



Bay Architects

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2007 BOND PROJECTS – BOARD UPDATE

Year 2 Project (Campus Upgrades) Rummel Creek System Upgrades

Spring Branch Independent School District

Bay Project No. 0830
October 8, 2008



PROJECT TEAM:

Owner:	Spring Branch ISD	Project Manager:	Lee Sims
Architect:	Bay Architects, Inc.	Partner-in-Charge:	Patrick Zadow, AIA
		Project Manager:	Kenneth Schneider

GENERAL SCOPE:

Mechanical Systems; Plumbing Systems; Wall, Floor & Ceiling Finishes; Storm Sewer; Campus Safety and Security Upgrades.

BOND PLAN PROJECT TIMELINE:

SCHEMATIC DESIGN	Plan in development
DESIGN DEVELOPMENT	
CONSTRUCTION DOCUMENTS	
PERMIT / BIDDING / APPROVAL	
CONSTRUCTION PHASE	
OCCUPANCY	

PAST 2-4 WEEKS PROJECT HIGHLIGHTS / MILESTONES:

- **August 26 - Initial Meeting:** The initial meeting for the project was held at the Campus with the Principal, a Board Liaison representative, Planning & Construction and the Architect. The general scope of the project was discussed with emphasis on the need to consider only those upgrades within the purview of the 2007 Bond. As detailed needs are determined, they will be identified as Critical or Needed consistent with the District's evaluation of all 2007 Bond work.
- **Existing Documentation:** All available drawings for the campus have been retrieved from the District's physical archive. They will be scanned for inclusion in District's online archive.
- **Site Review Visits:** The Architect began conducting site visits to review the campus in detail. Visits were made on September 4 and 19.
- **September 23 - Project Scope Review Meeting:** The Architects met with Planning and Construction leaders to refine understanding of the scope of work at this campus. This provided an understanding of how the detailed needs at the campus should be identified and evaluated against the broad goals of the bond program.
- **September 30 - Campus Access and Security Scope:** Meeting at the campus to review the needed access and security upgrades. This will be a part of the systems upgrade project with requirements and some funding coming from the SBISD Police Department.
- **October 2 - Site Review with Civil Consultant:** The Civil consultant visited the campus to begin detailed assessment of site drainage improvements required.

NEXT 2-4 WEEKS PROJECT HIGHLIGHTS/MILESTONES:

- Conduct site review with MEP consultant.
- Refine project schedule.
- Visit one of the recently upgraded elementary campuses deemed successful to help establish a target level of improvements to maintain consistency across the District.
- Have initial meeting with Administration on proposed scope of finishes work.

PROJECT DELIVERY: To Be Determined

PHOTOGRAPHS:

No photos are necessary at this time.