fine Arts New York trip, drill team supplies
	JAD Acrylics Fundraiser	Uniforms, costumes, Fine Arts New York trip, drill team supplies
Health Occupations	Catalog Sale	Pay for bus to attend Race for Cure and AIDS walk Holiday Party
	Santa Grams	Same as above
	Car Wash	Same as above
Art	Winter Extravaganza New Spring Auction	Fine Arts New York trip
Debate Team	Car Wash	Fall Holiday Dinner & Spring Banquet
National Honor Society	Halloween Candy Grams	Mums for life skills students teacher appreciation breakfast, college trip, end of year activity
Senior Men	T-Shirts	General Use
	Car Wash	General Use
	Concession Stands	General Use
Student Council	Homecoming Parade	Homecoming Court Supplies
	Enjoy the City Coup Books	Leadership Field Trip, Teachers and Custodians appreciation

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Name of Organization	Activity	Fund Use
School Store	Sell school supplies	Purchase more supplies to sell
Volleyball	Serve-A-Thon	Disney World performance trip
	Kickball Tourney	Disney World performance trip
	Sr./Faculty V-ball Match	Disney World performance trip
Band	Cookie Dough Sale (Express Industries)	Fine Arts New York trip
	Holiday Brochure Sale (Express Industries)	Fine Arts New York trip
	Jewelry Brochure Sale (Express Industries)	Fine Arts New York trip
Community Based Instruction	Classroom sales -- napkins (imprint), necklaces, cards, arts & crafts	Equipment, field trips, inventory
Choir	Brochure Sales	Fine Arts New York trip
	Brochure Sales	Fine Arts New York trip
	Ad Sales for Programs	Fine Arts New York trip
Yearbook	Rose Sale at Homecoming	Yearbook
	Calendar Sale	Yearbook
	Yearbooks Sales	Yearbook
Newspaper	Catalog Sale	Newspaper
Library	Book Fair	To buy books, software and equipment.
Orchestra	Holiday Catalog Sale Assorted Items	Fine Arts New York trip, help with uniforms of students with financial need, pay district instrument insurance
	Valentine Grams	Same as above
	Spring Catalog Sales w/Express Industries	Same as above

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Name of Organization	Activity	Fund Use
Boy's Soccer	Kick Ball Tourney w/Volleyball	Equipment & team needs
		Equipment & team needs
Drama Club	Fall Candy Sale	Students trip and purchase Theatre supplies, pay lab fees
	Spring Candy Sale	Students trip and purchase Theatre supplies, pay lab fees
Athletic Trainers	Coke Product Sells	Money for camp
	Concessions for Softball	Uniforms
Football Student Managers	Car Wash	T-Shirts, supplies, equip.
	Concession Stand Sales at various NHS Events/Games	Supplies & equipment
Senior Class	Pen Sale	Senior Prom
	Concession Stands	Senior Prom
	Senior Auction	Senior Prom
Class of 2010	T-Shirt Sells	2010 Prom
	Concession Stands	2010 Prom
	Soccer Tournament	2010 Prom
Class of 2011	T-Shirt Sells	Class Activity Costs / Prom
	Car Wash	Class Activity Costs / Prom
	Bake Sale	Class Activity Costs / Prom
Cap and Gown	Cap & Gown Sales	Graduating Class
Administration	Vending Machine Profits	After school student snacks

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008.

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Spring Woods High School

School Code: 003

Name of Organization	Activity	Fund Use
Academy of Finance	Water Sale	Competition Expenses
	Poinsettia Sale	Competition Expenses
	Christmas Catalog Sale	Competition Expenses
ALAS	Car Wash	Field Trips-Nursing Home
	Car Wash	Field Trips-Nursing Home
	Tamale Sale by Order	End of Year Banquet
Anime	Gaming Contest	Contest Expenses
	Tiger Fest Booth	Contest Expenses
Asian/Multicultural Club	Egg Roll Sale by Order	Activities
Athletics	Lift-A-Thon	Equipment
	Tiger Cards w/Key Tags	Equipment
Band	Varsity Gold Card Fundraiser	Equipment
	Poinsettia Sale	Trip- Orlando
Baseball	Program Sale	Equipment/Uniforms
	T-Shirt Sale	Equipment/Uniforms
	Long Ball Contest	Equipment/Uniforms
Boys Basketball	Shoot-a-Thon	Equipment

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GIFTS AND SOLICITATIONS

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(EXHIBIT A)

SWH 003

Business Professionals of America	Bottled Water Sale	Trip-Local, Magnolia
	After School Games/Tournaments	Trip-State, Austin
	Valentine Gift Bags	Trip-National, Dallas
Cheer Program	Staff vs Student Games (fall & spring)	Equipment/Uniforms
	Tiger Cards	Equipment/Travel
	Youth/Junior Cheer Clinic	Equipment/Travel
Choir	Pizza Kit/Fruit Pies/Cookie Dough	Music/Uniforms/Travel
	Teddy Bear Sale	Travel
	Catalog Sale	Travel
Computer Club	Hand Craft Sale	Supplies
Debate	Tournament	Tournament Fees-Harvard
	Tiger Gold Cards	Tournament Fees-Harvard
	Isabella Scented Candles	Tournament Fees-Harvard
Drill Team (Tigerettes)	Homecoming Dance	Travel/Equipment-Corpus
	Kiddie Dance Clinics	Travel/Equipment-Padre?
	Turkeys/Hams/Cookie Dough Sale	Travel/Equipment-Padre?
HOSA	Santa Grams	Equipment
	Tiger Fest	Equipment
	Car Wash	Equipment
Humanitarian Society	Tiger Fest	Field Trip
	T-Shirt Sale	Field Trip
Industrial Technology	BBQ Sale	Supplies
	Projects	Supplies
Junior Achievement	Catalog Sale	Supplies
	Trail Mix (after school)	Supplies
	Mardis Gras Ball	Supplies
Mu Alpha Theta	Catalog Sale	Entrance Fees
	Car Wash	Entrance Fees
	Car Wash	Entrance Fees
Newspaper	Advertising	Printing Services

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

SWH 003

Odyssey of the Mind	Theatre Workshop	Travel-State
	Training Workshop	Travel-World
	Team Building	Travel-World
Orchestra	Catalog Sale	Travel/Equipment
	Catalog Sale	Travel-San Antonio
	Car Wash	Travel-San Antonio
Senior Women	Car Wash	Supplies
	Carnation Sale	Supplies
	Party on the Patio Bake Sale	Supplies
Boys Soccer	ESPN Magazine Sale	Equipment
Girls Soccer	Car Wash	Equipment/Uniforms
	Spirit Items	Equipment/Uniforms
	Entertainment Books	Equipment/Uniforms
Softball	Hit-a-Thon	Equipment
	T-Shirt Sale	Equipment
	Entertainment Book Sale	Equipment
Student Council	T-Shirt Sale	Supplies
	Homecoming Parade/Tiger Fest	Supplies
	Car Wash	Supplies
Tennis	Cookie Dough Sale	Supplies/Equipment
	Lanyards/Keychain Sale	Supplies/Equipment
Theatre Arts	Tiger Gold Cards	Supplies
	Candles	Supplies
	Valentine's Dance	Supplies
Volleyball	Cookie Dough Sales	Equipment
	Serve-a-Thon	Equipment
	Entertainment Book Sale	Equipment
Yearbook	Advertising	Yearbook

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June _____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: STRATFORD HIGH SCHOOL

School Code: 006

Name of Organization	Activity	Fund Use
Academy of Finance	Dodge Ball Tourn. (share with Business Professionals of America)	New York Trip cost
	Food Products	College Visits
	Poinsettias	Banquet
Band	Sally Foster Variety	Band activities, supplies
	Cookie Dough	Band activities, supplies
	World's Finest Chocolate	Band activities, supplies
Band (Color Guard)	Car Wash	Entry fees and equipment
	Taco Cabana Color Guard Night	Winter Guard Dinner
	World's Finest Chocolate	
Business Professionals of America	Dodge Ball Tourn.(share with Academy of Finance)	Contest
	Food Products	New York Trip cost
	Spirit/gift items	Equipment
Basketball-Boys	Car Wash	Offseason Equipment
	Hoop-a Thon	Shoe Purchase
	Write-A-Check	V-Warmups, shooting shirts
Baseball	Spartan Cards	Baseball Equipment
	Hit-a -thon	Baseball Equipment
Basketball - Girls	Sell SHS Mugs	Travel, Meals, Equipment
	Hoop-a thon	Travel, Meals, Equipment
	3 on 3 Tourn.	Travel, Meals, Equipment
Cheer (V)	Sponsors	Competition fees, uniforms
	Beat Memorial T-shirts	Competition fees, uniforms
	Mini Cheer Clinic	Signs, Uniforms, Supplies
Cheer (JV)	Green Out t-shirts	Competition fees, music,
	Pep Rally t-shirts	Supplies
	Spirit items	Supplies
Choir	Entertainment Books	Florida Trip cost
	Umbrella Sales	Florida Trip cost
	PF Chang Cards	Florida Trip cost

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: STRATFORD HIGH SCHOOL

School Code: 006

	Activity	Fund Use
Dance	USA Fundaisers	Costumes, dance gear, Supplies
Girls of 2009	Race for the Cure	Tri-Theta Donation
Newspaper	Ad Sales	Publish Paper
	Subscriptions	Mail Paper
Orchestra	Cookie Dough Sales	San Antonio Trip
	Car Wash Tickets	San Antonio Trip
	Carnation Sales	San Antonio Trip
Soccer (Girls)	SHS T-shirts/Shorts	Equipment
	Dynamo Jerseys	Equipment
	Car Wash	Equipment
Softball	Car Wash	Acitivity Account
	Hit-a Thon	Activity Account
	Concession Stand	Activity Account
Swim/Dive	Pinsetta Sales	San Antonio Trip
	Car Wash	Equipment
Theatre	Ticket Sales	Production
	Ad Sales	Production
	Cookie/Candle Sales	Production

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June ____

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: STRATFORD HIGH SCHOOL

School Code: 006

Name of Organization	Activity	Fund Use
Track	Car Wash	Equipment and travel expense
United International Club	Bake Sale	Acitivites , Meetings
Volleyball	T- Shirt Sales	EquipmentUniforms
	Middle School Camp	Equipment Uniforms
	Concession Stand Sales	Equipment Uniforms
Yearbook	Senior Ad Sales	Publication
	Book Sales	Books & Trip Expenses

Fundraising Request Form

Submitted for Approval

2008-2009

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School: School Of Choice / SBEC

School Code: 012 & 038

Name of Organization	Activity	Fund Use
Yearbook	Ad Sales	To publish yearbook
	Yearbook Sales	Purchase yearbook equipment and supplies
	Seasonal School Spirit Day	School Projects
SBEC Library	Two Book Fairs	Profits go toward library for books or other items to be used by Librarian
SOC Student Council	Seasonal School Spirit Days	School beautification Projects, Scholarships, Student Council T-Shirts
	Pennies for Patients	Leukemia Society
SBEC/SOC	Vending Machines	Miscellaneous Student Activities
SBEC Special Ed Autism Unit	Once a month Friday Lunches	Student incentives

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Westchester Academy

School Code: 014

Name of Organization	Activity	Fund Use
Soccer—Intramural	Car Wash	Equipment (soccer balls, etc.), uniforms
	Concession sales	
General Student Activity	Vending Commissions	Student needs
	Provine Sales	
	Recycling Commissions	
Dance Team	Silver Starz Shows and Performances	Costumes, Trips to competitions as eligible
	Product sales (Poinsettia/Sally Foster)	Supplies, camps
	Concession sales (Brownie mix/Tamale Sales)	
Library	Book Fair	Supplies
Theater Arts	Elementary Theatre Workshop	Theater Productions
	A Night on Broadway	
	Performance sales (in house and Barnes & Noble)	
Yearbook	Sales of yearbook product	Production of yearbook
	Advertising	
Choir	Birthday Grams	Competitions as eligible, cost of concerts
	Commissions (Dinner nights at restaurants, World's Finest Chocolate)	
	Concert ticket sales	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Westchester Academy

School Code: 014

Name of Organization	Activity	Fund Use
Junior Honor Society	Car Wash	Chapter expenses
	Message Grams	(induction ceremony, membership)
	Tutoring Snacks	
National Honor Society	International Bake Sale	Chapter expenses
	Raffle-(through PTA International Fair)	(induction ceremony, membership)
	Carnations Sales	
Italian Honor Society	Cultural Item Sale	Donations, scholarships
	Concession Sales	Entry fees
	Car Wash	Induction ceremony
Spanish Honor Society	Car wash	Luncheon, chapter expenses
	Flower/Holiday grams	(induction ceremony, membership)
	Concession sales	
Senior Class	Senior Auction/soccer game	Graduation, prom
	Car Wash	School gift
	T-shirt sales	
Junior Class	Car Wash	Supplies, dances
	Concession sales	
Sophomore Class	Car Wash	Supplies, dances
	Concession sales	
Freshman Class	Car Wash	Supplies, dances
	Concession sales	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Westchester Academy

School Code: 014

Name of Organization	Activity	Fund Use
8 th grade class	Valentines Dance	Completion ceremony
	Cookie dough sales	Dances
		Study trips-local
7 th grade class	Equal Exchange(coffee, tea & chocolate, Fair Trade products)	Dance expenses, supplies,
	Dance	Camp Allen study trip
6 th grade class	Dance	Study Trips--local
	School products (t-shirts, pencil packets, etc)	
	After school snacks	
Model UN	Message grams	Team competition fees
	Raffle	Model UN Competition
	Car Wash	
French Honor Society	International Dog Show	Chapter expenses
	Cultural Item sale	
Help Darfur	Information booth w/ snack items	Support children in Darfur
	T-shirt sales	
	International Festival booth/raffle	
Odyssey of the Mind	Commissions-dinner nights at restaurants	Travel to competition as eligible
	Car wash	
	Concession sales	
Meatheads (weight lifting Club)	T-shirts	Weights, t-shirts
	Dues	

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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT A)

Fundraising Request Form
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School: Westchester Academy

School Code: 014

Name of Organization	Activity	Fund Use
Student Council High School	Dance	Workshops
	Message/Flower Grams	
		Donations to organizations
Student Council Middle School	Concession sales	Membership dues
	Yogurt sales	End of year celebrations
Comedy Sports Theater Club	Ticket sales for events	Membership dues
	T-shirts	
	Car wash	
Interact	Car Wash	Chapter expenses
	Dues	
Med Club	Dues	Chapter expenses
	Concession sales	
	Car Wash	
German Honor Society	International Food sales	Induction ceremony
	Car wash	End of year celebrations
Tennis	Dues	Tennis coach
	Car Wash	
Project Karatu –IB programme	Donations from families	Donation to school in Africa
	T-shirt sales	

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GIFTS AND SOLICITATIONS

FJ
 (EXHIBIT A)

Fundraising Request Form Submitted for Approval June 2008

This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June.

School: Westchester Academy _____

School Code: 014

Name of Organization	Activity	Fund Use

Fundraising Request Form

Submitted for Approval
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School: The Guthrie Center

School Code: 007

Name of Organization	Activity	Fund Use
Auto Tech/SkillsUSA	Wash/Detail Cars, Automotive Repairs, & Margin on Parts	Field Trips , Students Supplies, Contest Expenses, & Class Activities Expenses
Spring Branch FFA	Seitz Meats Sale, Seitz Fruit Sale, & Horticulture Plant Sale	Student Activities
Cosmetology	Product Sales, Food Sales, & Student Competition	Dual Credit Skills USA
Robotics Club	Hot Dog, Pizza, Drinks Sales, & Car Wash	Extracurricular Activities, Robotics Projects, Cost of Certification Testing for ISCET, & (International Society of Certified Electronic Technicians)
Navy Junior ROTC	Car Washes, Merchandise Sales, & Donation Activities	Military Ball, Unit Picnic, & Camping
3 D Animation	Entertainment Coupon Books Sales	Pay for Contest Entry Fees, Registrations, Lodging Costs, & Pay for Film Festival Submissions.
Media Technology/Digital Filmmaking & Commercial Photography	Multimedia Production, Battle of the Bands, Film Festival, & Bake Sale	Equipment, Repairs, & Classroom Supplies

Fundraising Request Form

Submitted for Approval
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School: The Guthrie Center

School Code: 007

Name of Organization	Activity	Fund Use
Diversified Internships	<p>Avon, Pampered Chef , Candy, Popcorn, Carwash ,</p> <p>Lock-in: Entry Fee, Write a Check: Parents Donate Funds for Students, &</p> <p>The GC Card: Community Business give 10% Discount for using The GC Card</p>	College Visits, Scholarships, & Students
Digital Forensics Cyber Justice Club; BPA; Explorers	Computer repair, Computer Parts Sales, Car Wash, Lan Party, Candy, & Snack Sales	Local/Regional/State/National Competition travel and fees, Club Activities and Supplies
Hotel & Restaurant Management Academy of Finance/ Academy of Hospitality & Tourism AOF/AOHT	<p>"Nite at the Fed" Fundraiser Featured with a Guest Speaker, Poinsettia Sales, & Entertainment Coupon Book Sales,</p>	<p>Student Scholarships,</p> <p>AOF/AOHT Operating Expenses</p> <p>Partial Funding for Student Senior Field Trip to NYC on February 18 – 21, 2009: To Educate Students on the National Economy Through Guided Tours, Workshops & Attractions.</p>
Guthrie Center	The GC Card: Community Business give 10% Discount for using The GC Card	College Visits, Scholarships, & Students

Fundraising Request Form

Submitted for Approval
2008-2009

Page 3 of 3

School: The Guthrie Center

School Code: 007

Name of Organization	Activity	Fund Use
OSA/Architectural CAD	Valentines Rose Sale, Fajita Sale, Car Wash, Bake Sale, & Guitar Hero Competition	December 2008 – Colorado AIAS Student Conference -Leadership Opportunity, Scholarships, & Competition Materials/Supplies
Culinary Arts	Entertainment Coupon Book Sales, Occasional Items Produced in Culinary (Muffins, Sweet Rolls, Pies, Cookies, Lunches, Etc.) & Dinner Theatre (After School Dinner Prepared by Culinary with an Interactive Theatre Presentation Performed by Staff/Students)	Chef Jackets, Study Trips, Equipment for Classes, & Fees for Competition

Spring Branch ISD
101920

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Memorial High School

School Code: 001

Name of Organization	Date & Destination	Purpose
Theatre Department	International Thespian Festival	Scholarship Auditions, College
	June 22-30, 2009	Auditions, National Competition
	Univ. of Nebraska, Lincoln	
	New York City or London	Further Study Theatre History
	June 6-20 th , 2009	And/or Architecture
Journalism Department	TBA 08-09 year	To attend Journalism Workshop,
		Conventions, Seminars
Orchestra	April 09: Corpus Christi	Clinics on UIL Music
	Easter 10: New York City	Perform in Carnegie Hall
Academy of Finance/ Academy of Hospitality & Tourism AOF/AOHT	February 18-21, 2009	To educate students on the
	New York City	national economy through Guided tours, workshops and Attractions
National Forensic League	Nov. 2008 – The Glenbrooks, Chicago, Ill	Speech/Debate Competition
	Feb. 2009 – Harvard University	Speech/Debate Competition
	June 2009 – NFL Nationals – Alabama?	Speech/Debate Competition
	Jan. 2009 – MBA – Nashville, Tn.	Speech/Debate Competition
	May 2009 – University of Kentucky	Speech/Debate Competition
	Jan. 2009 – Emory University – Atlanta, Ga.	Speech/Debate Competition
Boys Basketball	December 27-30, 2008	Basketball Tournament
		Plano, Texas

Spring Branch ISD
101920

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Northbrook High School School Code: 005

Name of Organization	Date & Destination	Purpose
Academy of Finance (AOF) / Academy of Hospitality & Tourism (AOHT) CATE Teacher	February 18 – 21, 2009 New York City	To educate students on the national economy through guided tours, workshops and attractions.
Fine Arts Dept. of NHS Choir, Dance, Drama, & Orchestra	May 14-17, 2009 New York, NY	Educational tour and performance tour
Band	March 12-16, 2009 Orlando, Florida, Walt Disney World, Universal Studios	Student educational workshop and performance

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Spring Woods High School

School Code: 003

Name of Organization	Date & Destination	Purpose
Odyssey of the Mind	World Finals	Compete at World Finals
	Late May-Early June, 2009	
GEAR UP	John Newcombe Tennis Ranch	Leadership & Teambuilding Camp
	New Braunfels, TX	
	July 28-31, 2008	
Band	March 19-24, 2008	Spring Performance Trip
	Orlando, Florida	
Speech/Debate	February 2009-Harvard	Required Competition
BPA	March 2009-Austin, TX	State Competition
	May 2009-Dallas, TX	National Competition
Theatre Arts	June, 2009-Lincoln, Nebraska	National Thespian Festival- Required Competition
	July 31-August 15 2000-England & Scotland	Invited to perform at the American High School Theater Festival

Spring Branch ISD
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GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: STRATFORD HIGH SCHOOL

School Code: 006

Name of Organization	Date & Destination	Purpose
Academy of Finance/ Academy of Hospitality & Tourism AOF/AOHT	February 18 – 21, 2009	To educate students on the national economy through guided tours, workshops and attractions.
	New York City	
ORCHESTRA	April 23- 26 2009	Performance Tour
	San Antonio, Texas	
CHOIR	January 15-19 , Disney World Orlando Florida	Studio performance, clinic and Recording
	SWIM TEAM	November 21-22
San Antonio		

Spring Branch ISD
101920

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: MHS, NHS, SHS, SWHS, SOC, WAIS, GC
School Code: 007

Name of Organization	Date & Destination	Purpose
Academy of Finance/ Academy of Hospitality & Tourism AOF/AOHT	February 18 – 21, 2009	To educate students on the national economy through guided tours, workshops and attractions.
	New York City	
OSA/Architectural CAD	December 2008 – Colorado	AIAS CONFERENCE- Leadership Opportunity
Media Technology/Digital Filmmaking & Commercial Photography	January 20-26, 2009 Sundance Film Festival Park City, Utah	Workshops, Seminars, Training, Networking, & Films

Spring Branch ISD
101920

GIFTS AND SOLICITATIONS

FJ
(EXHIBIT B)

Fundraising Request Form for Student Trips
Submitted for Approval June 2008

In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June. Campus fundraising and trip planning may begin after Board approval.

School: Westchester Academy

School Code: 014

Name of Organization	Date & Destination	Purpose
Odyssey of the Mind	World Finals	Compete at World Finals
	Late May-Early June, 2009	
7 th grade classes	Camp Allen	Team building skills
	March/April 2009	
Choir	Spring 2009	Festival performance
	Location to be determined	
Silver Starz Dance Team	Late Spring/early summer 2009	Competition
	Location to be determined	

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval for the Board of Trustees, Superintendent of Schools
and Senior Staff to Attend the TASA/TASB Conference

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Request for Approval for the Board of Trustees, Superintendent of Schools and Senior Staff to attend the Annual Texas Association of School Administrators (TASA)/Texas Association of School Boards (TASB) Annual Conference in Dallas, Texas on September 26-28, 2008.

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval for the Board of Trustees and Superintendent of Schools
to Attend the National School Board Association (NSBA) Convention

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Request for Approval for the Board of Trustees and Superintendent of Schools to attend the National School Board Association Convention in San Diego, CA on April 4—7, 2009.

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Endorsement of Manual Guajardo for TASB Board
Position 4B

Administrator Responsible:

Name: Susan Kellner

Position: President, Board of Trustees

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

It is recommended that the Board of Trustees endorse Manual Guajardo for the TASB Board Position 4B for 2008-2009.



Texas City Independent School District

1401 Ninth Avenue North, P.O. Box 1150, Texas City, TX 77592-1150

RECEIVED

JUL 15 2008

Superintendent's Office

July 14, 2008

Region IV
School Districts

Dear Board President,

My name is Manuel Guajardo, Jr. and I am running for reelection to the TASB Board of Directors representing Region IV, Position B. I have currently been serving in this position for the last seven years. It would be my honor to continue to serve you in this manner.

From July 3 to August 29, Active member school boards may endorse a nominated individual from their TASB Region. TASB sent an endorsement form to each of your boards. However, I have included a copy of the endorsement form for your convenience. Please complete the form and return it to TASB no earlier than July 3 and no later than August 29, 2008.

I would appreciate your endorsement very much. My biographical information is attached for your consideration. If you have any questions about me, please feel free to call me at 409-945-2056. I truly thank you for your support in my effort to seek reelection.

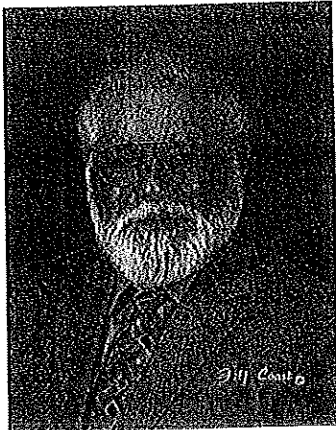
Sincerely,

A handwritten signature in black ink, appearing to read "Manuel Guajardo, Jr." with a stylized flourish at the end.

Manuel Guajardo, Jr.
Texas City ISD Board of Trustees

TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB)
Biographical Sketch

Today's Date: June 30, 2008



Name: Manuel Guajardo, Jr.
Address: 2108 13th Avenue North
City: Texas City, Texas
Zip: 77590
Business Phone: 409-942-2602
Residence Phone: 409-945-2056
Fax Number (if applicable): 409-942-2655

We communicate with our Board members via e-mail and the internet. Do you have access to a computer and an active e-mail address?
Yes ___ No X / E-mail: _____

School District: Texas City Independent School District

Local Term Expires: May 2010 Years on Board: 16
Month/Year

Upon expiration of current term on your local board, will you seek re-election:
Yes ___ No ___

Board positions held/dates: Board Vice President, 1995-1998; Board President, 1998-2000

Board Vice President, 2005-2006; Board President, 2006-2007

Occupation: Retired - Goodyear Chemical Company

Employers: N/A Dates: N/A

Spouse's Name: Mary Children (Names and Ages): James Guajardo - 50
Liz Delagarza - 48

Birthdate: July 1, 1935 Birthplace: Brownsville, Texas

Education- High School: Brownsville High School College: N/A

Other Education: N/A Degrees: N/A

Hobbies/Special Interests: Sports, Jewelry Making and Gardening

Business/Professional/Civic Group memberships; offices held and dates: _____
See reverse side for complete list

Additional Comments: (Use reverse side if additional space is required.)

Must be received in the TASB Austin office on or before JUNE 30, 2008

RETURN TO:
TASB, Attn: Management Services
P.O. Box 400, Austin, Texas 78767-0400
or FAX (512) 467-3554

Mr. Guajardo has a long history of active civic involvement in the Texas City Independent School District, the city of Texas City and Galveston County. His years of service include:

- ▶ Political Association of Spanish Speaking Organizations (P.A.S.O.); Member 1962 to present.
 - ▶ LULAC Council #255 - League of United Latin American Citizens; Member 1965 to present. Held all elected positions and his tireless efforts have been instrumental in bettering educational, housing and employment opportunities for countless underprivileged people in the community.
 - ▶ In 1974, the Texas City mayor appointed Mr. Guajardo to the board of directors of the Texas City Housing Authority. He served on the board through 1992 and was president of the board for several years.
 - ▶ In 1976, he was a driving force that caused the implementation of bilingual education in the Texas City school system.
 - ▶ In 1977, he successfully fought the exclusion of Hispanic and African American teachers in the Texas City school system. That same year, he became the first Hispanic to run for public office. Even though he was not elected, his candidacy produced a record number of voters.
 - ▶ In 1977, Mr. Guajardo was the moving force behind getting the first LULAC Recreational Park in the nation established in Texas City, Texas.
 - ▶ Also in 1977, he and his wife became the first husband and wife team to receive the Man and Woman of the Year Awards from LULAC District 8.
 - ▶ In 1977, Mr. Guajardo served on the College of the Mainland Advisory Board. As part of that board, he was instrumental in curbing problems between students of different cultures. (Hispanic, African American and Caucasian)
 - ▶ Since 1980, he has been involved with SER (Jobs For Progress) as either a supporter or a board member. The program uses federal funds to train or retrain unemployed residents of our community and educates young adults with vocational or college training to make productive citizens of our young adults.
 - ▶ In 1987, while serving as president of the Texas City Housing Authority, Mr. Guajardo proposed to the Texas City Commission a drug prevention program for the housing authority. In 1991, his proposal was approved and received \$100,000 in federal funds.
-
- ▶ In July 2002, he was honored with a Certificate of Special Congressional Recognition as the recipient of the Henry B. Gonzalez Latino Leadership Award.
 - ▶ In 2004, the mayor of Texas City asked Mr. Guajardo to serve on the Goals 100 Committee that is helping identify ways to improve and enhance the city.
 - ▶ He's also been a member of the Noon Optimists Club of Texas City, the Noon Lions Club of Texas City and the Rotary Club of Texas City.
 - ▶ Mr. Guajardo was instrumental in the development of Texas City ISD's first district-wide Hispanic Heritage Celebration in October 2004.
 - ▶ He is a member of the First Presbyterian Church of Texas City, where he has served as an elder, as the Sunday School superintendent and on the church building committee.
 - ▶ Mr. Guajardo's community involvement has been extensive and is exemplified by the fact that his employer awarded him the Goodyear Spirit Award for his years of service and civic accomplishments.

ENDORSEMENT FORM

Date _____

Jim Ash, Chair
TASB Nominations Committee
P. O. Box 400
Austin, Texas 78767-0400

This form to be used to endorse a nominated individual from a BOARD within your TASB Region who has completed the June 30, 2008 requirements.

Endorsements will only be accepted if acted on from JULY 3 to AUGUST 29. Must be received in the TASB Austin office on or before AUGUST 29, 2008

Dear Mr. Ash:

Our school board endorses the candidacy of the following individual nominated to fill a position on the TASB Board of Directors.

CANDIDATE INFORMATION

NAME: _____
SCHOOL DISTRICT: _____
MAILING ADDRESS: _____
CITY: _____, TEXAS ZIP _____

This endorsement was approved by our school district's board of trustees at a duly called meeting on _____
(Date)

Sincerely,

(BOARD PRESIDENT)

NAME: _____
SCHOOL DISTRICT: _____
MAILING ADDRESS: _____
CITY: _____, TEXAS ZIP _____

Must be received in the TASB Austin office on or before AUGUST 29, 2008

**RETURN TO:
TASB, Attn: Management Services
P.O. Box 400, Austin, Texas 78767-0400
or FAX (512) 467-3554**

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Acceptance of Gifts

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Summary of Gifts

JULY-2008

School	Description of Gift	Donor	Contact	Address 1	Address 2	Est. Value
Frostwood Elementary	Books for literacy library	Frostwood PTA	Connie Sherwood	12214 Memorial Dr.	Houston, TX 77024	\$10,531.52
Frostwood Elementary	Misc. items (list attached)	Frostwood PTA	Connie Sherwood	12214 Memorial Dr.	Houston, TX 77024	\$48,045.00
Frostwood Elementary	Color laser print cartridges and 4 Activboards for 5th grade classrooms	Frostwood	Connie Sherwood	12214 Memorial Dr.	Houston, TX 77024	\$12,883.00
Memorial Middle School	Donation for carpet	McCoy Floor Covering	Suzanne	6869 Old Katy Road	Houston, TX 77024	\$15,120.00
Spring Woods High School	Squares for the Band Hall	Touchdown Club	Chris Vaughn	13280 NW Freeway	Houston, TX 77040	\$5,743.80
	Equipment for weight room					

Spring Branch ISD
101920

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: Frostwood

2. Board Policy: CDC (LOCAL)

3. Description of Gift: See attached list.

4. Donor:

Name of Donor/Company/Foundation: Frostwood PTA

Attention (please supply name): Connie Sherwood

Address: 12214 Memorial Drive

City: Houston

State: TX

Zip: 77024

Telephone: 713-365-5080

5. Where and how will this gift be used: In classrooms

6. Estimated value (as set by donor): 48,046.

7. Cost to district (example: pick up, installation, and maintenance):
-0-

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

n/a

Acceptance recommended: 
(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

RECEIVED
JUN 24 2008
Superintendent's Office

**Frostwood Elementary School
6-18-2008 Request For Acceptance of Gift
Donor: Frostwood PTA**

Description of Gift:	Where & how will be used:	Estimated value: (as set by donor)
3 color laser printers & print cartridges	5 th Grade 900 wing (1) and 2 nd Grade 700 and 400 wing (2)	6229.
Teacher Curriculum Supplies and materials	Kindergarten through 5 th grade, Resource, Counselor, Health Fitness, Music, Spanish, Art	23,518.
Summer Travel and Conference Expenses for Professional Growth	Math SIS, Kindergarten teachers, Music teacher	5500.
Table for video broadcasting	Video broadcast room	148.
CobaltFlux School Grade System Platforms with Control Box & 4 Practice Pads	Health Fitness classes	2246.
Funds for charter bus expense	5th Grade Jr. Achievement JA Biz Town & Kinder trip to Livestock Show and Rodeo	2565.
Admissions Field trips	Kindergarten Main Street Theater; 1 st Grade Dewberry Farm 2 nd Grade Zoo; 4 th Grade Bob Bullock Museum, Kinder Pink Piggy; 5 th Grade Inner Space Caverns and Mining	6340.
Recess Equipment	All grades – playground	720.
Mother Goose/Diane Veale Program Presentation & Marsha Smile/Pink Piggy visit	Kindergarten	780.
	Grand Total:	48,046

*Items that could incur cost to maintain.

Spring Branch ISD
101920

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: Frostwood

2. Board Policy: CDC (LOCAL)

3. Description of Gift: Books for literacy library

4. Donor:

Name of Donor/Company/Foundation: Frostwood PTA

Attention (please supply name): Connie Sherwood

Address: 12214 Memorial Drive

City: Houston

State: TX

Zip: 77024

Telephone: 713-365-5080

5. Where and how will this gift be used: In classrooms

6. Estimated value (as set by donor): 10,531.52

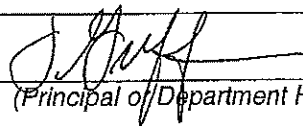
7. Cost to district (example: pick up, installation, and maintenance):

-0-

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

n/a

Acceptance recommended:



(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

RECEIVED

JUN 24 2008

Superintendent's Office

Spring Branch ISD
101920

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: FROSTWOOD
2. Board Policy: CDC (LOCAL)
3. Description of Gift: 12883.

4. Donor:

Name of Donor/Company/Foundation: FROSTWOOD PTA
Attention (please supply name): CONNIE SHERWOOD, PRESIDENT
Address: 12214 MEMORIAL DRIVE
City: HOUSTON
State: TX
Zip: 77024
Telephone: 713-365-5080

5. Where and how will this gift be used: PURCHASE COLOR LASER PRINT CARTRIDGES &
4 ACTIVBOARDS FOR 5TH GRADE CLASSROOMS

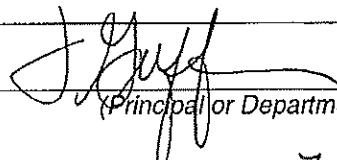
6. Estimated value (as set by donor): 12,883.00

7. Cost to district (example: pick up, installation, and maintenance):

-0-

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

Acceptance recommended: _____


(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) 7-28-08

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

RECEIVED
JUL 22 2008
Superintendent's Office

Spring Branch ISD
101920

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: Memorial Middle School

2. Board Policy: CDC (LOCAL)

3. Description of Gift: carpet squares for the band hall

4. Donor:

Name of Donor/Company/Foundation: McCoy Floor Covering

Attention (please supply name): Suzanne

Address: 6869 Old Katy Road

City: Houston

State: Texas

Zip: 77024

Telephone: 713-696-2477

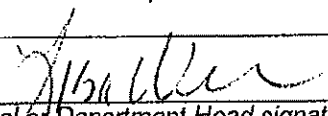
5. Where and how will this gift be used: carpeting the band hall

6. Estimated value (as set by donor): \$15,120.00

7. Cost to district (example: pick up, installation, and maintenance):
district will pick up and install

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

Acceptance recommended:


(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) _____

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

RECEIVED

JUN 26 2008

Superintendent's Office

Spring Branch ISD
101920

OTHER REVENUES:
GRANTS FROM PRIVATE SOURCES

CDC
(EXHIBIT A)

Request for Acceptance of Gift

1. School: Spring Woods High School

2. Board Policy: CDC (LOCAL)

3. Description of Gift: Equipment for Weight room. Plus Recovering
Torn Benches

4. Donor:

Name of Donor/Company/Foundation: Touchdown Club

Attention (please supply name): Chris Vaughn - Neal Farmer

Address: 13280 NW Freeway

City: Houston

State: Texas

Zip: 77040

Telephone: 281-634-1900

5. Where and how will this gift be used: By All Athletes @ Spring Woods
High School

6. Estimated value (as set by donor): 5,743.80

7. Cost to district (example: pick up, installation, and maintenance):

None

8. Principal/department head responsible for adding item to property management inventory system, if applicable:

Dwayne Eggerman / Keith Cripps

Acceptance recommended: Dwayne Eggerman
(Principal or Department Head signature)

Date approved by Board of Trustees: (if \$5,000 or more) 7-28-08

Property Management Control No.: (if applicable) _____

In compliance with the Omnibus Budget Reconciliation Act of 1993, this acknowledges the contributions and advises that the district provided no goods or services in consideration, in whole or in part, for any of the contributions described above.

Copy provided to Donor

RECEIVED

JUL 22 2008

Superintendent's Office

**Spring Branch Independent School District
Agenda Item Information**

Date of Board Meeting: July 28, 2008

Subject: Request for Approval of Minutes for School Board Meetings

Administrator Responsible:

Name: Duncan F. Klussmann, Ed.D.

Position: Superintendent of Schools

Purpose of Agenda Item:

Information only Action needed Report

Additional Information and/or Back-Up:

Request for Approval of Minutes for School Board Meetings as listed below:

Minutes for Special Board Meeting on June 23, 2008

Minutes for the Regular Board Meeting on June 23, 2008

Minutes for the Workshop Meeting on June 24, 2008

The Board of Trustees of the Spring Branch Independent School District met for a Special Board Meeting on Monday, June 23, 2008 at 6:00 PM in the Board Room of the Central Administration Building, 955 Campbell Road, Houston, Texas.

President Susan Kellner called the meeting to order at 6:01 PM with all Trustees present.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., had been complied with in connection with public notice of the meeting.

No. 186 – 2007-2008
Bd. Approved Agenda

1. **Action**
 - A ***Request for Approval of the Agenda.***
Dr. Klussmann stated there were no changes to the agenda. A motion was made by Trustee Converse, seconded by Trustee Mathews, duly put, to approve the agenda. This motion was passed by a vote of 7-0.

2. **Executive Session**
 - A President Kellner recessed the meeting into Executive Session. The time was 6:02 PM.

The Board met in closed session under 551.074 of the Texas Open Meetings Act Regarding:

- a. Approval of Routine Personnel Items

Following the Executive Session, during which no action was taken, President Kellner reconvened the meeting in open session. (approximately 6:46 PM)

No. 187 – 2007-2008
Bd. Approved Routine
Personnel Items

3. **Action as Needed from Executive Session**
 - A ***Request for Approval of the Routine Personnel Items.***
A motion was made by Trustee Kosmoski, seconded by Trustee Falick, duly put, to approve the Routine Personnel Items. The motion was passed by a vote of 7-0.
4. **Closing Remarks by the Superintendent**
Superintendent Klussmann thanked everyone for being there.
5. There being no further business to come before the Board, a motion was made by Trustee Falick, seconded by Trustee Kosmoski, duly put, to adjourn the meeting at 6:47 PM. The motion was passed by a vote of 7-0.

Secretary, Susan Mathews

Approved by:

President, Susan Kellner

The Board of Trustees of the Spring Branch Independent School District met for a Regular Board Meeting on Monday, June 23, 2008 at 7:00 PM in the Board Room of the Central Administration Building, 955 Campbell Road, Houston, Texas.

President Susan Kellner called the meeting to order at 7:05 PM with all trustees present.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq. had been complied with in connection with public notice of the meeting.

1. Trustee Converse gave the invocation and led everyone in the Pledge of Allegiance.

President Kellner introduced the Senior Staff and Board of Trustees.

2. **Opening Remarks by the Superintendent**

Superintendent Klussmann thanked everyone for attending tonight and recognized Senator Janek for all his hard work.

3. **Action**

A ***Request for Approval of the Agenda***

A motion was made by Trustee Schaper, seconded by Trustee Landrum, duly put, to approve the agenda as proposed. There were no changes and this item was passed by a vote of 7-0.

4. ***Special Presentations***

A ***Outstanding Award for Financial Reporting***

Trustee Converse commended Karen Wilson, Associate Superintendent for Finance, and her department for being awarded the Certificate of Achievement for Excellence in Financial Reporting. This is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. SBISD is one of 51 school districts in Texas to receive this award.

B ***Recognition of State Senator Kyle Janek***

Trustee Falick recognized State Senator Kyle Janek for his representation of District 17 in the Texas Senate from November 2002-June 2008. Senator Janek was presented with a resolution and thanked the district for all their work in education.

C ***Presentation of Anti-Defamation League's No Place for Hate Banner to SBISD Administration Building***

Trustee Landrum introduced Linda Buchman, Community Relations Officer, along with a representative of the Anti-Defamation League. The SBISD Administration Building earned the Anti-Defamation League's "No Place for Hate" designation this spring along with more than two dozen SBISD schools who promoted respect throughout the school year. A banner was presented to the district.

D ***Buffalo Creek McTappers***

Trustee Kosmoski introduced Buffalo Creek students and their director (Angela McNeil). The Buffalo Creek McTappers performed "Boogie Wonderland" for the Board and the audience.

No.188 – 2007-2008
Bd. Approved Agenda

At this time, the Board took a short break and President Kellner and Dr. Klussmann recognized two people.

Mike Falick for his outstanding work on the Board as President this past year. Mike was presented with a plaque.

Bob Sharp for his many years of service to SBISD in our Communications Department. Bob is retiring as of June 30th and was presented with an honorary "Employee of the Month".

There was a cake for both gentlemen and a short reception.

5. **Citizens Participation**

Debra Schindler, 11929 Queensbury, and a parent in our district, thanked the Board and Dr. Klussmann for supporting her family and her business for the last 25 years.

Chuck Davidson, patron of SBISD since the 1970's, thanked the Board and staff for allowing citizens to help in the district.

6. **Public Hearing**

A *Public Hearing on After School Child Care*

The Public Hearing began at 7:48 PM. No one chose to speak and the Public Hearing closed at 7:49 PM.

7. **Reports**

A *Board Member Liaison Reports*

Trustee Falick gave an update on technology and all the projects that department is doing. Also a legislative update packet was passed out to Trustees.

Trustee Converse talked about budget. School budget is difficult because budget is set before legislative rules are set.

Trustee Kosmoski said tonight there are three policies on the agenda for first reading. Any proposed amendments need to be to her by noon on July 16th. The general consensus is that the homework policy needs more work and more time to do this properly.

Trustee Mathews talked about the Good Neighbor Board Meeting on 6/23/08. They discussed how the Good Neighbor Program has grown considerably over the past two years. The Good Neighbor Recognition Dinner will be held on 10/23/08 and the Board wants to expand its membership.

Trustee Landrum—C&I area has been very busy this summer. Special Education was included in the Parent Survey this year. That department has started a Post ARD system to collect better data. Four universities have partnerships with SBISD to offer graduate classes here instead of our employees having to travel. The Leadership Academy for new principals is working well and several have already been promoted.

Trustee Schaper gave an update on facilities. Handouts were passed out. The bridge on Bunker Hill near Woodview will be closed for a couple months. Construction in that area will take about six months.

B *Update of FY 2008 Audit*

Chuck Yaple, auditor, gave a report on the 2008 audit Null-Lairson has done in SBISD. They have been on our site doing audit work. There have been several changes in the audit process. One of the big changes is in the area of risk

assessment. Mr. Yapple will be back for a final report to the Board at the November board meeting.

8. **First Reading**
- A *First Reading of Policy: EGA (Local) INNOVATIVE AND ACADEMY PROGRAMS*
 - B *First Reading of Policy: EIE (Local) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION*
 - C *First Reading of Policy: FJ (Local) GIFTS AND SOLICITATIONS*

No. 189 – 2007-2008
Bd. Approved Budget Status Summary Report with Budget Amendment as of May 31, 2008

9. **Action**
- A *Request for Approval of Budget Status Summary Report with Budget Amendment as of May 31, 2008*
A motion was made by Trustee Schaper, seconded by Trustee Landrum, duly put, to approve the item. This item was approved by a vote of 7-0.

No. 190 – 2007-2008
Bd. Approved FY 2008 Final Amended Budget and Designations of Fund Balance

- B *Request for Approval of the FY 2008 Final Amended Budget and Designations of Fund Balance*
A motion was made by Trustee Converse, seconded by Trustee Kosmoski, duly put, to approve the item. After discussion, this item was approved by a vote of 7-0.

No. 191– 2007-2008
Bd. Approved Facility Improvement Program Monthly Status Report with Project Detail Changes as of May 31, 2008

- C *Request for Approval of Facility Improvement Program Monthly Status Report with Project Detail Changes as of May 31, 2008*
A motion was made by Trustee Falick, seconded by Trustee Kosmoski, duly put, to approve the item. After discussion this item was approved by a vote of 7-0.

No. 192 – 2007-2008
Bd. Approved Contract Awards in the amount of \$11,726,657.06

- D *Request for Approval of Contract Awards*
A motion was made by Trustee Kosmoski, seconded by Trustee Schaper, duly put, to approve the item. Discussion followed. Trustee Converse abstained from the contract regarding bulk fuel, and will vote against the contract for the Assessment and Accountability Scantron forms from the Finance Department. Trustee Schaper abstained from any contracts with Harris County Department of Education. This item was approved by a vote of 7-0.

Trustee Converse requested that the contract for Assessment and Accountability Scantron forms be pulled for separate consideration.

No. 193 – 2007-2008
Bd. Approved Contract for Assessment and Accountability Forms- Scantron Corporation in the amount of \$60,000.00

A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to approve the above item. This contract was approved by a vote of 6-1, with Trustee Converse voting no.

No. 194 – 2007-2008
Bd. Approved Japanese Institute of Houston Lease Agreement

- E *Request for Approval of Japanese Institute of Houston Lease Agreement*
A motion was made by Trustee Falick, seconded by Trustee Kosmoski, duly put, to approve the item. After discussion regarding costs, this item was approved by a vote of 7-0.

No. 195 – 2007-2008
Bd. Approved Cooperative Management Fees as Required by Newly Enacted House Bill (IIB) 273

- F *Request for Approval of Cooperative Management Fees as Required by Newly Enacted House Bill (IIB) 273*
A motion was made by Trustee Kosmoski, seconded by Trustee Schaper, duly put, to approve this item. There was no discussion and the item was approved by a vote of 7-0.

No. 196 – 2007-2008
Bd. Approved Schematic
Design for the
Transitional Campus to be
located at the Spring
Branch Education Center

- G ***Request for Approval of the Schematic Design for the Transitional Campus to be located at the Spring Branch Education Center***
A motion was made by Trustee Schaper, seconded by Trustee Falick, duly put, to approve this item. Discussion followed with Jennifer Hendricks from SHW giving a short presentation on the design of the transitional campus and the modular buildings that would be used. The transitional campus would house approximately 700 students. This item was passed by a vote of 7-0.

No. 197 – 2007-2008
Bd. Approved Architect
Assignments for the 2008-
2009 Projects

- H ***Request for Approval of the Architect Assignments for the 2008-2009 Projects***
A motion was made by Trustee Schaper, seconded by Trustee Landrum, duly put, to approve this item. After discussion of the architectural firm AMH, this item was approved by a vote of 7-0.

No. 198 – 2007-2008
Bd. Approved
Amendments on
Board/Superintendent
Operating Procedures on
Items #32 and #33

- I ***Consideration of Potential Amendments and Possible Action on the Board/Superintendent Operating Procedures on Items #32 and #33***
A motion was made by Trustee Landrum, seconded by Trustee Mathews, duly put, to approve the potential amendment on Item #32 to delete the month "July" and replace it with the month "September". This motion was approved by a vote of 7-0.

A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to approve the potential amendments as presented in writing on Item #33. After discussion, this item was approved by a vote of 7-0.

No. 199 – 2007-2008
Bd. Approved
Amendments on EIB
(Local) ACADEMIC
ACHIEVEMENT:
HOMEWORK

- J ***Consideration of Potential Amendments and Possible Action on: EIB (Local) ACADEMIC ACHIEVEMENT: HOMEWORK***
A motion was made by Trustee Falick, seconded by Trustee Landrum, duly put, to approve the amendments offered. Discussion followed.

Trustee Kosmoski made a motion to take the amendments out of order with #15 being first, seconded by Trustee Landrum. This motion failed by a vote of 3-4, with Trustees Landrum, Kosmoski and Mathews voting in favor. Trustees chose to leave the amendments in the order in which they were presented. The motions were on the table.

Trustee Kosmoski stated we could take all 14 motions at one time. Trustee Schaper made a motion to do this, seconded by Trustee Falick. This motion failed by a vote of 3-4 with Trustees Kosmoski, Landrum and Mathews voting in favor. The amendments will be discussed one at a time. Parameters are important.

A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to consider the first amendment.

A motion was made by Trustee Kosmoski, seconded by Trustee Mathews, to refer this amendment back to the Homework Task Force Committee. Discussion followed.

Without objection, Trustees Falick and Kosmoski withdrew their motions.

A motion was made by Trustee Landrum, seconded by Trustee Converse, duly put, to reconsider taking all 14 amendments together as a whole. There was no discussion

and this amendment passed by a vote of 7-0.

A motion was made by Trustee Falick, seconded by Trustee Landrum, duly put, to take all 14 amendments as they are and move them forward to adoption. Discussion followed.

A motion was made by Trustee Mathews to move the discussion to the next evening. The motion died for lack of a second.

Trustee Falick stated this is a critical issue. Discussion by all Trustees followed. We currently have Grading Guidelines that need to be followed and define parameters.

A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to postpone the motion on the table until the board meeting tomorrow night. This motion was passed by a vote of 7-0.

Dr. Klussmann stated that tomorrow night two things would be our goal: 1) decide whether or not to keep the current policy or develop a new policy for the interim, and 2) find the parameters for the process to move forward.

No. 200 – 2007-2008
Bd. Approved Consent
Agenda Action Items

10. **Consent Agenda Action Items**
Request for Approval of the Consent Agenda Action Items
A motion was made by Trustee Falick, seconded by Trustee Schaper, duly put, to approve the Consent Agenda Action Items. This item was passed by a vote of 7-0, with Trustee Falick abstaining on Item 10G because of family being involved.

- A Request for Approval of Payroll and Operating Expenses - May 2008
- B Request for Approval of Tax Overpayment Refunds (Sec. 31.11)
- C Request for Approval of Resolution Authorizing Extension of Contract for the Collection of Delinquent Taxes
- D Request for Approval of Hunters Creek Village Contract for Tax Collection
- E Request for Approval of a Lease Agreement between T-Mobile and SBISD
- F Request for Approval of Change in TEEG, Cycle Campus Plans
- G Request for Approval of 2008-2009 Off-Campus Health Fitness Waivers
- H Request for Approval of School Properties Disposal (Auction)
- I Request for Approval of the Nomination of Susan Mathews for the TASB Board of Directors
- J Request for Approval of Acceptance of Gifts
- K Request for Approval of Minutes for School Board Meetings
 - May 12, 2008 – Workshop Meeting
 - May 19, 2008 – Special Meeting
 - May 19, 2008 – Regular Meeting
 - May 20, 2008 – Special Meeting/Canvass Votes

11. **Closing Remarks by the Superintendent**
Superintendent Klussmann did not have any closing remarks.

12. **Meeting Adjourned**
There being no further business to come before the Board, a motion was made by Trustee Kosmoski, seconded by Trustee Landrum, duly put, to adjourn the meeting at 10:05 PM. The motion passed with a vote of 7-0.

Secretary, Susan Mathews

Approved by:

President, Susan Kellner

The Board of Trustees of the Spring Branch Independent School District met in a Workshop Meeting on Tuesday, June 24, 2008 at 6:00 PM in the Board Room of the Central Administration Building, 955 Campbell Road, Houston, Texas.

President Susan Kellner called the meeting to order at 6:00 PM with all Trustees present.

President Kellner certified that the provisions of the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., had been complied with in connection with public notice of the meeting.

1. **Opening Remarks by the Superintendent**
There were no opening remarks.
2. **Action**
 - A ***Request for Approval of Agenda***
President Kellner recommended approval of the agenda. A motion was made by Trustee Kosmoski, seconded by Trustee Mathews, duly put, to approve the agenda as presented. This motion was passed by a vote of 7-0.
3. **Discussion**
 - A ***Academies Recommendation***
Dr. Klussmann led the discussion. The Board was asked if they were in favor of the concept of academies. All agreed they were if there is a demand and we are financially able to provide this service.

Trustees discussed the purpose of academies. Student engagement is important and the Trustees would like to see the use of underutilized campuses.

The timeline for beginning academies will be adjusted so the plan is solid from the beginning. In 2010-2011 academies should be set to open. Parameters need to be set and the budget needs to be cost-neutral. Transportation costs will be studied, and any current academies will be grandfathered in.
4. **Action**
 - A
At this time, a motion was made to move agenda item 4B up. This motion passed by a vote of 7-0.
 - B ***Consideration and Possible Action on Potential Amendments: EGA (LOCAL) INNOVATIVE AND ACADEMY PROGRAMS***
A motion was made by Trustee Landrum, seconded by Trustee Mathews, duly put, to refer the policy back to Dr. Jennifer Blaine for development of a purpose, mission and goals. This motion was passed by a vote of 7-0.
4. **Action**
 - A ***Consideration and Possible Action on Potential Amendments: EIB (LOCAL) ACADEMIC ACHIEVEMENT: HOMEWORK***

The homework policy in place right now is very basic. An option would be to keep the current policy. Consensus was to adopt the policy proposed by the Homework Task force with some minor revisions for the interim and especially two-way communication with parents.

No. 201 – 2007-2008
Bd. Approved Agenda

No. 202 – 2007-2008
Bd. Approved Agenda Item
4B Moved Up in the
Agenda

No. 203 – 2007-2008
Bd. Approved Referral of
Policy EGA (Local) back
to Dr. Jennifer Blaine for
Development of Mission
and Goals

No. 204 – 2007-2008
Bd. Approved
Amendments on EIB:
(Local) ACADEMIC
ACHIEVEMENT:
HOMEWORK

Trustee Landrum made a motion for an amendment on page 6 under Expectations to insert the words "see Exhibit A". The motion was seconded by Trustee Converse, duly put. It should read:

"The assignment and grading of homework shall be aligned to expectations outlined (see Exhibit A) in District Administrative regulations and curriculum documents."

Exhibit A would be the Homework Guidelines sections of the existing Elementary and Secondary Grading Guidelines documents.

This motion was passed by a vote of 7-0.

Trustee Mathews made a motion to delete wording, seconded by Trustee Kosmoski, duly put. Without objection, Trustee Mathews withdrew this amendment.

Trustee Schaper made a motion to strike everything below "curriculum documents", seconded by Trustee Falick. After discussion, Trustee Schaper withdrew the motion without objection.

Trustee Converse made a motion, seconded by Trustee Falick, duly put, to reword the sentence under Expectations to read:

"The assignment and grading of homework shall be aligned to expectations outlined in district administrative regulations (curriculum documents) Exhibit A with consideration to the following bullets:"

This motion was passed by a vote of 6-1, with Trustee Landrum voting no.

Trustee Landrum made a motion, seconded by Trustee Mathews, to insert the sentence "Each campus principal will communicate to parents and staff the homework section of the grading guidelines to include...". After discussion, this motion was withdrawn without objection.

Dr. Klussmann led a discussion on the Homework Task Force. When the Task Force is reconstituted, members of the current Task Force will be utilized along with new members added. A charter will be developed.

A motion was made by Trustee Falick, seconded by Trustee Kosmoski, duly put, to put the 14 amendments from last night's meeting back on the table. Discussion followed.

Trustee Kosmoski made a motion to refer all the amendments back to the committee with parameters, seconded by Trustee Landrum, duly put. Discussion of parameters followed and much consensus-based guidance was given. The Task Force will be asked to provide the Board with a final recommendation at the December Board meeting with a vote in January.

This motion was passed by a vote of 7-0.

A motion was made by Trustee Converse, seconded by Trustee Schaper, duly put, to approve the Board/Superintendent Operating Procedures on Items #32 and 33. There was no discussion and this item was approved by a vote of 7-0.

5. **Closing Remarks by Superintendent**

Superintendent Klussmann thanked everyone for all their hard work.

6. **Meeting Adjourned**

There being no further business to come before the Board, a motion was made by Trustee Falick, seconded by Trustee Landrum, duly put, to adjourn the meeting at 9:35 PM. The motion passed with a vote of 7-0.

Approved by:

Secretary, Susan Mathews

President, Susan Kellner