

**Spring Branch Independent School District  
Agenda Item Information**

**Date of Board Meeting:** July 28, 2008

**Subject:** Consideration and Possible Action on Potential Amendments: FJ (LOCAL)  
GIFTS AND SOLICITATIONS

**Administrator Responsible:**

**Name:** Diane Jackson, Ed.D.

**Position:** Policy Administration & Governmental Relations

**Purpose of Agenda Item:**

Information only       Action needed       Report

**Additional Information and/or Back-Up:**

Recommend discussion, approval of potential amendments and Second Reading of FJ (LOCAL) GIFTS AND SOLICITATIONS.

Potential amendments may be considered. Possible action may occur.

Annotated copy is attached.

Copies of FJ (EXHIBIT A) & (EXHIBIT B) GIFTS AND SOLICITATIONS are attached for Board review.

GIFTS AND SOLICITATIONS

FJ  
(LOCAL)

SCHOOL SPONSORED

In any class for which state-approved academic credit is awarded, there shall be no required student participation in fund-raising activities. A student's grade shall in no way be affected by participation in such activities.

All fund solicitations and major money-raising activities by student groups shall be screened by an administrative committee. In June of each year, each principal shall submit an annual campus fundraising plan listing the organizations that will engage in fund-raising activities and specify the intended use of the funds. [see EXHIBITS A and B] Each student organization is limited to a maximum of three fund-raising activities per year. The committee's recommendation shall be reviewed and approved by the Board before any fund-raising activities take place. In May, each organization shall report to the principal the use of the funds raised during that school year.

Only emergency requests shall be eligible for consideration at other times and shall be reviewed by the committee and approved by the Board.

Those fund-raising activities and student activities that require solicitations of funds from business or commercial establishments or residents shall be limited to the attendance area served by that school. No student shall solicit funds or attempt to sell ads to the public except in his or her own attendance area. This restriction shall not apply to solicitations made outside of the boundaries of the District.

The Superintendent shall have the authority to approve additional fund-raising activities, should any be required, in support of student trips the Superintendent approves in accordance with policy FMG. In accordance with FMG (LOCAL), any student trip to a foreign country or out-of-state for three nights or more requires approval by the Board of Trustees. Fundraising for these trips must be submitted to the Board for approval at the regular Board meeting in June or July. [EXHIBIT B]

At the elementary level, door-to-door fund-raising by students in activities sponsored by the school or by a school-related organization is prohibited.

Student participation in approved fund-raising activities shall not interfere with the regular instructional program. Funds raised shall be received, deposited, and disbursed in accordance with CFD (LOCAL).

GIFTS AND SOLICITATIONS

FJ  
(LOCAL)

FOR OUTSIDE  
ORGANIZATIONS

Students representing their school may participate in charitable institution and community drives. Such participation, which shall be on a strictly voluntary basis and shall not disrupt the regular school day, shall be open to all students.

BY OUTSIDE  
ORGANIZATIONS

No outside organizations of any sort may solicit contributions of any type from students, within the schools.

LOSS OF CLASS TIME

The collection of monies that takes the time of the students or teachers during school hours is strictly forbidden, unless the monies collected represent payment for school lunches, monies that will benefit the school or its students, or other authorized fees.  
[See also FP]

Spring Branch ISD  
101920

GIFTS AND SOLICITATIONS

FJ  
(EXHIBIT A)

**Fundraising Request Form**  
Submitted for Approval for School Year \_\_\_\_\_

*This request, for the upcoming school year, is submitted for approval to the Board of Trustees at the regular Board meeting in June or July.*

School: \_\_\_\_\_

School Code: \_\_\_\_\_

Name of Organization	Activity	Fund Use

GIFTS AND SOLICITATIONS

FJ  
(EXHIBIT B)

**Fundraising Request Form for Student Trips**  
Submitted for Approval for School Year \_\_\_\_\_

*In accordance with FMG (Local), any student trip to a foreign country or out-of-state for three nights or more, this request is submitted for approval to the Board of Trustees at the regular Board meeting in June or July. Campus fundraising and trip planning may begin after Board approval.*

School: \_\_\_\_\_

School Code: \_\_\_\_\_

Name of Organization	Date & Destination	Purpose