



2007 BOND PROJECTS – BOARD UPDATE

Year 1 Project (New Elementary School) New Hollibrook Elementary School

Spring Branch Independent School District

SHW Project No. 4408.006.00
October 8, 2008



1) PROJECT TEAM:

Owner:	Spring Branch ISD	Project Manager:	Kris Drosche
Architect:	SHW Group LLP	Partner-in-Charge:	Jennifer Henrikson, AIA, LEED® AP
		Project Manager:	Laura Sachtleben, AIA, LEED® AP
		Project Designer:	Tracy Eich, AIA

2) GENERAL SCOPE:

Construction of new Elementary School for planned capacity of **800 students**.

On-Site Transition:

Build new school adjacent to existing school.

Single move planned for occupants from the existing school to new facility.

Completion of Site Development work to be accomplished during the 2-month “occupancy” phase.

3) BOND PLAN PROJECT TIMELINE:

SCHEMATIC DESIGN	February 1 – February 29, 2008
DESIGN DEVELOPMENT	March 1 – April 30, 2008
CONSTRUCTION DOCUMENTS	May 1- August 31, 2008
PERMIT / BIDDING / APPROVAL	September 1- December 15, 2008
CONSTRUCTION PHASE	January 1, 2009 – June 30, 2010
OCCUPANCY	July 1- August 31, 2010

Current Point



4) PAST 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:

- Worked in concert with PBK, we are ensuring “like” provisions at both schools.
- **September 2nd = Change Delivery Method:** SBISD Board approved the change of the delivery method from CM-at-Risk to Competitive Sealed Proposal. The CM-at-Risk contract with Brookstone for pre-construction services was terminated.
- **September 5th = Issue Documents for Proposal:** SHW issued the plans and specifications for proposal pricing form the GCs in Houston.
- **September 14th + 21st = Advertise for Proposal:** Ads were placed in local newspapers to notify prospective proposers of the project, anticipated timeline and where to get documents.
- **September 23rd = Pre-Proposal Conference:** A Pre-Proposal Conference was held at SBISD P&C to provide a brief overview of the project, outline the proposal requirements for the contractors, answer any questions from the bidders and allow those that wanted to visit the project site go to Hollibrook with representatives from SBISD/SHW. Ten (10) GCs and 4 subcontractors attended the meeting. Two (2) GCs visited the site afterwards.

5) NEXT 2-4 WEEKS PROJECT HIGHLIGHTS/MILESTONES:

- **October 1st = Last Addenda** will be issued for the project to prospective proposers.

6) PROJECT DELIVERY: Competitive Sealed Proposal

- **Bidders List:** The current amount of General Contractors who have picked up plans and specifications from the reprographics company is up to ten (10).
- **October 7th = Contractor References due** to SBISD from the identified owner/architect.
- **October 14th = Proposals Due to SBISD** for the project from all prospective bidders. Base proposal amount due at 2:00pm. Alternate proposal amounts due at 3:00pm.
- **October 15th = Evaluation of Proposers** Proposal based on published selection criteria.
- **October 27th = Board Review and Approval of CSP.** Based on the outcome of the proposal submission and evaluation, a recommendation will be made to the Board for their consideration of approval. If approved, construction will begin in November 2008.

7) PHOTOGRAPHS:

No photos are available at this time.

Once construction begins, photos will be included in this report.

